

SBVC COLLEGE COUNCIL
February 13, 2019 MINUTES
PRESIDENT’S CONFERENCE ROOM, ADSS 207
TIME: 1:30 PM – 3:00 PM

Members:

Diana Rodriguez, SBVC President, Chair
Celia Huston, Academic Senate President, Co-Chair **A**
Jamie Herrera, CTA President Designee
Rocio Delgado, CSEA Designee **A**
Adrian Rios, ASG President **A**
Judy Rodriguez, Classified Senate President
Dave Bastedo
Stephanie Lewis
Mary Copeland
Marco Cota **A**
Paula Ferri-Milligan **A**
Rania Hamdy

Rick Hrdlicka
Dina Humble
Riase Jakpor **A**
Wallace Johnson
James Smith
Scott Stark
Scott Thayer
Cassandra Thomas

A= Absent

Guest(s): Dr. Craig Luke

Minutes: Suzan Hall

CALL TO ORDER:

1:30 p.m. Diana Rodriguez called the meeting to order.

APPROVAL OF MINUTES

President Rodriguez stated the **December 12, 2018 Minutes** have been misplaced. Rick reported the Master Plan spreadsheet was discussed in depth. In order to move on, this was Noted and Minutes stand approved. The President asked if anything critical is remembered, please email Debby Gallagher and Suzan Hall so Minutes can be amended.

Diana Rodriguez entertained a **Motion to Approve the January 23, 2019 College Council Minutes**. Scott Stark moved, Rick Hrdlicka second. Discussion conducted to replace paragraph 2 submitted by Scott Stark. Paragraph replacement was approved. No further discussion and the group voted as follows:

AYES: Herrera; Rodriguez; Bastedo; Lewis; Copeland; Hamdy; Hrdlicka; Humble; Johnson; Smith; Stark; Thayer; and Thomas.

NOES: None

ABSTENTIONS: None

ABSENT: Huston; Delgado; Rios; Cota; Ferri-Milligan; Jakpor

Motion Carried

Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.

PRESIDENT'S REPORT

The President reported the funding formula, unfunded FTE's and where SBVC falls is being reviewed, but the analysis isn't finished yet so if you have ideas send them to her. Rick mentioned the EIS figures are starting to clean up. President Rodriguez stated they are not cleaned up yet but TESS is working on completion by the end of this semester.

VICE PRESIDENT'S REPORT– S. STARK; D. HUMBLE; S. THAYER

ADMINISTRATIVE SERVICES:

Scott Stark reported since Measure CC passed, a lot of work has been done already. A Program Manager should be hired and in place by the end of April; user group meetings will be set up by fall to define needs, equipment and spaces for the first project, the new CTE Building.

Scott also gave the Budget Development first draft due date of March 11, 2019 and told everyone if they needed assistance to call him or Karol Pasillas.

Scott informed the group Parking Lot #6 adjacent to the baseball field will be graveled and parking for students will be temporary with a February 25, 2019 start date and completion on March 29, 2019. Wally asked how close to the field will parking be due to foul balls and Scott will look at the map to see what can be done about the range but it will be within foul ball range. No lights will be installed so it will be day parking only from 7am-5pm.

Scott also reported Parking Lot #12, the staff lot between the Business Building and KVCR will be closed from March 1, 2019 through September 1, 2019 due to technology updates for KVCR. RTVF classes will be held and administrative offices will remain open during this time with some staff moving to CHC.

Dave asked if any Measure M money remained and Scott explained the new Measure CC for \$470 million cancelled out the old bond measure as not all bonds were sold. There is about \$30 million remaining to pay off some claims for CHC and any remaining funds will most likely be used for seed money as we are estimating this to be an eight year program.

President Rodriguez along with Rania suggested a Forum in the Auditorium for community members with KVCR clips of how the tax dollars are at work with the new bond and what changes will occur at SBVC and CHC with the funds from Measure CC. This will give them an opportunity to ask questions and become informed.

INSTRUCTION:

Dina announced there will be a Civil Rights Concert on February 22 after the Black Excellence event which will be a celebration of music, theatre and dance.

The Instruction Office is working on the summer schedule which will be live online in a week or so, and they are finalizing the fall schedule.

Dina reported the first Faculty Chair meeting was last Friday and they will be working closely with HR regarding the Adjunct hiring process.

She also mentioned work is continuing with revisions on FTE's to accommodate and maximize them for summer and fall.

STUDENT SERVICES:

Scott Thayer reported on AB705 implementation, with the guided self-placement questionnaire process for Math and English in place and we no longer have Accuplacer for assessment. ESL still has their mechanism in place. Rick asked about the computer lab and Scott responded the students will still use the computers in the lab but will not be there as long. The Matriculation Committee has been working diligently on this so we're ready for Fall 2019.

He informed the group the Enrollment Management and Student Equity Committee is in the process of updating the Student Equity Plan to compile the information by the June 30, 2019 due date and then approved by the Board of Trustees.

Scott announced this is Black History Month and February 22, 2019 we will be hosting our Black Excellence for 350-400 high school students to do campus tours, inform them about the process, and upcoming initiatives to get them ready for the fall semester. On February 27, 2019 a guest lecturer, Dr. Maulana Karenga, the found of Kwanzaa, will be speaking in the Auditorium at 6:00pm and everyone was invited to attend.

UPCOMING POSITIONS/FILLING POSITIONS

No report.

IEPI (Institutional Effectiveness Partnership Initiative) - R. Hrdlicka

Rick informed the group per the Chancellor's Office, we are going to be in the process of reviewing Information Technology with evaluators from other campuses as well as some consultant groups. March 18, 2019 will be an all-day meeting for VP's but not an all-day commitment. They want to evaluate IT and the structure, budgeting and proactivity. The last time this was done was in 2008 and this led to re-structure. Rania suggested a stronger faculty and managerial representation as well as people who have a basic understanding as it could turn into a complaint session.

Dina asked how we can deliver the message to attend and get more participation. Rick is waiting on further information and as Vice Presidents, if you cannot attend send someone in your place. President Rodriguez stressed to **make it a priority to attend this meeting** if you're invited to attend as it is very important to all of us on campus. She also asked Rick to bring any new information back to the Council for the next Agenda or each month if necessary. Rick requested that everyone read the documents that were attached to the Agenda.

ACCREDITATION AND STUDENT LEARNING OUTCOMES – J. Smith

James reported he has been organizing a meeting with the ACCJC Coach for Accreditation self-study with CHC and SBVC to meet together and since this hasn't worked he may set up a zoom question and answer session. We are collecting evidence and all sub committees are set up and trying to get the first draft out.

STRATEGIC PLAN PROGRESS REVIEW WITH COLLEGE COUNCIL INPUT

GUIDED PATHWAYS – D. Humble

Ty couldn't be here today so Dina reported the work group has been working very hard this semester. There is a series of three trainings coming up. Rania suggested more information should be disseminated to the campus so everyone can be informed and Dina will work on getting more info out in one email to the campus.

EDUCATIONAL MASTER PLAN and STRATEGIC PLANNING – J. SMITH

James reported the document that cross references the initiatives with the strategic goals is complete. The initiatives and goals from our strategic plan, AB705, Basic Skills, Guided Pathways, Student Equity, the strong workforce and a few others were reviewed and a crosswalk was created which linked them to committees where we can get evidence for each one of the accreditation standards. In December we did presentations to the committees on the standards that are linked to them and now those who are most familiar with the committee minutes will forward them to the committee chairs and members for the standards which will give more insight to the process.

PROGRAM REVIEW – P. FERRI-MILLIGAN; W. JOHNSON

Wally informed the group Paula sent out email notifications and documents to the programs going through efficacy and has linked the heads of the programs with the working teams within Program Review so they can come to the Program Review Committee and receive help. The Program Review Committee will meet next Friday and will start working in small groups to complete their efficacy. James asked about the due date and Wally wasn't certain of the date. The President asked Wally to send the due date to James Smith and copy Suzan Hall to make sure everyone receives this information.

President Rodriguez accepted the Program Review funding priority recommendations discussed at the last meeting and Scott Stark sent the campus an email with the breakdown. If there is a need, it can be sent again or share it with others if necessary.

COMMITTEE REPORTS:

Rania reported on March 29, 2019 there is a huge regional conference - "OER+ZTC: Getting to Equity" framing it is as an equity issue and we expect a good regional turn out. Dave said the agenda format and speakers are coming together and there will be something going out to the entire campus in the next day or two.

Rania stated Flex Day is on April 9, 2019 with speakers being lined up and we're bringing some AB705 staff together.

Judy and Rania are working on Classified Connection Week in June and will be sending out a survey to classified employees for their input on workshops they would like to attend.

OTHER:

President Rodriguez stated there were 5 people who abstained from the Minutes and only three of the five names were captured. No one remembered who the other two were so the President requested the three names be listed with two unidentified.

James reported College Council has not submitted evidence for Program Review.

James also invited anyone interested in exercise on Wednesday evenings to join a walk/run on the track from 5-6:00pm as they socialize as well as exercise.

Yoga and Zumba switch off on Fridays Rania reported and everyone is invited to join in the fun.

Rick reported there will be no Wifi on Sunday due to updates and possibly Monday as well.

The President mentioned there is a baseball game on Saturday and Congressman Aguilar will host a Financial Aid Summit on Saturday morning as well.

Meeting adjourned at 2:30 p.m.

Next College Council Meeting: Wednesday, February 27, 2019

Academic Year 17-18: Bi-Monthly, 2nd & 4th Wednesday, 1:30-3:00pm, AD/SS 207

Remaining Academic Year 18-19 Meetings:

Wednesday, March 13, 2019

Wednesday, March 27, 2019

Wednesday, April 10, 2019

Wednesday, April 24, 2019

Wednesday, May 8, 2019

Wednesday, May 22, 2019