San Bernardino Valley College

INSTITUTIONAL EFFECTIVENESS
AUGUST 31, 2026

OVERVIEW
The Institutional Effectiveness Committee serves a recommending body to College Council. The primary charge of the Institutional Effectiveness committee is to evaluate how effectively Valley College fulfills its mission by assessing institutional outcomes and reviewing key performance indicators. Primary tasks of the Institutional Effectiveness committee include reviewing outcome data, graduating class data, stopout data, evaluating the effectiveness of committees, updating the participatory governance handbook, review program review (senate) and program evaluation (stat cards-management) outcomes and provide recommendations for improvement.

CHARGE
The Institutional Effectiveness Committee serves as a recommending body to College Council in the evaluation of College programs, services, institutional plans, participatory governance frameworks, and accreditation standards. The committee utilizes collective indicators of success in determining the effectiveness of College efforts, including resource allocation by the College. Utilizing qualitative and quantitative sources of data and methodologies from a student-centered and equity perspective, the committee provides the college with recommendations for improvement.

Institutional Effectiveness Committee shall:

1. Represent all constituencies for inclusive decision-making.

2. Review and make recommendations on the College processes for collecting and analyzing data.

3. Review and make recommendations for assessing data for reliability and accuracy in measuring collective objectives.

4. Review and make recommendations for College rubrics that include equity-based criteria, disaggregated data, and evidence-based expectations.

5. Provide the College Council with recommendations on the types of data we need to collect and changes to data processes from inputting to reporting.

6. Review the recommendations from Program Review and Stat Cards.

7. Review the SBVC Committee Structure and provide recommendations to College Council.

8. Review the Participatory Governance Handbook and provide recommendations to College Council for revisions.

9. Review the SBVC decision-making processes and provide recommendations to College Council for ongoing continuous improvement.

10. Develop an annual report on institutional effectiveness that makes recommendations for strengthening college programs and services, including timelines for improvement.

TRI CHAIR MODEL

Manager
Faculty
Classified Professional

VOTING MEMBERS

4 classified professionals
4 faculty members
4 managers
2 students

RESOURCE MEMBERS (AS REQUESTED & NON-VOTING)

Dean, Research, Planning, & Institutional Effectiveness
Vice President, Administrative Services
Vice President, Instruction
Vice President, Student Services
Campus Director of Marketing, Creative Services & Public Affairs
Chair of Chairs

QUORUM

6 Participants
2 classified professionals minimum
2 faculty minimum
2 managers minimum

DELIVERABLES

1. Provide College Council with recommendations regarding how to improve institutional effectiveness planning, processes, and metrics.
2. Review and analysis of College HSI, BSI, and equity initiatives.
3. Review the Participatory Governance Handbook and provide recommendations for improvement.
4. Review the SBVC decision-making processes and provide recommendations for improvement.
5. In December, provide College Council with an update.
6. In April, provide College Council with the annual report.