College Council Minutes

1:00 PM – 2:30 PM | B-100 | October 28, 2026

All meetings are recorded for minute purposes only.

Voting Members: 14

Tatiana Vasquez [ ]
Academic Senate
Amy Avelar [A]
Academic Senate
Debbie Orozco [ ]
Academic Senate
Kevin Moreno [ ]
Classified Senate
Cynthia Bernal [ ]
Classified Senate
Amber Martin [ ]
Classified Senate
Ernest Guillen [A]
CSEA
Denise Knight [ ]
CTA
Lorrie Burnham [A]
Instructional Manager
Rosario Esparza [ ]
Student Services Manager
Erik Morden [ ]
Administrative Services Manager
Uvaldo (Aldo) Sifuentes [ ]
Presidential Manager
Jolene Ruiz [A]
ASG
Jasmine Campos [ ]
ASG

Alternates: 6

Jessy Lemieux [A]
Academic Senate
Nathan Yearyean [ ]
Classified Senate
Aida Gil [A]
CSEA
(Vacant) [ ]
CTA
Korey Lawson [ ]
Manager
Adrian Iglesias [ ]
ASG

Please note that alternates only vote when serving in place of a voting member who may be absent.

Please refer to the College Council Charge & Membership for further details.

1. Call to Order

A. Approval of Agenda

- Dr. Contreras called the meeting to order at 1:02 p.m. after quorum was confirmed.
- Dr. Contreras requested that Item 4.J, Standards for College Events – Criteria, Process, Guidelines, and Frequently Asked Questions, presented by K. Bacon and P. Bratulin, be tabled to the November 4, 2026, meeting because both presenters were attending conferences. With no objections, the agenda was approved as amended

B. Approval of Minutes – October 14, 2026

- T. Vasquez moved to approve the October 14, 2026, minutes; E. Morden seconded. The motion carried without opposition, with R. Esparza abstaining.

2. Reports

C. President's Report – Welcome – Dr. Contreras

- Dr. Contreras thanked the campus community for its work supporting an active and welcoming fall semester and emphasized continued support for students preparing for final examinations.
- Dr. Contreras offered remarks honoring the life and legacy of Dolores Huerta and her contributions to social justice and the community. He also recognized student Torryn Pinkard, whose passing was recently announced, and stated that the meeting would be adjourned in the student's honor.
- Dr. Contreras reported that a recent meeting with affinity groups included a preliminary report from consultant Dr. Mitchell on multicultural programming, staffing, and a diversity calendar for the planned Global Student Center in the new Student Services Building. The affinity groups are reviewing the calendar, proposed activities, and funding details for accuracy.
- He encouraged attendance at Barrio Fiesta 3.0 and recognized the Indigenous History Film Festival held in the Library Viewing Room.

Resource Participants: 10

Gilbert J, Contreras, Ph.D. [ ]
President
Keith Bacon [A]
Vice President of Administrative Services
Leticia Hector [A]
Vice President of Instruction
Yvonne Gutierrez-Sandoval [ ]
Vice President of Student Services
Jesse Neimeyer-Romero, Ed.D. [A]
Executive Assistant to the President
Michael Layne [ ]
Executive Director of Foundation
Tammy Mathis [ ]
Director of Grants
Pavel Bratulin []
Director of Strategic Comm. & Marketing
Blake Bonnet [ ]
SBCCD Chief of Police
Noel Arciero [ ]
Admin. Assistant II, Office of the President

Upcoming Meeting Dates

November 4, 2026
November 18, 2026
December 9, 2026
2 Hour Meeting
February 10, 2027
February 24, 2027
March 10, 2027
March 24, 2027
April 14, 2027
April 28, 2027
2 Hour Meeting

Important Dates for the Next Meeting

Agenda Items Due
October 23, 2026, by 1pm
Documents Due
October 29, 2026, by 1pm
Agenda Posted
October 30, 2026, by 1pm

D. Academic Senate Report – T. Vasquez

- T. Vasquez reported meeting with faculty leads and committee chairs to discuss leadership roles, Academic Senate's 10+1 purview, governance routing, and implementation of committee recommendations. The group reviewed the recommendation template in the Participatory Governance Handbook and expressed interest in meeting monthly.
- T. Vasquez shared that faculty leadership development and access to conference funding remain priorities. She will attend the statewide Academic Senate plenary and may return with information on resolutions concerning institutional budgets, categorical funding, curriculum, and degrees.
- Academic Senate passed a motion directing the Program Review Committee to research external program evaluation models, including the ASCCC publication "Program Review: Setting a Standard."
- The Faculty Learning and Innovation Committee presented Academic Senate a conference-funding recommendation for first read, with a second read anticipated. Senate discussion also addressed concerns about reassigned time and responsibilities for the Faculty Learning and Innovation faculty lead.
- Academic Senate subcommittees on Educational Policies and Procedures, Elections, and Personnel Policy were scheduled to meet.

3. Action Items – No Action Items to report

4. Information Items

E. Overview of College Standards, Processes, and Practices Committee – S. Lewis

- Dr. S. Lewis provided an overview of the newly established committee, including its initial organization, selection of chairs, and current planning work. The committee is developing equity walks to evaluate college processes from the student perspective, guided by resources from the Chancellor's Office, Vision 2030, and the Career Ladders Project.
- Dr. S. Lewis outlined three areas of work: an in-person equity walk examining campus navigation and signage for first-time students; an online equity walk reviewing digital access, communication, and the student experience; and a dual/concurrent enrollment equity walk

assessing student experiences with partner schools and internal college enrollment processes.

- Committee teams are developing surveys, collecting data, and identifying barriers. Dr. S. Lewis noted challenges in obtaining consistent dual enrollment data across programs and reporting categories. Dr. Miguel Powers is expected to provide consultation at an upcoming committee meeting.
- T. Vasquez recommended coordination with the Academic Senate Dual Enrollment Task Force to avoid duplicating work and ensure faculty participation in matters within the Senate's purview. Dr. S. Lewis welcomed collaboration and participation by resource members when relevant topics are discussed.
- K. Lawson identified the District Wayfinding Master Plan as a resource for the in-person equity walk and offered Facilities assistance. U. Sifuentes shared concerns about students encountering delays or difficulties during enrollment and expressed support for the committee's work.
- Dr. Contreras thanked Dr. S. Lewis and committee members for their work and highlighted the value of collaboration among participatory governance committees. Findings and recommendations are expected to be shared as the equity walks progress.

F. Accreditation Update – Dr. Contreras

- Dr. Contreras provided an update from the recent Accreditation Committee meeting, during which the college met with its accreditation liaison to review the upcoming accreditation process, visit components, and timeline. He thanked the committee and its leadership for their work in preparing the Institutional Self-Evaluation Report (ISER).
- Dr. Contreras explained that the evaluation team will review the ISER, identify any core inquiries requiring additional information, and conduct a virtual town hall to gather feedback directly from students, faculty, and staff without college or District management leadership present.
- The accreditation process will include opportunities for the college community to provide feedback, followed by a subsequent site visit and closing meeting. The initial visit is anticipated in March 2027. Dr. Contreras encouraged campus participation and emphasized the

importance of showcasing the college's accomplishments while identifying opportunities for improvement.

G. "At Risk' Student Population Task Force - Y. Gutierrez-Sandoval / E. Guillen

- Y. Gutierrez-Sandoval provided an update on the ongoing workgroup supporting undocumented and at-risk students. She noted that E. Guillen was unable to attend and reminded members of campus communications regarding procedures to follow if immigration enforcement personnel are reported on campus, including contacting District Police.
- A. Gil and E. Ruiz described the workgroup's continued efforts to expand red-card distribution and bilingual signage, provide family preparedness information and emergency resource bags, and coordinate educational activities. E. Ruiz announced a Know Your Rights and family preparedness session and a November 4 coffee-and-donuts event with the Chief of Police.
- Members discussed resources for students whose academic participation may be affected by immigration-related concerns, including communication with instructors, academic exceptions and excused withdrawal procedures. Students were encouraged to consult Admissions and Records and, where applicable, Financial Aid and support programs before taking action that could affect their academic or aid status.
- D. Orozco raised the need for clearer guidance on converting in-person counseling appointments to virtual appointments. T. Vasquez suggested faculty support through Canvas messaging, workshops, or brief training materials. The workgroup welcomed suggestions and encouraged participation in its weekly meetings.
- Dr. Contreras emphasized individualized support, accurate information, and a coordinated campus response, recognizing the workgroup's ongoing efforts to assist students.

H. Academic Senate Program Review Guidance 2026-2027- T. Vasquez / Dr. Contreras

- T. Vasquez clarified that Program Review focuses on academic program evaluation and will largely continue its existing six-year review cycle and annual evaluations during the current transition year. Work will continue to define which academic and service areas fall within the process.

- Academic Senate has directed the Program Review Committee to examine alternative evaluation models and review cycles in preparation for developing an improved process. Dr. Contreras reiterated that the existing process will remain in place until a revised model is developed and reviewed through the college's governance structure.

I. SBVC Program Evaluation Resource Request Model – Dr. Contreras / T. Vasquez

- Dr. Contreras outlined development of a new program evaluation and resource request model intended to align departmental planning, data, funding sources, and the priorities of the Valley Up Initiative. An initial draft will be shared with the Planning and Resource Allocation Committee (PRAC) before coming to College Council, with a goal of implementation in 2027–2028.
- In response to R. Esparza's question about prioritization, the proposed process was described as beginning with department plans and resource requests, followed by dean- and vice president-level review and prioritization, input and ranking recommendations from PRAC, and funding decisions through the President's Executive Cabinet. The model is intended to document funded and unfunded requests and the rationale for decisions.
- Members discussed developing transparent prioritization criteria tied to institutional goals and student needs, as well as accommodating both one-time and ongoing funding or staffing requests. T. Vasquez emphasized distinguishing resources necessary to sustain programs from those needed for program growth.
- U. Sifuentes and K. Lawson requested early consultation with Technology and Facilities when reviewing equipment or infrastructure requests to assess existing resources, feasibility, and associated costs. Members also identified the need to involve District Police when requests have safety or security implications, including grant-funded purchases.
- Dr. Contreras acknowledged current staffing and funding constraints and encouraged committee members and constituent groups to participate in refining the proposed process. No final resource request model was presented for approval.

J. Standards for College Events: Criteria, Process, Guidelines, Frequently Asked – K. Bacon / P. Bratulin

- Item tabled to the November 4, 2026, College Council meeting at the request of Dr. Contreras because both presenters were attending conferences.

K. College Council Members Updates / Other Announcements

- K. Moreno reported brief Classified Senate outreach and professional development updates, including discussions with classified professionals and planning for wellness activities. The college is also coordinating employee headshots during the week of November 16, with potential use for staff identification cards.
- Members were reminded of a November 6 farewell gathering for retiring Dean M. Cota in the President's Conference Room and a November 16 Federal Work-Study mixer to connect eligible students with departments interested in hiring student employees.
- U. Sifuentes reported that the Facilities, Safety and Technology Committee continues refining its request form with input from appropriate administrators. He also reminded members that the Great ShakeOut feedback survey had reopened briefly, shared an initial emergency preparedness exercise calendar, and encouraged completion of mandatory cybersecurity awareness training.
- K. Lawson asked employees to report missing immigration-related campus signage to Facilities. He also reported plans to remove certain construction fencing, tentatively over Thanksgiving, and install a temporary solar-lit bus shelter near an auxiliary parking lot.
- N. Arciero reminded members of the November 4 College Council meeting and the short turnaround for agenda submissions.
- Dr. Contreras encouraged employees and their families to attend the November 7 Pacific Islander Heritage football game and President's Pregame event.

5. Adjournment

- Dr. Contreras adjourned the meeting in honor of SBVC student Torryn Pinkard. Meeting adjourned at 2:22PM.