



Curriculum Committee Minutes

Meeting Details

Date: 09/21/2026	Time: 2:00 p.m. to 4:00 p.m.	Location: PS-217
Call to Order: 2:00 p.m.	Adjournment: 3:05pm	Quorum: 50% +1 (12 People)

Curriculum Committee Attendance

☒ Janice Wilkins	☒ Rosie Esparza	☒ Anthony Ababat
☒ Rutina Taylor	☒ Yolanda Martinez	☒ David Martin
☒ Danielle Pearson	☒ Miguel Ortiz	☒ Tatiana Vasquez (Resource member)
☒ Anna Tolstova	☒ Hayley Smalls	☒ Norma Durian
☒ Micah Martin	☒ Patricia Quach	☒ Mary Copeland
☒ Kimberly Jefferson	☒ Amy Mills	☒ Melita Caldwell-Betties
☒ Erica Begg	☒ Abena Weber	☒ Jose Velasco (visitor)
☒ Mary Rascon	☒ Kristin Hauge	

Agenda Items

Welcome & Introductions	• Welcome • Attendee Introductions: • Melita Caldwell-Betties- Faculty Chair - Water Supply Technology and Machine Trades, Curriculum Committee Co-Chair. • Leticia Hector- Vice President of Instruction • Yolanda Martinez – Interim Administrative Coordinator, Office of Instruction • Abena Weber- Counselor, STEM • Kimberly Jefferson- Faculty Chair - Political Science and Education Reading and Literacy • Erica Begg – Counselor • Anna Tolstova – Faculty Chair – Physics, Engineering, and Astronomy • Mary Copeland- Faculty - English • Amy Mills- Faculty - English • Micah Martin – Faculty – Modern Languages • Rutina Taylor – Counselor, Umoja • Rosie Esparza- Financial Aid Director - Title 4: Financial Aid Pell Grant; curriculum and financial aid are closely related. • Mary Rascon – Faculty - Nursing • Hayley Smalls – Faculty - Biology • David Martin – Faculty - Math • Danielle Pearson (formerly Graham) – Faculty Chair - Psychology • Patty Quach – Dean - Career Technical Education • Jose Velasco – Faculty • Miguel Ortiz – Faculty - Machinist Technology • Anthony Ababat– Faculty - Electronics • Kristen Hauge- Faculty Chair - Kinesiology and Health • Tatiana Vasquez- Faculty Chair – Biology, Academic Senate President – Supports colleagues, Title 5 changes and administrative procedures, integrating curriculum noncredit/external non- credit courses.
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Roles & Responsibilities	Overview of Academic Senate roles, curriculum governance, and committee responsibilities: 1. ROLES OF COMMITTEE MEMBERS: - Review Proposal - Review course outlines & proposals for accuracy and compliance. - Represent Department - Represent department interests during committee discussions. - Provide Expertise - Provide constructive feedback and disciplinary expertise. - Vote & Action - Vote on curriculum proposals and program changes. - Communicate - Communicate updates back to department colleagues. Notes: - We will be using CurriQunet Meta Governance & Oversight - Co-chair leadership structure and course approval workflows Faculty Engagement & Roles - Support systems, technical guidance, and committee member duties. Articulation Pathways – Transfer alignment, CSU/UC GE, and C-ID requirements. Strategic Roadmap & COR - 2026-2027 articulation priorities and Course Outline of Record foundations. 2. Curriculum Co-Chair Overview Transparency – Shares leadership of the curriculum together Meeting Facilitation – Co-facilitates committee meetings to foster transparent dialogue. Agenda Planning - Helps set the meeting agenda and structure review priorities. - Course Review & Policy Compliance - Process Approval Guidance - Regulatory Alignment - Accreditation Standards - Local Policies and State Regulations Title 5 - Faculty Support & Communication - Hours available for office hours to support - SLO- make sure are correct and Inclusion - Communication with Academic Senate and Department Chairs <i>Shared Knowledge and how we have learned to support those who are new and mentor the new</i> Norma Durian – Faculty Librarian Liaison to and OER ZTC Lead finding professional development. And PD opportunities Brandy Major - IDEAA Lead Go through courses and give feedback (IDEAA) Inclusivity, Diversity, Equity, Accessibility, and Anti-Racism Davena Burns-Peters – DE faculty Lead specific tech committee DE addendum required by ed. code which we must do and we want to be thoughtful about. Provides feedback regarding the shared DE committee and struggle with it being quite wordy. Will bring recommendations forward.
Why the COR Matters More Than Ever	- A deep dive into the Course Outline of Record and its growing importance in today's academic landscape. Curriculum Committee Update to support students and academic goals Faculty Primacy - Curriculum belongs to faculty and directly drives academic quality in higher education.



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	○ Title 5 Standards - Recent Title 5 regulatory updates shape how course outlines are built, reviewed, and approved. ○ PCAH 9th Edition - Brings updated state academic standards and modern framework into course design. ○ ASCCC Guidance - Reinforces faculty authority and leadership in all curriculum decisions. ○ Look at addendum and will be working with Davena and Brandy to implement into DE and include logistical and universal design for learning and those online. ● Universal Design ● Changes to work experience and course line of record
Active Courses Not Offered in Two Years	1. Handout “Faculty Chair Course Data Review” reviewed a. A review of active courses that have not been offered in two or more years. 2. Course review codes - Verify the following information for each course in your department. 3. A new code transition is coming - TOP Codes to CIP Codes in July 2027 4. Content review, course codes, equated courses, outcomes, and DE Addendums: Remember the deadline is October 1, 2026.
Annual Course Data Review	The Curriculum Chair will provide a copy of the course data review spreadsheets distributed at the Faculty Chairs Meeting to the full committee. 1. Items to review: ○ Review Universal Design ○ Changes to work experience and course line of record ○ Mirroring with a non-credit class ○ 8 non-credit courses as a bridge and dual enrollment options ○ Resources to reach out to students Title 5 Language ○ Review Proposal and compliance for each of your departments and have an alternate ○ Provide expertise and constructive feedback ○ Review courses in CurriQunet as well as their narrative ○ Vote on the program changes 2. Ensure communication goes back to departments at the division meetings to provide updates and documented procedures. ○ Detailed curriculum ○ Creation of BA program interdisciplinary to work together to move it forward 3. Articulation Priorities 2026-2027 ○ Statewide Implementation - Support the review, processing, and articulation of 44 SBVC courses in Phase III Common Course Numbering templates. ○ Transfer Pathway Renewal- Complete required revisions for FTVM 133, HEALTH 113, and MUS 105 before conditional approvals expire. ○ Local GE Updates- Review Lifelong Learning and Self-Development competencies through a dedicated GE Task Force. ○ New ADT’s Development - African American Studies, Chicana/o Studies, Music Industry Studies, and the forthcoming Data Science TMC. ○ There are many changes happening and overall, our decisions will impact the future. ○ 18 months to get courses fully articulated to it showing up in our catalog ○ 2028-2029 is what we are working on now ○ Consider transferability and privates? ○ Common course numbering that what we are working on ○ Assist with articulation and help you and faculty to partner together.



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	○ Create, modify, local degrees and consult with Melita during the process to help move the process along.
Curriculum Commuter Training & Review	1. PCAH Handbook ○ Table 1 — California Education Code, p. 17 ○ Table 2 — California Code of Regulations, Title 5. Education, Division 6. California Community, Colleges, Chapter 6. Curriculum and Instruction, p. 17 ○ Table 3 — Alphabetical List of Acronyms pg. 18 2. DE- Check DE Addendum and communication with Davena Burns-Peters 3. Curriculum Committee Assignment sheet has additional tech review dates for training.
Curriculum Committee Assignments & Selections	1. Committee assignment discussions and member/alternative selections for the semester will occur next meeting 10/5/26. 2. Workload – Curriculum Committee Assignments Fall 2026” 5. COR has many areas, course description, course objectives, outcomes, course content out of class assignments, etc. requiring review. 6. Chair to provide a copy of a technical checklist to review courses and program narratives 7. Committee assignments divide the technical review workload required by the COR. 8. Please review the committee selection checklist. Write your name and the area of the COR, you would like to be assigned. Also consider in your selection how your department can benefit from your selection. 9. Everyone please fill out which option you would like (course description, course objective, course content, out-of-class assignments. 10. Melita will tally the name and create a spreadsheet with the results.
Upcoming Committee Meetings	October 5, 2026

Upcoming Meeting: **October 5, 2026**