

**MINUTES**  
**San Bernardino Valley College**  
**Distance Education Committee Meeting**  
**September 2, 2022 10:00 am—11:30 am**  
[ConferZOOM](#)

Join from PC, Mac, Linux, iOS or Android: <https://sbccd-edu.zoom.us/j/96135084089>

Or Telephone-Dial: +1 646 931 3860 US Meeting ID: 961 3508 4089

*Committee Charge: Advises the Vice President of Instruction regarding all issues related to online, hybrid, and/or ITV at the College. The committee functions as a visionary body, as a conduit for information -between faculty/administration/students, and as a technology advisory body for issues related to distance education.*

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action Items</b>
Call to Order:	10:00 am	
Approval of Minutes:		
Introduction of Dr. Lewis		
Review Committee Charge draft	The DE Committee charge was introduced. Question was posed, where is DEIA? What does DEIA mean to the DE Committee? What does that include? Course review, accessibility, best practices, etc. are grounded and rooted in success and retention through DEIA. Do we get specific? A discussion was had with various suggestions which the DE Leads will incorporate into a revised committee charge.	
RSI Campaign: First Steps	What does RSI look like here at SBVC? We'd like to start a faculty-driven campaign. As a committee we don't want to dictate what RSI looks like for everyone, we recommend. We'd like to promote and encourage divisions and departments to have those conversations.	
Protocol for new-hires in online instruction	Many recommendations were made in discussion.	
Updates	Rania talked about more potential online training and PD that will be eventually funded (i.e. 3CSN).  She also talked about dashboard interpretation and data-coaching. We will coordinate a visit soon with the research	

