

CLASSIFIED SENATE MEETING MINUTES

Friday, January 23, 2015

1:00-2:30 p.m. – Library 147

- 1. Call to Order:** President Thomas called the meeting to order at 1:25 p.m.

- 2. Roll Call:**
Attendees: President Thomas, Angela Grotke, Mary Valdemar, Gloria Kracher, Christie Gabriel-Millette, Kathryn Marmolejo, Ana Bojorquez, John Feist, Aaron Beavor, Girija Raghavan, Dena Peters
Guests: Chris Tamayo

- 3. Approval of Agenda:** The agenda was approved, John Feist 1st, Gloria Kracher 2nd. Approval is unanimous.

- 4. Approval of Minutes:** The minutes for the November 7, 2014 meeting were approved, Gloria Kracher 1st, Katherine Marmolejo 2nd. Approval is unanimous.

- 5. Old Business/Discussion:**
 - A. Potential Standing Committees of the Senate Report and Discussion: We will add chairs and modify the structure of the document. President Thomas will make the changes and bring it back to the next meeting for further discussion.
 - B. SBVC Classified Senate Statement of Ethics Discussion: We reviewed our code of ethics and the changes we were discussing. We will read over the document on our own and vote on it at the next meeting.

- 6. New Business/Discussion:**
 - A. 4CS South Retreat January 16, 2015 Follow-up: We got some good ideas from the retreat. We learned about an extensive orientation for new Classified Staff members, and giving them extensive information packets with information that would be helpful for them. We will look into developing information packets for new employees, and giving this to them during the new employee breakfast. We also learned about service area outcomes, and about administrative unit SLOs.
 - B. Fundraising Start-up Funding Request: We have been asked to provide concession stand services at the basketball and baseball games. We will not provide the concession stands at all of the games as many of the games are

during the week and during the day. Also, we will make it very simple. We will only do drinks, popcorn, and candy, etc. We will also do a Valentine's Day candy fundraiser. We will need money for supplies for these fundraisers. We are requesting \$150 for the concession stand and \$150 for the Valentine's Day fundraiser. Mary Valdemar motioned to approve funding for the fundraisers, Christie Gabriel-Millette 2nd. Approval is unanimous.

- C. 4CS E-Board Meeting Travel and Lodging Funding Request: President Thomas requested funds, \$350, to attend a 4CS meeting in Fresno. Mary Valdemar moved, Aaron Beavor 2nd, approval in unanimous.

7. Public Comment/Guest: Chris Tamayo talked to us about Sexual Assault Awareness Month. They will work with ASG to make T-shirts to increase awareness. They will have an anti-kidnapping class, and they will also have a Denim Day Clothesline Project to also increase awareness.

8. Reports:

- A. Associated Student Government: No report.
B. Academic Senate: No report.
C. President's Report: College Council-President Thomas reported that she wants to put Together an ad hoc committee to determine a process to be on College Council.
D. Senator's Report: Budget Committee- Girija Raghavan reported that their goal is to Always maintain a fund balance of 15%.
Mary Valdemar reported that the Scholarship pool is small so she is asking for staff to Please send in letters of recommendation.

9. Announcements: Our next meeting will be held on February 13, 2015 at 1:00pm in Library-147.

10. Meeting Adjournment: Meeting was adjourned at 2:37.

*Minutes submitted by Angela Grotke