

SBVC COLLEGE COUNCIL
November 9, 2016 MINUTES
PRESIDENT’S CONFERENCE ROOM, ADSS-207
TIME: 1:00 PM – 3:00 PM

A= Absent

Diana Rodriguez, SBVC President, Chair
Celia Huston, Academic Senate President, Co-Chair
Rocio Aguayo **A**
Dave Bastedo **A**
Aaron Beavor **A**
Stephanie Briggs
Lorrie Burnham
Yancie Carter
Mary Copeland **A**
Marco Cota **A**
Paula Ferri-Milligan
Rania Hamdy
Rick Hrdlicka
Henry Hua, Interim VPI
Diane Hunter
Celia Huston

Ricky Shabazz
James Smith
Scott Stark
Cassandra Thomas **A**
Kay Weiss
(21 members)
Nicole Williams (MINUTES)

Guest(s):
Wallace Johnson

CALL TO ORDER:

1:05 p.m. Celia Huston called the meeting to order.

UPCOMING/FILLING POSITIONS – D. RODRIGUEZ

President Rodriguez entertained a **motion to approve** the Instruction Office request for new position Dean of Academic Success and Learning Services. James Smith moved, Scott Stark second. A discussion occurred with regard to SBVC Program Review – Henry Hua confirmed that he had not submitted to Program Review. The College Council requested the following modifications to the job description 1) add distributed education as desired knowledge 2) add “not” between “but” and “limited” on #10 and the group voted as follows:

AYES: Briggs, Burnham, Carter, Hamdy, Hrdlicka, Hua, Shabazz, Smith, and Stark

NOES: Ferri-Milligan, Hunter, and Weiss

ABSTENTIONS: None

Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.

ABSENT: Aguayo, Bastedo, Beavor, Copeland, Cota, Thomas
Motion Carried

The College Council reviewed the Instruction Office’s request for new position AB86 Consortia Counselor (non-tenure). A discussion occurred with regard to SBVC Program Review – Henry Hua confirmed that he had not submitted to Program Review. After a discussion with regard to another AB86 employee is considered a District employee solely housed on the SBVC campus, the College Council determined that the position is a categorically funded, District position and that a vote by College Council is not appropriate.

President Rodriguez entertained a **motion to approve** the Instruction Office request for replacement position Sports Information Specialist. Kay Weiss moved, Scott Stark second. A discussion occurred with regard to SBVC Program Review – confirmation was received that replacement positions do not go through the Program Review process. A discussion occurred with regard to funding and reassigned time – Scott Stark confirmed that funding is available and that we are too close to the 50% rule to allow for any reassigned time in this case, and the group voted as follows:

AYES: Briggs, Burnham, Carter, Ferri-Milligan, Hamdy, Hrdlicka, Hua, Hunter, Shabazz, Smith, Stark, and Weiss

NOES: None

ABSTENTIONS: Hamby

ABSENT: Aguayo, Bastedo, Beavor, Copeland, Cota, Thomas

Motion Carried

Enrollment Management Marketing Timeline – Ricky Shabazz

Ricky Shabazz confirmed that the names have been updated to reflect newer employees responsible; however, this is a living document in which there is a person that has since resigned. The College Council members recommended that the document contain titles rather than names - Ricky agreed and will do so with the next update. Council members asked why they would be reviewing the document, and President Rodriguez stated that the document will remain on the agenda for review by the members for potential ideas and to stimulate discussions to increase the college’s FTES.

Pending Draft-to-Final College Council Items

SBVC Planning and Decision Model – the members concurred that there is an approved model but that the model in development during the 2015 school year was not finalized. The members have requested time to review so an update and finalization can occur to current year 2016-2017. Rania Hamdy and James Smith indicated the document could be reviewed at the next RP Group retreat.

Governance Handbook 2013-2015 - the members concurred that the development of the handbook was based on Accreditation recommendations for a CHC handbook and that the SBVC handbook was not finalized. The members have requested time to review so an update and finalization can occur to current year 2016-2017. Ricky Shabazz also recommended that the members implement a section on Program Review and the College Council processes with regard to approvals and disapprove – what is a program’s course of action should a shared governance committee such a Program Review and/or College Council deny a request?

Facilities and Safety Prioritization FY 2015 – Scott Stark requested the removal from the College Council website, indicating that the prioritization was informational only and a final approval was not necessary by the College Council.

ACCREDITATION AND STUDENT LEARNING OUTCOMES – C. HUSTON

Celia reported that she attended an accreditation workshop last week – there is a new format to follow for the Mid-Term Report, as well a new template for the Substantive Change report. Celia will be organizing the information, along with her notes, to share with the Accreditation Committee as well she will be providing further updates to the College Council.

EDUCATIONAL MASTER PLAN – J. SMITH

No report

STRATEGIC PLANNING– J. SMITH

No report

Program Review – P. Ferri-Milligan

Paula reported that there are three more meetings of the Program Review Committee – the committee received approximately 250 proposals.

COMMITTEE REPORTS:

Scott Stark reported that the Facilities & Safety committee recently rejected a request for a KVCR defibrillator. After a brief discussion with the members, they concurred that the request should be through SBCCD. President Rodriguez indicated she would discuss the matter with the Chancellor. In addition, Scott stated there are reports of non-compliance with ADA tables and chairs being available in the classrooms. Ricky Shabazz confirmed there are tables and chairs but those tables and chairs are being moved from classroom to classroom as needed, when there needs to be an increase in the amount of tables and chairs. Scott stated there are funds available for these needs, and that he will continue the discussion with Ricky Shabazz to allow for funding and purchase.

Rock Hrdlicka reported that the Campus Technology Plan should be finalized by the Technology Committee at the next meeting, and has requested a review at the next College Council Meeting. Once College Council reviews, the plan will then be reviewed by TESS (Technology & Educational Support Services.)

OTHER:

Scott Stark provided an update with regard to the Applied Technology request for the part-time to full-time Student Support Specialist. The previous “Request to Extend Hours” memorandum utilized by Albert Maniaol in the past is not acceptable per CSEA and Human Resources. Scott stated that Albert Maniaol has been informed, and that the only option is to move the request through Program Review.

Diana Hunter suggested members attend a poetry event featuring Luis Rodriguez and Matt Sedillo being held on Tuesday, November 15, 2016 10:00 AM - 1:00 PM in B100.

Kay Weiss informed members of an Art Faculty Exhibition at the Art Gallery beginning November 21 through to December 8, with the Reception being held on Wednesday, November 30 from 5-7pm.

Meeting adjourned at 2:50 p.m.

Next College Council Meeting: Wednesday, November 23, 2016

Academic Year 16-17: Bi-Monthly, 2nd & 4th Wednesday, 1-3pm, AD/SS 207

August 24, 2016 ✓

Friday, September 2, 2016 *SPECIAL EMP/FMP 1-3pm* ✓

September 14, 2016 ✓

September 28, 2016 ✓

Friday, September 30, 2016 *SPECIAL EMP/FMP 11am-5pm* ✓

October 12, 2016 ✓

October 26, 2016 ✓

Friday, November 4, 2016 *SPECIAL EMP/FMP 8:30am-10:30am* **Cancelled**

November 9, 2016 ✓

November 23, 2016

December 14, 2016

January 25, 2017

February 8, 2017

February 22, 2017

March 8, 2017

March 22, 2017

April 12, 2017

April 26, 2017

May 10, 2017