

# **Implementation Timeline for Regular and Substantive Interaction (RSI)**

*Goal: To support faculty in strengthening RSI practices and progressing beyond the Initial stage of the ACCJC Rubric.*

## **Fall 2025: Planning and Development**

### **September 2025**

- Develop RSI policy for campus review (led by DE Committee).
- Create new standard DE addendum, emphasizing RSI and accessibility (led by DE Committee).
- Report on RSI progress at Accreditation Committee meetings.

### **October 2025**

- Approve standard DE addendum for Spring 2026 launch (Curriculum Committee).
- Adopt campus RSI Policy.
- Report on RSI progress at Accreditation Committee meetings.
- Initiate discussion to establish RSI integration within the Program Review ASPIRE process (collaboration between Program Review and DE Committee leadership).

### **November 2025**

- Develop implementation timeline for campus review (led by DE Committee).
- Approve emergency DE addendum for Spring 2026 launch (Curriculum Committee).
- Establish *RSI Essentials* professional development program (led by DE Committee).
  - Create *Self-Reflection Checklist* for faculty (offline or submit for feedback).
  - Produce *RSI Best Practices* faculty guide.
  - Develop *DE Level 2: RSI Mentoring Program*, beginning Spring 2026.
  - Design *RSI Mentoring Rubric* (based on ACCJC rubric) to review courses.
- Adopt campus RSI implementation timeline.
- Schedule RSI training for Departments and Divisions, upon request.
- Report on RSI progress at Accreditation Committee meetings.

## **December 2025**

- Launch *RSI Essentials* Program.
- Post details on RSI page of DE website.
- Communicate program to faculty.
- Request participation in *DE Level 2: RSI Mentoring Program*.
- Review *Self-Reflection Checklist* with individual faculty, upon request.
- Schedule RSI training for Departments and Divisions, upon request.
- Report on RSI progress at Accreditation Committee meetings.
- Conduct Refresher training to maintain DE certification currency; focus areas: RSI and accessibility.

## **Spring 2026: Initial Implementation**

### **January 2026**

- Continue to communicate *RSI Essentials* Program to faculty.
- Conduct RSI and Refresher trainings during Spring convocation.
- Schedule RSI training for Departments and Divisions, upon request.
- Review *Self-Reflection Checklist* with individual faculty, upon request
- Select 30 fully online courses for *DE Level 2: RSI Mentoring Program – Cohort #1* (VPI Hector).
  - Train DE Committee faculty members on Ready/Go review software.
  - Assign DE Committee faculty members to mentor 2 courses each.
  - Begin to review online courses: mentor faculty and document/report progress at DE meetings (DE Committee members).
- Report on RSI progress at Accreditation Committee meetings.

## **February to May 2026**

- Continue to communicate *RSI Essentials* Program to faculty.
- Continue to mentor faculty in *DE Level 2: RSI Mentoring Program (Cohort #1)*; document/report progress at DE meetings (DE Committee members)
- Schedule RSI training for Departments and Divisions, upon request.
- Review *Self-Reflection Checklist* with individual faculty, upon request.
- Report on RSI progress at Accreditation Committee meetings.
- Establish RSI integration within the Program Review ASPIRE process.
- Compile documentation summary for *DE Level 2: RSI Mentoring Program (Cohort #1)* for May 2026 Accreditation Committee meeting.

## **Fall 2026: Expansion and Evaluation**

### **August 2026**

- Continue to communicate *RSI Essentials* Program to faculty.
- Conduct RSI and Refresher trainings during Fall convocation.
- Schedule RSI training for Departments and Divisions, upon request.
- Review *Self-Reflection Checklist* upon request with individual faculty, upon request.
- Report on RSI progress at Accreditation Committee meetings.
- Select 30 fully online courses for *DE Level 2: RSI Mentoring Program –Cohort #2 (VPI Hector)*.
  - Assign DE Committee faculty members to mentor 2 courses each.
  - Begin to review online courses: mentor faculty and document/report progress at DE meetings (DE Committee members).

**September to December 2026**

- Continue to communicate *RSI Essentials* Program to faculty.
- Continue to review online courses (Cohort #2): mentor faculty, and document/report progress at DE meetings (DE Committee members)
- Schedule RSI training for Departments and Divisions, upon request.
- Review *Self-Reflection Checklist* upon request with individual faculty, upon request.
- Report on RSI progress at Accreditation Committee meetings.
- Compile documentation summary for *DE Level 2: RSI Mentoring Program* (Cohort #2) for December 2026 Accreditation Committee meeting.
- Provide 50 fully online classes from Fall 2026 to ACCJC for random sampling.