Distance Education

May 2, 2025

Minutes

Attendance: Maha Al-Husseini, Michael Assuma, Rania Hamdy, Nader Gergis, Stephanie Lewis, Vivian Marquez, Sheri Lillard, Lisa Henkle, Michael Torrez, Cherishea Coats, Sam Homier, Thomas Berry, Adam Pave

1. **Approval of Minutes**: April 18, 2025, Minutes were approved by consensus
2. **Conectado AI training**: Rania informed the group that the first day of the AI training went very well. Both Dr. Lewis and Michael Torrez emphasized it was good training. Rania let the group know we can still go to next Friday's training even if we were not at today's training.
3. **Regular and Substantive Interaction**: Nori provided an update regarding her conversation with the VPI about how to approach the RSI component of Accreditation. While the work we did with the survey is good and can eventually be used, there is no directive to create our own survey for faculty. What is more important is the evidence that we are educating the faculty about RSI in division and department meetings and in our trainings so when our classes are pulled, it shows in our courses that we are meeting RSI standards. Some evidence already exists but may need to be updated or re-emphasized, for example information found on our DE Website regarding Title 5 requirements. There are older presentations that could be updated. More updates can be added to the SBVC DE Website as well as updating the DE Level 1 training and the Refresh training to include more information about Regular and Substantive Interaction.
4. **RSI Online Workshop**: One committee member, Michael Torrez, was able to attend the RSI workshop sponsored by the ACCJC and provided a summary of the meeting. For the substantive component he mentioned the committee will be looking at levels of interaction: grading an assignment/assessment is considered Level 1 interaction, comments on assignments and assessments are Level 2 interaction, and Level 3 interactions include those remaining interactions that lead to building up interactions with students, for example, emails, announcements, module posts. Regular, refers to establishing availability, having standard open office hours. It was made clear that hybrid classes won't be evaluated. We will have to devise our

campus standard for RSI, ACCJC does not provide a standard of how many times we must meet. It was mentioned that this may depend on each discipline.

5. **RSI Question** – b/c they didn't say there was a standard level minimum for us, will we need to decide what that is? It would help if we decided on our definition, however it could depend on the discipline. Further discussion required.

6. **DECC Report**: Cherishea informed the committee that a new product for accessibility is coming per Title 2 changes, everything needs to be accessible. The new product, Yuja, will help our HR also. She provided the link to review it. https://www.yuja.com/panorama/

7. **CVC Online Teaching Conference**: Nori commented on the CVC-Online Teaching Conference taking place in Long Beach June 16-18, 2025. Nori will give her place as Faculty Lead to the new DE Faculty Lead. Rania indicated PD could maybe fund one person, possibly two, VPI will fund curriculum chair.

8. **Summer DE Level 1 Training**: Nori will get the summer DE Level 1 trainings setup for summer facilitators.

9. **DE Faculty Lead**: Last, Nori announced that she would not be returning as DE Faculty Lead but that a new person would take the role, Dr. Sheri Lillard.