



# College Council Minutes

1:00 PM - 2:30 PM | ADSS/207 | November 12, 2025

## Voting Members: 14

Keynasia Buffong [ ]

Tatiana Vasquez [ ]

Bethany Tasaka [ ]

John Feist [ ]

Aida Gil [A]

Maritza Portillo [ ]

Ernest Guillen [ ]

Jeffrey Demsky [ ]

Lorrie Burnham [ ]

Rosario Esparza [ ]

Erik Morden [ ]

Uvaldo (Aldo) Sifuentes [A]

Alaysha Nash [A]

Matthew Martinez [A]

## Non – Voting Members:

Gilbert J. Contreras, Ph.D. [ ]

Andrea Hecht [A]

Gabriel Martinez Lazaro [A]

Keith Bacon [ ]

Leticia Hector [ ]

Yvonne Gutierrez-Sandoval [ ]

Michael Layne [ ]

Pavel Bratulin [A]

Blake Bonnet [A]

Director of Technology Services [ ]

## 1. Call to Order

A. Approval of Agenda

B. Approval of Minutes

## 2. Reports

C. President's Report – Welcome - Dr. Contreras

D. Academic Senate Report – A. Hecht

## 3. Action Items

E. College Council Subcommittee - Use of Alternates Update – B. Tasaka/

A. Gil/ E. Morden/ K. Moreno

F. New Governance Structure Participatory Governance First Read –

T. Vasquez/ G. Martinez Lazaro

G. Revised Reorganization Chart – Dr. Contreras

## 4. Information Items

H. College Council Member Updates / Other Announcements

## 5. Adjournment

## Upcoming Meeting Dates –

### 2025–2026 Academic Year

November 12, 2025

December 10, 2025

(2 Hour Meeting)

February 11, 2026

February 25, 2026

March 11, 2026

March 25, 2026

April 15, 2026

April 29, 2026

(2 Hour Meeting)

## 1. Call to Order

### A. Approval of Agenda

- The meeting was called to order by Dr. Contreras at 1:04 p.m.
  - **With no objections, the agenda was approved as presented.**

### B. Approval of Minutes

- Dr. Contreras called for review and approval of the November 12, 2025, College Council minutes.
- B. Tasaka requested a correction on Page 7, Section K, second bullet from the bottom, to replace "ACCC" with "ASCCC"
  - **With noted edits, the minutes were approved unanimously.**

## 2. Co – Chair Reports

### C. President's Report – Welcome - Dr. Contreras

- Dr. Contreras provided a brief update on recent campus activities, noting that although the agenda for the day was not long, many items required detailed attention. He highlighted several major events and accomplishments across the campus.
- He reported significant student achievements, including men's and women's cross-country teams qualifying for the state finals and the men's football team becoming conference co-champions and advancing to the Western Bowl on November 22, with Student Life coordinating transportation for attendees.
- Dr. Contreras also shared that several colleagues were attending the COLEGAS Conference as part of ongoing HSI initiatives and are expected to return with valuable insights. He noted preparations for the evening's Foundation Board Meeting and continued planning for the March 27, 2026, Centennial Gala. Recent "Coffee with the Cabinet" discussions also revisited topics such as parking and expanded evening food options.
- He closed by expressing appreciation for the campus community and the renewed energy and engagement surrounding SBVC's Centennial year.

### D. Academic Senate Report – T. Vasquez on behalf of A. Hecht

- T. Vasquez reported that the Academic Senate is currently reviewing its election bylaws, focusing on structural framework and timelines. The Senate is also evaluating its committee structure to ensure alignment with Senate purview and the evolving participatory governance framework.

- She noted that several faculty members attended the recent statewide plenary, where discussions centered on AI-related resolutions, curriculum matters, and broader governance issues. Tatiana also highlighted ongoing conversations regarding dual enrollment and ensuring appropriate faculty voice and oversight.
- She concluded by reaffirming the Senate's commitment to transparency, collaboration, and alignment with collegewide governance efforts.

### 3. Action Items

#### E. College Council Subcommittee - Use of Alternates Update – B.

Tasaka/ A. Gil/ E. Morden/ K. Moreno

- B. Tasaka presented the subcommittee's work on establishing a consistent structure for alternates across constituency groups. The group clarified that alternates should attend meetings regularly to remain informed, do not vote unless officially substituting for an absent member, and must be appointed by the constituency group they represent. Two models were presented:
    - Recommendation 1: One alternate per constituency group (Academic Senate, Classified Senate, each union, management, and students).
    - Recommendation 2: One alternate for each broad category (all faculty, all classified, all managers, all students).
  - Members expressed strong support for Recommendation 1, noting that each group has distinct priorities and expertise that cannot be represented effectively by a single alternate serving multiple groups.
  - Discussion also addressed attendance expectations. Members agreed that alternates should maintain similar attendance expectations as voting members, with each constituency group defining its own standard rather than a fixed percentage.
    - **Motion to approve Recommendation 1 with added language specifying an "expectation of attendance" defined by each constituency group by E. Guillen seconded by J. Feist. Approved unanimously.**
  - Dr. Contreras thanked the subcommittee and noted the recommendation will be forwarded to Cabinet, with proposed updates to College Council's composition and charge returning at the next meeting.
- #### F. New Governance Structure Participatory Governance First Read – T. Vasquez
- T. Vasquez presented the first read of the Task Force's recommendations for a revised participatory governance structure. The recommendations address long-standing concerns about committee effectiveness, communication flow, representation, and alignment with institutional goals. Feedback was gathered through surveys, town halls, Senate bodies, and constituency meetings.

- Key Components of the Proposal:
  - Creation of several new College Council–level committees focused on planning, resource allocation, and institutional effectiveness.
  - Development of an annual committee timetable aligned with the academic calendar to improve sequencing and workflow.
  - Adoption of a quad-chair leadership model to ensure balanced representation from all constituent groups.
  - Ongoing development of a Participatory Governance Handbook, with a draft expected in spring 2026.
- Program Review (Aspire)
  - Aspire will remain an Academic Senate process.
  - The new committees will centralize planning and budget recommendations, improving transparency, consistency, and timelines without altering Academic Senate purview.
- Discussion Highlights
  - Members emphasized the need for stronger accountability and clearer alignment between committees and managers.
  - There was agreement that institutional evaluation must occur more frequently to better respond to student and campus needs.
  - Clarified that new committees supplement existing Senate functions; they do not replace 10+1 responsibilities.
  - Additional feedback from all constituency groups is still being collected as the proposal moves forward.
    - **Action request for Constituency groups to review the first read proposal and bring forward additional feedback prior to December 10<sup>th</sup>. Item will return on December 10<sup>th</sup> as an action item for possible approval.**

#### G. Revised Reorganization Chart – Dr. Contreras

- Dr. Contreras presented the revised organizational chart, noting that more than 30 changes were made based on extensive campus feedback gathered from town halls, QR code submissions, division meetings, and the viewing gallery. The updated draft will be posted online along with a summary of revisions. The item will return to College Council on December 10 for possible support, with implementation targeted for July 1, 2026.

- President's area updates include:
  - A title change for the Director of Strategic Communications and Marketing, campus tours shifting from Outreach to Communications, and two proposed classified positions within Communications funded by existing budgets.
- VP of Instruction area updates included:
  - The library will report directly to the VPI, with library faculty remaining under the Associate Dean of Instructional Support Services.
  - Dual Enrollment, Middle College, Noncredit, and Weekend College will move under the Executive Dean of Academic Services.
  - Economics will remain in Social Sciences; Architecture will remain in Science & Math based on faculty feedback.
  - Counseling faculty will report to the Dean of Counseling, with assignments across divisions.
- Students Services area updates included:
  - Counseling faculty will report to the Dean of Counseling, with assignments across divisions.
  - Learning Communities (e.g., FYE, Deep) will align under Counseling due to counseling-centered models.
  - Student Health Services will remain under the Dean of Student Engagement & Support Programs.
  - The Associate Dean of Student Support Programs will report to the Dean of Counseling and oversee FYE, Deep, and case management functions.
  - Title IX will move to Enrollment Services.
  - The Honors Program faculty lead will report to Instruction, while the program will be physically located with Transfer & Career Services.
- Enrollment Services updates included:
  - Dual Enrollment and Middle College functions shift to the Executive Dean in Instruction.
  - Special programs—Guardian Scholars, Next Up, Rising Scholars, Valley Bound—will be housed under Enrollment Services, with definitions refined in spring.
- Administrative Services & Institutional Effectiveness
  - No major structural changes, additional details will be added in later iterations.
- Position & Classification Adjustments

- New proposed roles include a Director of Distance Education, Event Coordinator, and new classified positions in Communications and VP offices.
  - Reclassifications include Director of Academic Success to Associate Dean, Transfer Coordinator to Director of Career & Transfer.
  - Leadership emphasized that no faculty positions will be lost, with a categorical faculty role shifting to maintain faculty levels.
- Council members asked clarifying questions regarding honors supervision, faculty lead placements, counseling specialty assignments, and alignment between instructional and student services functions. Dr. Contreras emphasized that counseling faculty will maintain specialty roles while reporting through a unified structure for consistency during peak enrollment periods.
  - **Action was accepting the Revised Reorganization Chart as a first read and will return for potential action on December 10<sup>th</sup>.**

## 4. Information Items

### H. College Council Member Updates/ Announcements

- K. Bacon reported that 61 Centennial events have been completed so far in 2025, with five more scheduled in November, bringing the total to 66.
- M. Layne announced the Retiree Luncheon on November 19, from 11:00 AM–1:00 PM in the Sun Room and cafeteria space, with approximately 40–50 expected attendees.
- J. Demsky provided an update on AB 1028, now enacted, which expands protections for part-time faculty by requiring termination processes consistent with district CBAs and ensuring written explanation for non-renewal. The law does not affect class cancellations or guarantee future employment.
- B. Tasaka shared that the recent Program Review workshop was successful, with one final hybrid workshop scheduled for December 5. Additional office hours will be offered as the end-of-semester deadline approaches. She also noted updates from statewide plenary, including a resolution supporting faculty against doxxing and recognition of SBVC faculty selected for statewide mentoring.
- E. Guillen noted recent IRS changes regarding vacation cash-outs, primarily affecting classified and management employees. Questions may be directed to him.
- J. Feist shared plans to bring in presenters and guest speakers during spring to clarify changes related to the reorganization and to support faculty understanding.

- Y. Gutierrez-Sandoval shared that an extension was granted by the state from November 30 to December 3 for Shared Equity Fund submissions. Feedback received after the deadline will still be reviewed and incorporated where appropriate.
- Dr. Contreras shared that Students are coordinating transportation for the November 22 bowl game, following the football team's conference co-championship. Additional information will be shared with the campus community soon.

## **5. Adjournment – Meeting Adjourned 2:26 pm.**