Distance Education Committee AGENDA
October 17, 2025; 1:00 to 2:30 pm (Zoom)

Committee Charge: The Distance Education Committee advises the Vice President of Instruction regarding all modalities of Distance Education offered at the College and identifies methods of access, resources, and support systems that create an inclusive and equitable learning environment and eliminate barriers for all students. The committee functions as a visionary body, as a conduit for information between faculty, administration and students, and as a technology advisory on matters related to distance education. (9/20/2024)

Committee Members Present

☐ Adler, Dawn

☐ Al-Husseini, Maha

☐ Coats, Cherishea

☐ Cisneros, Maribel

☐ Lewis, Stephanie **(Co-Chair)**

☐ Lillard, Sheri **(Faculty Chair)**

☐ Lopez, Maria

☐ Navarrete, Jesse

☐ Parker, Garry

☐ Pave, Adam

☐ Recinos, Jose

☐ Sogomonian, Nori

☐ Torrez, Michael (F2025 Sabbatical)

☐ Wang, Wei-Chung

AGENDA ITEMS

1. **Call to order**

2. **Approval of the agenda**

3. **Approval of minutes:** 09/19/2025,10/03/2025

INFORMATION/UPDATES

4. **District DECC**
   a. Software update: ReadyGo
   b. Other updates (Cherishea)

5. **DE Addenda Curriculum Approvals**
   a. Standard addendum:10/6/2025
   b. Emergency addendum first read: 10/20/2025

6. **Title II Accessibility: Apr 24, 2026 compliance date**
   a. District declined participation in Accessibility Capability Maturity Model (ACMM) from CCC
   b. Present at Senate: 10/29/2025; Chairs: 11/14/2025
   c. Information/updates
   d. Faculty support timeline:11/7/2025 DE meeting

ACTION/DISCUSSION

7. **DE Training**
   a. DE currency guidelines distributed 10/10/2025
   b. Proposed Convocation Week – January 2026 **(action)**
      - Online refreshers: (2) in-service days; (1): adjunct orientation
      - Online RSI (1): flex day
      - In-person accessibility (1): in-service day B100
   c. Refreshers: Add Fall convocation sessions **(action)**
   d. [CCC Accessibility training](): Suggest DE committee sign up

8. **RSI Plan/Implementation**
   a. Policy: Chairs (10/10/2025 – information); College Council (10/15/2025 – motion of support); next: President's Exec Council (information); post on website
   b. ACCJC random selection – Fall 2026?
   c. Self-evaluation checklist **(action)**
   d. Plan for implementation **(action)**

9. **Adjournment (next meeting 11/7/2025)**