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| **SBVC College Council Draft Minutes**  **Date: March 13, 2024**  **Location: President’s Conference Room, ADSS 207**  **Time: 1:30 p.m. – 3:00 p.m.**  **Or Via Zoom, Meeting ID #852 3736 5937 & Passcode #934326** | |
| Linda Fontanilla, Interim SBVC President, Chair  Davena Burns-Peters, Academic Senate President, Co-Chair  Ed Gomez, CTA President  Ernest Guillen, CSEA President  Nelva Ruiz-Martinez, ASG President  John Feist, Classified Senate President  Mary Copeland  Marco Cota  Danielle Graham  Rania Hamdy  Dina Humble | Celia Huston A=Absent  Joanna Oxendine (17) Members  Uvaldo (Aldo) Sifuentes  Keith Bacon  Olivia Rosas  Janice Wilkins  **Guest(s):**  **Minutes: Noel Arciero** |
| **TOPIC** | **DISCUSSION and ACTION** |
| Call to Order: | Interim President Linda Fontanilla at 1:33 pm |
| Public Comments: | L. Fontanilla asks if anyone has any public comments. Seeing none the committee moved on. |
| Approval of Minutes:   * February 14, 2024 | L. Fontanilla entertained a motion to approve the February 14, 2024, minutes. D. Burns-Peters moved, and U. Sifuentes seconded. The group voted as follows: A Yes: All in attendance.  Absent: E. Gomez, D. Humble, C. Huston,  and O. Rosas  Abstentions: None  Oppose: None Motion carried. |
| Added Active Shooter Simulation: | L. Fontanilla asked the committee if they would allow a brief overview of the Active Shooter Simulation phases. All in attendance improved. |
| President’s Report:   * Facilities Master Plan – The DLR Groups * Compressed Calendars – Dr. Humble/Dr. Fontanilla | * **C. Crew** gave a quick update on the compressed Calendar. Shared the approval timeline and process. The Calendar Committee is asking the colleges committees to have campus wide conversation on what the proposed calendar will look like and report that feedback to the Calendar committee by April 3,2024. * **L. Fontanilla, Stg. Owens, Chief Jackson,** and **Dave Stevensons** initiated a discussion about an upcoming active shooter drill at San Bernardino Valley College. D. Steveson outlined the three-phase plan, which includes a departmental active shooter drill, training for the EOPS area, and a large-scale drill. The first phase, a small-scale drill, is scheduled for April 17th. Emphasized the need for extensive communication to avoid surprises. K. Owens added that there would be debriefings after each phase. Linda stressed the importance of transparency and communication and asked for volunteers for the larger-scale drill. * **DLR group** announced the initiation of a facilities master plan at the college, emphasizing the importance of a collaborative effort and effective communication. * **Y. Patel** informed the committee on the process would involve a facilities analysis, space utilization study, needs assessment, and the formation of recommendations for infrastructure upgrades, safety and accessibility improvements, and sustainability initiatives. Linda stressed the importance of input from various groups to understand their needs and vision for the future. * **F. Farzaneh** stressed to the committee that this is the time for you to dream and dream big. Look at your programs. What is successful. What area do you want to further develop? What area do you foresee potentially an area with much need in the future. * **Y. Patel** discussed the timeline for a college improvement process, which involves key roles for the college council and various meetings. The aim is to have a draft plan ready by the end of the year. Before the summer break, information will be gathered, processed during the break, and then presented as a draft upon return. Workshops and open forums are scheduled to collect input from the college community, with the first one scheduled for March 28th. The virtual one is happening on March 26, 2024, from 5 pm to 7 pm. Additionally, a survey with a QR code link is being distributed to gather ideas and thoughts from those unable to attend the meetings. Marketing will be sending flyers out to staff and students to also get more feedback on the plan. * **R. Hamdy** expressing concerns about the feasibility of dreaming big when there are already buildings under construction. Linda acknowledged these concerns and emphasized the importance of understanding current projects before planning. * **M. V.- Yahaaviatam** highlighted the need for self-critique and acknowledgment of past failures before moving forward. Linda reiterated the necessity of completing the facilities master plan by the end of the year and assured the team that their concerns were being taken seriously. The team also discussed how to frame needs or feedback in the upcoming workshops. * **Dirkson** discussed the scheduling of the Big Ideas workshop, which is planned for May or June. They considered logistics, especially the availability of faculty during the summer break and the impact on data collection. * **F. Farzaneh** confirmed that the aim is to complete all work before the summer break. * **L. Fontanilla** also discussed the need for effective communication and coordination, especially with the arrival of new college President and academic senate presidents. * **F. Farzaneh** discussion about dreaming big for the future of their organization, emphasizing the importance of considering needs and costs during the design and construction process. * Linda also mentioned an upcoming meeting on advisory committee charges and membership, with only one feedback item received so far. She highlighted the need for final approval on this matter. |
| Vice Presidents’ Reports:   * Budget update – Keith | * **K. Bacon** update on the state's budget, noting that tax collection trends are higher than expected, but the overall shortfall remains significant. They are two months away from the May revise. Each month will be monitoring for what the tax collections look like. |
| Accreditation and Student Learning Outcomes – C. Huston/  D. Humble/J. Oxendine   * Governance Model – C. Huston * Mid-Term report – C. Huston | * **D. Burns- Peters** mentioned an upcoming meeting on Advisory Committee Charges and Membership, with only one feedback item received so far. She highlighted the need for final approval on this matter. * **D. Burns-Peters** led a discussion about the assignment of faculty to committees, which is currently on hold due to uncertainty around meeting times and other details. She highlighted the importance of establishing the membership and charge of the Umbrella Committees before moving forward. * **R. Hamdy** There were concerns raised by others about the lack of faculty representation on these committees and the potential burden on managers who may be asked to take on roles without their faculty counterparts. * **L. Fontanilla** suggested that the process might need to be reevaluated and that more time might be needed for these discussions. * **J. Feist** added his perspective, emphasizing the importance of inclusivity and balanced representation on the committees. * **D. Burns-Peters** discussed the midterm report, emphasizing its collaborative effort with the Accreditation and Outcomes Committee. She highlighted improvements and innovations since the last peer review, focusing on planning processes, equity planning, educational master planning, and the work of the curriculum Committee. Mentioned addressing some recommendations for our Service Area Outcomes (SAOs) and improving Student Services Outcomes (SSOs). The report was confirmed to be posted for a month for comments and feedback requested by April 8th. Celia will present at the managers retreat on April 12th. |
| Educational Master Plan/Strategic Planning – J. Oxendine |  |
| Program Review –J. Oxendine/ D. Graham | * **J. Oxendine** provided a brief update on the Program Review Process, mentioning the committee's work on scoring needs requests and addressing feedback. |
| District and Campus Committee Updates: | * **E. Guillen** informed the team about a ratification vote scheduled to accept the offer of wages on the negotiation table for CSEA. * **J. Feist** announced the election for the Classified Senate and expressed the team's commitment to work together to overcome challenges. * **U Sifuentes** informed the committee that the Technology Committee reported that all program requests from the previous year have been fulfilled, including items for the Theatre, Nursing, and Chemistry Departments. |
| **OTHER:** |  |
| Adjournment: | * Adjourned the meeting at 3:05pm |
| **Next College Council Meeting:**   * Wednesday, April 10, 2024   **Remaining Academic Year 23-24 Meetings:**  **Bi-Monthly, 2nd & 4th Wednesday, 1:30-3:00 p.m. Note: Non-Meetings on the 4th Wednesday unless otherwise advised.**  **\*\* Non-Meeting dates/times being used by RPIEGO office for their EMPSC/SEP Implementing meetings.**  Wednesday, April 24, 2024 (EMPSC/SEP Implementing Mtg)  Wednesday, May 8, 2024  Wednesday, May 22, 2024 (EMPSC/SEP Implementing Mtg) |  |