

SBVC COLLEGE COUNCIL
August 28, 2019 MINUTES
PRESIDENT’S CONFERENCE ROOM, ADSS 207
TIME: 1:30 PM – 3:00 PM

Members:

Diana Rodriguez, SBVC President, Chair
Celia Huston, Academic Senate President, Co-Chair
Jamie Herrera, CTA President Designee
Rocio Delgado, CSEA Designee
Adrian Rios, ASG President
Judy Rodriguez, Classified Senate President
Dave Bastedo
Mary Copeland
Marco Cota
Paula Ferri-Milligan

Rania Hamdy
Rick Hrdlicka
Dina Humble
Riase Jakpor
Wallace Johnson
Stephanie Lewis
James Smith
Scott Stark
Scott Thayer
Cassandra Thomas

A= Absent
(20) Members

Guest(s):

Minutes: Raina Okray

CALL TO ORDER:

1:37 p.m. President Diana Rodriguez called the meeting to order.

APPROVAL OF MINUTES

Diana Rodriguez entertained a motion to approve May 22, 2019 College Council Minutes.
Scott Stark moved, Judy Rodriguez second. No discussions and the group voted as follows:

AYes:Celia Huston, Jamie Herrera, Rocio Delgado, Adrian Rios, Judy Rodriguez, Paula Ferri-Milligan, Rania Hamdy, Rick Hrdlicka, Dina Humble, Stephanie Lewis, James Smith, Scott Stark, Scott Thayer, Cassandra Thomas

Noes: None

Abstentions: None

Absent: Dave Bastedo, Mary Copeland, Marco Cota, Riase Jakpor, Wallace Johnson (Excused)

Motion Carried

Our Mission: San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.

PRESIDENT'S REPORT

President Rodriguez said she was hoping to have direct enrollment numbers today but was in District meetings all day today. President Rodriguez stated that we are far exceeding our enrollment goals and targets for the Fall term. She gave kudos to everyone on the committee. It's so exciting how we are exceeding our goals. What that means after census we will find out exactly where we are at. President Rodriguez said that they will have to work with the VPI's Office, Deans and Department Chairs to strategize on how we are going to make the Spring and Summer goals. We want to be as efficient as we can. We don't want to have an absorbent amount of unfunded FTES. We want to be able to be compensated so we will have to strategize that will mostly impact how we will offer Summer, and when we offer courses for the FTES will follow into this academic year or have it so we build ourselves a buffer for the next academic year.

President Rodriguez said we received special bulletin email from our campus police that was forwarded from Chaffey College. Last semester we received a similar email from our college police for Mr. Alexzandro Rivera. If we see him on or around campus, at the grocery store, or wherever, please contact our campus police immediately.

The Promise Program is looking very good, started off with an original goal of 700 students for this campus we landed on 1,324 students. We are in discussion now about having to cap the number of students that we bring in the next cohort and it's strictly financial driven.

VICE PRESIDENT'S REPORT– S. STARK; D. HUMBLE; S. THAYER

ADMINISTRATIVE SERVICES:

Scott Stark said they did very well on their summer projects. North Hall has been reroofed and just about completed. He also stated they have Restriped and seal coded three parking lots, put carpet and flooring on the first and second floor of the Administration Buildings.

Improvements were made in the Liberal Arts building to support the Promise Program and all the other Student Services Programs and faculty's that are staying in the central courtyard.

A roofing repair and preventive maintenance project campus wide this summer and ongoing right now there is a mechanical system campus wide preventive maintenance project going on campus in addition to the fire alarms and a lot of other different projects.

The next project over the next month is the signage on the different building's campus wide. You will see the cabinets go up with the thin Lexan directories on the first, second and third floors of all buildings. On one side it will give the office numbers and the titles of the offices and which direction, and the other half of the cabinet will have a campus map that says you are here.

INSTRUCTION:

Dina Humble stated that according to the Deans and Department Chairs we're off to a great start. Enrollment is amazing and she wanted to thank the Deans and Department Chairs for working so hard and navigating the heavy enrollment. When you have 1,324 Promise students coming in and your acclimating AB705 you must get those students through English and Math in one year and all the other students that are not part of the Promise through English and Math in one year. She said the faculty and deans did a good job in planning and getting everything set up for that, so we were ready for the students to come. We were able to supplement and grow our tutoring services, and writing center, tutoring center, and expand supplemental instruction and tutors. She is very excited to be tracking where students are and if they are getting through English and Math.

Dina mentioned a couple of positions and we will be having a new Dean of Science starting next Tuesday, in addition to that, we also have a new Planetarium Coordinator Steven Cole, and Chris Park is still around on voluntary basis.

Dina also mentioned we will have a new Chemistry Lab Assistant and Biology Lab Assistant. They will be starting after the next board meeting. In addition to that, one more faculty position will be opening for SLO Coordinator and they will be looking at that. You should be seeing something in your email.

STUDENT SERVICES:

Scott Thayer stated in late June the parent student orientations for perspective Promise students was started. It was a great turn out. It was seven weeks of Summer Bridge for Promise students, which lead into New Student Welcome Day. It was over 1,200 new students that RSVP for that event and it six locations on campus which gave information to students regarding the campus, our programs, and backpacks with starter kits inside.

In the second week of the semester 1,300 plus Promise students appears that the students are doing extremely being fulltime taking 12 or more units. Involving the parents was a really important component, which the parents and families engage in the student's experience

Scott mentioned there are a couple of things they are working through. One of them is the Online version of the Guided-Self Placement Test for students who can't physically make it to campus. The Counseling Team has been working on that and meeting with Tess right now on that issue. Adjustments to the orientation will be made to the web information. As things are brought to his attention, changes are being made.

The first week of the semester, the Welcome tables were a success. There were four to five tables throughout the campus in the morning, and in the evening. The Welcome team were giving students directions to their classes, providing information, and handing out student handbooks to all the students. If you need more handbooks, Joseph Nguyen in the Welcome Center is the contact person.

The last thing that is being worked on is the Student Services Guide. It gives students information about the areas of the campus, along with contact information, with a brief overview of what the services are in the area which should help the students with questions they may have. It is already done and ready to print. As soon as they are done. It will be distributed throughout the campus.

Scott mentioned Sam Trejo is our new interim for Financial Aid Director, since the previous director Ernesto Nery left in July. Sam will be helping until the position has been filled permanently.

UPCOMING POSITIONS/FILLING POSITIONS

Scott Thayer said there was another Outreach Coordinator hired specifically for the Promise Program, and there are others that are either in process or have been completed.

PROGRAM REVIEW RANKING – S. STARK

No Report

STRATEGIC PLAN PROGRESS REVIEW AND COLLEGE COUNCIL INPUT- D. Rodriguez

President Rodriguez talked about last year they started mapping out strategic plan goals and initiatives to also the various other initiatives that they have been doing. AB705, Guided Pathways, Vision for Success, Equity, and SSSP. The spreadsheet should show how we are

accomplishing our goals. This activity meets not only the Vision for Success but also meets goal number six on our strategic plan. The managers have done part of that filling in activities are still working on it as well. We will also be taking it to Academic Senate and Celia will be asking for a little bit of time to try to get some input there. Judy will probably be asking for some time in Classified Senate to get input as well. Then both will bring it back to this group to take the final look at it and add some input on it, so we can put this strategic plan to bat. In others words explain if we met our goals, we said we did what we said we were going to do, or we didn't and provide an explanation why or why were not and start having the conversation on a new set of goals on the Strategic Plan. President Rodriguez stated she would really like to put this first one away so we will not be overlapping it. If you would like to take carry some goals forward with some different objectives, that would be great. She would like to move forward to look at the new legislation and the new initiatives.

President Rodriguez said the Vice Presidents came up with a good idea, how do we have an opportunity for everyone to participate in the incentive to provide input. It's called The Gallery Walk to have the physical documents out where people can go, and comment on how we have met certain goals, also setting something up digitally in case someone can't get to the different documents they can go online and provide input as well. It will be left up for a designated period and collect all the information. All the details have not all been figured out but will keep you updated.

ACCREDITATION AND STUDENT LEARNING OUTCOMES – C. HUSTON

Celia stated she finished the rough draft last night. She said they're at 181 pages. James has one section that he's working on. They will have it ready for their first accreditation meeting and will be off to a good start. She will need to meet with different people that she used the evidence that was provided to put it together. It is a lot of work. She just wants to make sure that she is not being repetitious and wants to make sure she is conveying everything correctly.

EDUCATIONAL MASTER PLAN and STRATEGIC PLANNING – J. SMITH

James said in terms of Educational Master Plan shapes they plan to have those ready by Tuesday for the Program Review. Surveys will be updated for Program Review and online for anyone who wants to see it. In terms of data, that people will need for planning at the campus level and at the program and course level, they will have new dashboards. A new replacement

is coming for EIS and to some extent for Informer, called Tablo. There will be a full week of training to build the dashboards. The dashboard built that connects to data source and when the dashboards are put together, you will be able to choose the year and the department. It will be more user friendly and look a lot more professional. Its's going to be a great planning tool because data will be more accessible and understanding.

James said there is another event that they have every year, the campus and community meeting, where community members including representatives from local school boards and other community organizations come to the campus and speak with faculty, staff and students. This years theme focus will be on Guided Pathways and AB705.

PROGRAM REVIEW – P. FERRI-MILLIGAN; W. JOHNSON

Paula said they try to make sure that everybody knows what is going on, and how she thinks they are one of the most transparent committees on campus. They have 26 representatives, and if the classified stay on the committee there will be five of them. That's the most classified that they have had, and she is happy to have that. Paula mentioned it would be nice if committee members who are not able to come to the meetings, if they could send a representative. Both committees are hybrid committees and when someone doesn't show up, it puts the pressure on everybody else.

As we look forward to the new academic year, we look at ways to improve student learning. Faculty not having the proper materials for the classroom is still an ongoing concern.

Paula mentioned she was going to step down as Program Review Chair at the end of December, but someone suggested that she wait until the end of Spring because of Accreditation.

COMMITTEE REPORTS:

No Report

OTHER:

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Adrian the ASG President mentioned speaking with the DSPS students, there is a concern about having enough tables for them in the classrooms. Scott Stark told Adrian that DSPS coordinates with facilities and they will help the student with their accommodations.

Adrian said professors and students have a concern about parking and what is the progress on the parking structure. Scott Stark said there is no way to expedite the process because there is a lot of regulations, and it's a very prescriptive process and that is the highest priority right now.

Adrian said another issue is that there are more vegan students here on campus and not enough vegan or healthier options here on campus. Scott Stark and President Rodriguez said they will look into it.

Adrian mentioned if we could have a polling station on campus for the students to increase voting. Scott Stark said he can work with the facilities office. The campus has had a polling station before.

Adrian said a new Wolverine Mascot is coming September 26th.

Rick Hrdlicka said all the Chrome Books for AB705 are in the classrooms. There were some issues with wireless changes and the students were not able to log in, but it was resolved. There were a couple of classrooms that had too many Chrome Books on the circuit and it is kicking some of the circuit breakers off. It was resolved by removing some of the Chrome Books out of the classroom.

Adobe sign in for students has changed over the Summer as a reminder in the labs, students must use their student email account to log in to Adobe in the classrooms.

In the library they have set the browsers to open the reader documents, photoshop or adobe professional or any other documents, they we will have to use their student email account to log on.

Rick said 1,300 Chrome Books are on order for the Promise Grant and should be coming on next week and will start issuing them out.

Computers have been upgraded in Art, and Architecture. In the process of doing the Chemistry, the tech and electronic labs. Upgrading all new machines. The Police Academy is getting all new machines along with a lot of others getting more machines.

Stephanie said for Enrollment Management please go back to your constituents and excite someone to become a Co-Chair Faculty Member, because for that committee they need the faculty involved in Enrollment Management.

Stephanie also brought up the concern about being the evening dean having a police officer on campus especially at night and on the weekend.

Casey and Stephanie brought up the with the concern from the evening deans and staff about having a police officer present while on campus in the evenings and weekends for safety reasons.

Judy Rodriguez said for Classified Senate that as an incentive to increase employee participation. Every time an employee participates in the meetings, they will get an opportunity ticket to be entered in a drawing for two Disneyland tickets. It's also being extended to the football games, to get more volunteers involved. Classified Senate has a lot more fundraisers and workshops coming that they are excited about what is coming up in the future.

Adjournment:

Meeting adjourned at 2:42 p.m. by Diana Rodriguez

Next College Council Meeting: Wednesday, September 11, 2019

Academic Year 19-20: Bi-Monthly, 2nd & 4th Wednesday, 1:30-3:00 p.m., AD/SS 207

Remaining Academic Year 19-20 Meetings:

Wednesday, September 25, 2019

Wednesday, October 9, 2019

Wednesday, October 23, 2019

Wednesday, November 13, 2019

Wednesday, November 27, 2019

Wednesday, December 11, 2019

~~Wednesday, December 25, 2019 (Cancelled)~~

Wednesday, January 8, 2020

Wednesday, January 22, 2020

Wednesday, February 12, 2020

Wednesday, February 26, 2020

Wednesday, March 11, 2020

Wednesday, March 25, 2020

Wednesday, April 8, 2020

Wednesday, April 22, 2020

Wednesday, May 13, 2020

Wednesday, May 27, 2020