



San Bernardino
Valley College

San Bernardino Valley College
Office of the President
RECEIVED ON

FEB 15 2017

REQUEST FOR ONE-TIME URGENT EMERGING NEEDS

FUNDING APPLICATION

Name: Rania Hamdy Phone: 909-384-8623

Dept. /Div.: Professional Development Position: POD Coordinator

Total funds requested: \$4,500 Date requested to receive funds: March 1, 2017

Please provide a brief proposal of your request for funds and tell us how this request ties into the Strategic Planning goals (list the Strategic Planning goal number from the Strategic Planning document):

Ongoing professional development is one of SBVC's strategic goals. As chair of the POD committee we review, and fund conference requests for employees. At this point in the year we have run out of funding, and without this money, would not be able to fund additional conferences for the rest of the academic year

Has this item been submitted through the Needs Assessment process for Program Review? no _____

If **not**, please provide a brief explanation: This was an unexpected circumstance- and we cannot predict how many conference requests the committee would get in a given academic year.



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Please provide an itemized budget and indicate funding accounts for which funds should be routed
01-00-01-9018-0000-6750 -P520000

I understand that this request is for one-time funding only.

Applicant's Signature: *R. Hernandez*

Date: Feb. 15

Division Dean/Supervisor Approval: *[Signature]*

Date: 2-15-17

Appropriate Vice President's Approval: *[Signature]*

Date: 2-15-17

College Council use only: Recommendation

Date received: _____ Date of Committee Action: _____

Approve Deny Amount \$ _____

Comments:



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President's Approval: _____ Date: _____