

**SBVC College Council Minutes**

**Date: April 12, 2023**

**Location: President’s Conference Room, ADSS 207**

**Time: 1:30 p.m. – 3:00 p.m.**

Linda Fontanilla, Interim SBVC President, Chair  
Davena Burns-Peters, Academic Senate President, Co-Chair  
Ed Gomez, CTA President  
Casandra Thomas, CSEA President  
Nelva Ruiz-Martinez, ASG President  
John Feist, Classified Senate President  
Marco Cota  
Rania Hamdy  
Dina Humble

Celia Huston  
Tenille Norris  
Joanna Oxendine  
Romana Pires  
Uvaldo (Aldo) Sifuentes  
Bethany Tasaka  
Scott Thayer  
Tatiana Vasquez

A=Absent  
(17) Members

**Guest(s):** E. Guillen, B. Williams

**Minutes:** Raina Okray

TOPIC	DISCUSSION and ACTION
Call to Order:	<ul style="list-style-type: none"> <li>Dina Humble at 1:35pm</li> </ul>
Approval of Minutes: <ul style="list-style-type: none"> <li>March 8, 2023</li> </ul>	D. Humble entertained a motion to approve the March 8, 2023 minutes. N. Ruiz-Martinez Moved A. Sifuentes Second. No discussion. The group voted as follows: A Yes: L. Fontanilla, D. Humble, D. Burns-Peters, C. Thomas, M. Cota J. Feist, E. Guillen, R. Hamdy, N. Ruiz-Martinez, S. Thayer, U. Sifuentes, B. Tasaka, Noes: None Absent: E. Gomez, R. Pires, T. Norris, J. Oxendine T. Vasquez Abstentions: B. Williams Oppose: None Motion carried.

President's Report:

- Shared Governance process for updating charges and chair/co-chair structures if something we should update in board policy or add to draft narrative.
- Raised garden for student sustainability project.
- Swing pace for LA Building during SS Build under construction.

- D. Humble mentioned that they are looking at all the shared governance committees for updating charges and responsibilities.
- The Governance Handbook will be looked at through the Accreditation Committee and look at the processes, duties, organization charts, and if it requires a Board policy update.
- The California League and the Statewide Academic Senate put on a district wide training Collegiality in Action. It helped strengthen what participatory governance is and what shared governance is.
- There is a conversation about students wanting to do a community garden with a raised garden.
- Interim President L. Fontanilla, Norris, D. Humble will be working together about the swing space for the LA Building during construction for the new Student Services Building.
- R. Hamdy mentioned that she was concerned about where professional development would end up permanently, and reached out to T. Norris, and she was very responsive, and they would have a meeting at the beginning of May.
- L. Fontanilla asked for feedback on the session that CCCL covered in law in title 5 on governance, shared governance, and participatory governance.
- D. Humble thought it was a good session and had really good information on nurturing relationships and being able to use those relationships to get work done within those perimeters.
- D. Burns-Peters reported that she thought the presentation really lays out the reality of the law and the benefits of what collegial consultation is in its true form and how it can benefit us.
- E. Guillen mentioned he was appreciative of the information but found it problematic when it was said that shared governance, and participatory governance, were not such a thing and that it's effective participation.
- R. Hamdy mentioned it could have been put together better and suggested maybe putting it on an in-service day and bring context to the people on how it works.

	<ul style="list-style-type: none"> <li>• L. Fontanilla thanked everyone for their feedback but thought the venue was difficult for that kind of conversation, and there should have been round tables with different constituents expressing their concerns or questions about the different scenarios.</li> <li>• A wide campus email will be going out from the college about the books and tuition for the summer is free, however it will only cover the tuition fee.</li> <li>• There are free books for fall and spring.</li> <li>• The free tuition is not tied to filling out the FAFSA to be eligible.</li> </ul>
<p>Program Needs Priority List/Davena Burns-Peters</p>	<ul style="list-style-type: none"> <li>• D. Burns-Peters recommended if the Program Needs Priority List could be put on the agenda for the next meeting, and having the list officially reviewed, with the intention of what might get funded before the end of the year.</li> </ul>
<p>SBVC Planning Model and Communication Flow chart/Celia Huston</p>	<ul style="list-style-type: none"> <li>• C. Huston did a presentation on the SBVC Planning Model and was last looked at in 2017, and at the time it was a model on how decisions were moved up to College Council, and how they interacted with our strategic plans, our mission vision, and values.</li> <li>• Some of the area specific plans were not all named because they were listed below in the flow chart.</li> <li>• The SBVC Communication Flow chart was designed 10 years ago to help you get information to College Council and other constituent groups.</li> <li>• The Program Review Committee is now referring to needs assessment as resource request.</li> <li>• A rubric based point system is used, and all the needs are scored. Then the master list ranked based on the score is given to College Council and President's Cabinet for review. Once reviewed the amount of money is identified, then as much as possible with the budget and equipment and funds as much as possible until the money runs out along with technology and facilities.</li> <li>• The committee agreed that both charts graphic and the list of the legends need to be updated below to represent our current strategy.</li> </ul>

<p>SSCCC Elected Officials for Region 9/Nelva Ruiz-Martinez</p>	<ul style="list-style-type: none"> <li>• N. Ruiz-Martinez reported that on March 31<sup>st</sup> thru April 2<sup>nd</sup> a few members of the San Francisco Valley College Associate Student government recently attended the General Assembly in Long Beach at the Western Hotel.</li> <li>• Some resolutions were voted on and attended workshops on communication strategies, policies, and advocacy efforts.</li> <li>• On March 31<sup>st</sup> D. Ruiz-Martinez was elected as a regional affairs director and N. Ruiz-Martinez was elected as a legislative affairs for Region 9, and they represent a total of 16 colleges now.</li> </ul>
<p>Vice Presidents' Reports:</p>	<ul style="list-style-type: none"> <li>• The D. Humble reported that the districts target is 9,002 FTES and we have decreased in student headcount a lot over the past few months.</li> <li>• Discussions about student enrollment in the enrollment management committee, and with the chairs and the deans of instruction.</li> <li>• The college is doing well in terms of being able to meet our target of 9,002, which is very important because we continue to grow and come out of hold harmless, we will have to continue to increase so we can maintain our current funding structure with the Chancellor's office.</li> <li>• Priority registration started 3 days ago for summer and fall.</li> <li>• S. Thayer reported that the focus is on enrollment and reminding students to use their priority registration.</li> <li>• In April the Counseling and Outreach Department and Student Services are going to the local high schools.</li> <li>• Senior Day was on April 6, 2023. Over 600 high school students came to our college to learn about our matriculation process.</li> <li>• The Black Excellent Event is on April 26, 2023.</li> </ul>
<p>Accreditation and Student Learning Outcomes – C. Huston/ J. Oxendine/D. Humble</p>	<ul style="list-style-type: none"> <li>• In Presidents report with D. Humble</li> </ul>

*Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.*

Educational Master Plan/Strategic Planning – J. Oxendine

- L. Fontanilla wanted to verify if the EMP went through all the approvals at the College Council level?
- D. Burns-Peters replied that at the last College Council meeting they moved to go through other approving and supporting bodies and she can confirm that the Academic Senate voted in support of the plan, and she believes student government was taking that on last Thursday.
- D. Ruiz-Martinez mentioned they were able to present the EMP to their student government members and that it was mostly dialogue and no official action was taken at the time.
- There were some items on the EMP that needed some clarification. The main point that stood out the most from the members was the number 4 which was creating a relationship with the Black and African American community. The dialogue within the student body said why couldn't the document say all minority groups.
- D. Burns-Peters said she would be able to go to the meeting on Thursday to bring clarity to the student government if her schedule would permit.
- L. Fontanilla responded to the clarification of number 4, that the strategic directions that came out of the plan was based on a lot of data, both anecdotal, qualitative, quantitative, and quantitative data, has come from the college both from internal and external community, and that's how most of the plans should be developed.
- It is historically known at San Bernardino Valley College that the Black, African American students have the lowest success rates in many of the metrics that are looked at both by the Chancellor's office and by our school.
- It was added and agreed upon by many other constituent groups to help improve the success rate of the African American students.
- D. Burns-Peters mentioned that she was in support with what L. Fontanilla said and added that the data showed where the biggest gaps were and that there is always room for improvement.
- The intent is to lift the population up and create pathways, and opportunities, that can be modeled or institutionalized in a way that supports our much larger student populations.

	<ul style="list-style-type: none"> <li>• D. Ruiz-Martinez and N. Ruiz-Martinez both emphasized another concern of the student government if there is a leak in the information of data, especially for the LGBTQ or the Dreamers information, how would they be protected.</li> <li>• R. Hamdy put a link to the dashboard in the chat and reassured that the integrity and privacy of the data would not show personal information such as age, ethnicity, and the courses they are in.</li> <li>• L. Fontanilla reminded N. Ruiz-Martinez, and D. Ruiz-Martinez that they would need to take an official vote and have them reflected in their minutes for our records.</li> </ul>
Program Review –C. Huston /J. Oxendine	<ul style="list-style-type: none"> <li>• C. Huston mentioned that Program Review had the closing of the pilot yesterday.</li> <li>• The exit meeting went well, and they had great feedback on how the committee can improve and support the practice better.</li> <li>• The committee did not change their name because of the process, but the process name did change to ASPIRE (All Programs and Services Institutional Resources and Engagement). The process name will change once they get approval from the Academic Senate.</li> </ul>
District and Campus Committee Updates:	<ul style="list-style-type: none"> <li>• U. Sifuentes mentioned that he hopes in time to have staff in person to help students with online and technical problems so the students will not drop their classes.</li> </ul>
<b>OTHER:</b>	<ul style="list-style-type: none"> <li>• Dr. Fontanilla reminded the committee to attend the special College Council meeting on April 26<sup>th</sup>, with the district about their EMP on how it supports the colleges as well as the action steps of the next few years.</li> </ul>
Adjournment:	D Humble Adjourned at 3:09 pm.

**Next College Council Meeting:**

➤ Wednesday, April 26, 2023 (Non-Meeting)

**Remaining Academic Year 22-23 Meetings:**

**Bi-Monthly, 2<sup>nd</sup> & 4<sup>th</sup> Wednesday, 1:30-3:00 p.m. Unless otherwise advised. In-person meetings during Fall 2022/ Spring 2023 Semester. (Zoom link provided only if cannot meet in person)**

Wednesday, May 10, 2023

Wednesday, May 24, 2023 Non-Meeting