

**SBVC COLLEGE COUNCIL  
AUGUST 23, 2017 MINUTES  
PRESIDENT'S CONFERENCE ROOM, ADSS 208  
TIME: 1:00 PM – 3:00 PM**

**A= Absent**

Diana Rodriguez, SBVC President, Chair **A**  
Celia Huston, Academic Senate President, Co-Chair  
Santiago Castillo (ASG)  
David Bastedo **A**  
Stephanie Briggs  
Lorrie Burnham  
Yancie Carter **A**  
Mary Copeland  
Marco Cota  
Paula Ferri-Milligan  
Rania Hamdy  
Rick Hrdlicka  
Kathryn Jaramillo  
Sheri Lillard

James Smith  
Scott Stark  
Scott Thayer  
Cassandra Thomas **A**  
Kay Weiss  
Nicole Williams (MINUTES)

**Guest(s):**

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**CALL TO ORDER:**

1:05 p.m. Celia Huston called the meeting to order.

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**APPROVAL OF MINUTES**

Celia Huston entertained a **Motion to Approve the May 10, 2017 College Council Minutes.** Scott Stark moved, Rick Hrdlicka second. No discussion and the group voted as follows:  
**AYES:** Briggs; Copeland; Cota; Ferri-Milligan; Hamdy; Hrdlicka; Jaramillo; Smith; Stark; and Thayer.

**NOES:** None

**ABSTENTIONS:** Lillard; Weiss

**ABSENT:** Bastedo; Burnham; Carter; Thomas

**Motion Carried**

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*Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.*

## **UPCOMING/FILLING POSITIONS – C. HUSTON**

Celia Huston provided the following update: the four (4) Dean positions advertised have closed with the interviews currently being coordinated by Human Resources; the Vice President of Instruction position has not yet closed as Human Resources is awaiting the CC Registry posting of the position (Human Resources advised Celia of the delay.)

Kay Weiss indicated there will be an upcoming position in Reading.

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## **ACCREDITATION AND STUDENT LEARNING OUTCOMES – C. HUSTON**

Celia confirmed that the 1<sup>st</sup> draft was announced in May 2017 with the Board of Trustees conducting a 1<sup>st</sup> reading in July 2017. The August 2017 draft is currently under review, and then will be submitted to the Board of Trustees. Celia reminded the Council of the October 15 deadline.

Celia indicated that Crafton Hills College is currently collecting student-level data in the SLO CLOUD. Celia attended the recent Curriculum Institute at which the ACCJC Vice President indicated that they are working to change the “poorly written” standard. Celia is hopeful there is the possibility that the SLO standard may change so that student-level data will not have to be collected. Kay Weiss requested that *Summer Collection of Data* be added to the upcoming Accreditation/SLO Committee agenda.

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## **EDUCATIONAL MASTER PLAN and STRATEGIC PLANNING – J. SMITH**

Data sheets will be available to faculty on September 5<sup>th</sup>, with the faculty narratives due to the Division Dean on October 2<sup>nd</sup>. These narratives will be used in Program Review.

Rania reported that the retreats conducted in Pomona went well; recommendations of strategic initials, goals, and outcomes from the facilitators are forthcoming.

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## **PROGRAM REVIEW – P. FERRI-MILLIGAN**

Paula Ferri-Milligan shared Needs Assessments are due by October 23<sup>rd</sup>. Paula requested that the Santiago Castillo provide her the name of the ASG representative for Program Review. Santiago indicated that voting has just occurred for the committee assignments. Paula also indicated there is a need for CSEA and Student Services representatives as well.

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## COMMITTEE REPORTS:

**Academic Senate:** Celia Huston reported that the committee met last week. The committee will initially focus on reviewing committee administrative procedures (AP), in addition to working on filling faculty representation on some committees that currently lack representation.

**Facilities Safety and Budget Committees:** No report as the committee's first meeting is conducted in September.

**Associate Student Government:** Santiago Castillo shared that ASG's first campus event, *Week of Welcome: Block Party*, was held today. ASG is currently working on writing resolutions that are due in September – one resolution will involve the topic of Hate Speech. Current ASG projects are a food pantry, participation in *Why-Vote*, and hosting the *Governor's Debate* on campus.

**Professional Development:** Rania Hamdy reported that the committee met on Monday, and are working on a large amount of requests for conference attendance. The committee is also planning for Flex-Day being held on October 3. Rania announced she is also working on Fitness Friday, a campus-wide opportunity for participants to become involved in yoga and other stress-relieving activities.

**Classified Senate:** Kathryn Jaramillo shared that, in addition to ASG, the Classified Senate is currently discussing options for a food pantry and clothing closet. Kathryn invited Santiago, the ASG President, to attend the next Classified Senate meeting being held on September 8 in ADSS 208 from 1-2:30pm.

**Technology Committee:** Rick Hrdlicka noted that the committee has not met yet. Rick reported that the recent phishing email scam (emails received first week of the semester) that many employees clicked on the email link. Rick reminded everyone not to click on the links, not to forward the email, and to delete any suspicious emails – remember, CTS will never ask for a username and password. The recent internet outages were caused by issues with Time Warner fiber optics. Rick reported that they are in the process of installing a back-up circuit with Verizon. A few faculty indicated they are having authentication issues with CANVAS log-in from home computer systems – Rick will check with Jeremy Simms to determine a solution.

**CTA:** Sheri Lillard reported that negotiations began on Friday, August 25, and that they are going well. Sheri announced that Executive Board elections will begin soon.

**VPSS:** Scott Thayer reported that a reminder email from Admissions & Records is forthcoming with regard to the census date.

**Student Success and Support Programs Committee:** Marco Cota reported that the committee has not met yet.

**VPI:** James Smith announced that SBVC received the Mesa Grant, and thanked Sheri Lillard for her valuable contribution to the process. James also thanked Kay Weiss for her hard work with Concurrent Enrollment – currently 11 schools are participating. James stated that the interviews for a Grants Manager were conducted today.

**Enrollment Management Committee:** Stephanie Briggs reported that the committee has not met yet. Stephanie recently attended the *2017 National Conference on Student Recruitment, Marketing & Retention* in Denver – information will be shared soon.

**Curriculum Committee:** Mary Copeland announced that the first Curriculum Committee meeting is scheduled for September 11<sup>th</sup>. Mary shared that the committee will be working to update the course outlines of record (COR) – Title V now requires that the student outside-of-class hours be listed on the COR. Mary indicated that she will be advocating through the Academic Senate for dedicated classified curriculum staff through the VPI office. James Smith reassured Mary that VPI staff will continue to support curriculum though the current focus of the VPI staff is on meeting schedule deadlines.

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**OTHER:**

Kay Weiss announced *The History of Jazz* concert, featuring jazz flutist Galen Abdur-Razzaq, being held on Thursday, August 31 from 12-5:30pm in B100.

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Meeting adjourned at 2:10 p.m.

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**Next College Council Meeting: Wednesday, September 13, 2017**

**Academic Year 17-18: Bi-Monthly, 2<sup>nd</sup> & 4<sup>th</sup> Wednesday, 1-3pm, AD/SS 207**

Remaining Academic Year 17-18 Meetings:

Wednesday, September 27, 2017

Wednesday, October 11, 2017

Wednesday, October 25, 2017

Wednesday, November 8, 2017

Wednesday, November 22, 2017

Wednesday, December 13, 2017  
Wednesday, January 10, 2018  
Wednesday, January 24, 2018  
Wednesday, February 14, 2018  
Wednesday, February 28, 2018  
Wednesday, March 14, 2018  
Wednesday, March 28, 2018  
Wednesday, April 11, 2018  
Wednesday, April 25, 2018  
Wednesday, May 9, 2018  
Wednesday, May 23, 2018