



Curriculum Committee Minutes

Curriculum Committee Meeting Roll Call

Date: 9/22/2025		Time: 2:00 p.m. to 4:00 p.m.		Location: PS 217	
Call to Order: 2:01 p.m.		Adjournment: 3:40 p.m.		Quorum: 13 (14)	
<input checked="" type="checkbox"/> Anita Arnold	<input checked="" type="checkbox"/> Thomas Berry (Faculty Chair)	<input type="checkbox"/> Djemoui (DJ) Bouzidi	<input checked="" type="checkbox"/> Melita Caldwell-Betties	<input checked="" type="checkbox"/> Mary Copeland	
<input checked="" type="checkbox"/> Norma Durian	<input checked="" type="checkbox"/> Melinda Fogle	<input checked="" type="checkbox"/> Nader Gergis	<input checked="" type="checkbox"/> Leticia Hector (Chair)	<input checked="" type="checkbox"/> Kristina Heilgeist*	
<input checked="" type="checkbox"/> Riase Jakpor	<input checked="" type="checkbox"/> Carol Jones	<input checked="" type="checkbox"/> Elizabeth Larivee	<input type="checkbox"/> Steven C. Lee	<input checked="" type="checkbox"/> Sheri Lillard**	
<input checked="" type="checkbox"/> Breanna Lopez	<input checked="" type="checkbox"/> Amy Mills	<input checked="" type="checkbox"/> Melinda Moneymaker	<input type="checkbox"/> Patty Quach	<input checked="" type="checkbox"/> Mary Rascon	
<input checked="" type="checkbox"/> Irene Sanchez	<input type="checkbox"/> Tahirah (Ty) Simpson	<input type="checkbox"/> Malik Stalbert	<input checked="" type="checkbox"/> Rutina Taylor		
<input type="checkbox"/> Angela Vogel**	<input checked="" type="checkbox"/> Janice Wilkins	<input checked="" type="checkbox"/> Kay Dee Yarbrough	<input type="checkbox"/> Classified Rep. (1)*	<input type="checkbox"/> Dean/Manager (1)	
<input type="checkbox"/> Student Rep. (1)	<input type="checkbox"/> Student Rep. (1)	<input type="checkbox"/> IDEAA Liaison**			
Guests:	Vanessa Thomas	Andrea Rodriguez			

Co-chair - In the event of a tie vote, discussion will be re-opened, followed by a second vote. If the tie still persists, the Curriculum Chair shall cast the deciding vote.

**non-voting members*

***technical review specialist – non-voting member*

Agenda Items

Approval of Minutes	<p>Approval of minutes for September 8, 2025, with the addition of the committee members breaking into groups for Technical Review.</p> <p>1st: Carol Jones 2nd: Amy Mills 18 Responses Aye: 100% (18 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) Motion Passes</p>
VPI Report	No updates at this time.
New Business	<p>A. Call to Order & Welcome</p> <p>B. Informational Items – Thomas Berry shared the events below with the Curriculum Committee members.</p>

The Curriculum Committee recommends that the pre-requisites and co-requisites approved be re-evaluated in the next 2-3 years by the appropriate departments/programs to ensure student success.

Note: Committee members are voting on all Proposals, Requisites, Advisories, and Distance Education.



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	<ul style="list-style-type: none">a. ASCCC Fall 2025 Curriculum Regional Meeting<ul style="list-style-type: none">i. November 1 @ Long Beach City College (9:00 a.m. to 3:00 p.m.)b. ASCCC 2026 Curriculum Institute<ul style="list-style-type: none">i. Wed, Jul 15 2026, 12pm - Sat, Jul 18 2026, 12pm @ Sacramento Convention Centerc. CurriQunet Meta Office Hours (via Zoom)<ul style="list-style-type: none">i. Tuesdays & Fridays: 12pm – 1pmd. Administrative/Technical Updates<ul style="list-style-type: none">i. MACH 021 – Updating the departmental recommendations to MACH 090 and MACH 129.e. DE Addendum Updates (first read) – Sheri Lillard shared the revised DE Addendum, which was updated and approved by the Distance Education Committee on Friday, September 19, 2025. This version is more comprehensive than the previous addendum and is designed to better support faculty in completing the form. It now includes a summary of the regulatory standards that guided the changes, expanded examples of RSI (including office hours), and additional accessibility requirements. The addendum also provides clearer guidance and examples to help faculty identify the types of content included in their courses.f. Curricular Teams for Tech Review 2025-2026<ul style="list-style-type: none">i. Assignment Sheet – Thomas reviewed the assignment sheet for Tech Review and asked the committee to break into their groups.ii. Course Review Checklist as a rubric. Thomas reviewed the Curriculum Committee Checklist for Courses and Programs document. The document is a comprehensive Curriculum Committee checklist for reviewing course and program proposals, covering areas such as rationale, mission alignment, equity and cultural responsiveness, distance education, and resource needs. It details standards for courses and programs, including titles, descriptions, units, SLOs, objectives, content, assignments, evaluation methods, and materials, with a strong emphasis on IDEAA integration throughout. This document will be published on the Curriculum Committee Resources webpage for future reference.g. Meta Training & Review<ul style="list-style-type: none">i. Presenters – Kay Dee Yarbrough & Thomas Berryii. Example Tech Review: PHT 072
Announcements and Public Comments	

Course Tech Review Items

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Course ID:	Course Title:	Originator:	Proposal Type:	DE?	Notes/Comments:	
PHT 072	Pharmacy Clinical Experience	Doris Ontiveros	Modification			

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