

CLASSIFIED SENATE MEETING MINUTES

Friday, November 7, 2014

1:00-2:30 p.m. – Library 147

1. Opening: President Thomas called the meeting to order at 1:08 p.m.

2. Roll Call:
Attendees: President Thomas, Angela Grotke, Mary Valdemar, Caleab Losee, John Feist, Gloria Kracher, Christie Gabriel-Millette
Guests: Gabriel Jaramillo- ASG Vice President, Albert Maniaol, Marco Cota, Alisa Aguilar-Kitibutr, Chris Tamayo

3. Approval of Agenda: The agenda was approved with a motion to move Alisa Aguilar-Kitibutr's presentation to the beginning of the meeting, **Mary Valdemar 1st, John Feist 2nd**. Approval is unanimous.

4. Approval of Minutes: The minutes for the October 3, 2014 meeting were approved, **Mary Valdemar 1st, John Feist 2nd**. Approval is unanimous.

5. Old Business:
 - Conference Reports Continued-Mary, Caleab and John: Mary Valdemar reported that she attended a workshop about how to deal with students who are in distress. She learned about a computer app that lets the police know that you are dealing with a distressed student, and there is also a camera so the police can see the situation. As the employee is typing the student has no way of knowing that the police have been contacted. She also met with some other employees and they are going to develop a workshop together that helps employees work with students in advocacy issues. Another issue that was discussed was subcontracting. We are planning on discussing this topic at an open forum in the summer. Caleab Losee attended the workshops on Accreditation, Tracking Statewide Flex Changes, and the Student Success Act Implementation. He was particularly interested in how the flex changes coordinate with student success. John Feist reported that the conference was very eye opening in that every campus seems to be run a little bit differently.
 - Potential Standing Committees of the Senate-Report and Discussion: Tabled to the next meeting, **John Feist 1st, Christie Gabriel-Millette 2nd**.

- Concession Stand Scholarship Fundraiser 2014-Report: Gloria Kracher provided a financial summary for all of our games. Also, Cassandra Thomas will not be asking for more volunteers, with the help of the Valley Bound students we are doing well with staffing.
- District Budget and Current Hiring Freeze-Results: We discussed the recommendations made by College Council. We are hoping that we will be able to get faculty for aeronautics. We think that the job market is strong for this field, and there are concerns about what will happen to the program without a full time faculty member.

6. New Business/Discussion:

- Thanksgiving Basket 2014-Request for Donations: \$150 has been raised so far, and we need to raise more money. The deadline is the 22nd. We need volunteers for a committee to determine who will get the baskets.
- AP7160 Professional Development-Discussion and Recommendations: We are taking recommendations for discussion.
- Professional Development Clearinghouse Summit November 12th: President Thomas will attend the summit.
- Education Planning Initiative-Feedback Requested: The California Community Colleges Classified Senate (4CS), is asking for feedback. We will send the survey out to the campus.

7. Public Comment/Guest:

- Dr. Alisa Aguilar-Kitibutr and Marco Cota, Student Success and Student Equity Plans: Dr. Alisa Aguilar-Kitibutr spoke to us about the Student Equity Plan. The plan details how to help underperforming students to increase their success. Marco Cota also spoke to us. He said that they are receiving \$611,000 for the plan. They asked for comments and said that any comments would be considered for incorporation into the plan.

8. Reports:

A. ASG: No report.

B. Academic Senate: No report.

C. Classified Senate/Committees:

- Treasurer's Report: No report.
- Budget Report: Girija Raghavan reported that they will be discussing community benefits, and how hiring locally would change and impact the bond. They will be discussing this at the November 20th meeting.

D. Contract Process Improvement Work Group: Mary Valdemar reported that they

have made a lot of changes in the purchase requisitions process to make it more streamlined, easier, and less burdensome. Not every small and simple purchase will have to be approved by the board.

8. Announcements: Our next meeting will be held on December 5th, 2014 at 1:00pm in Library 147.

9. Meeting Adjournment: Meeting was adjourned at 2:58.

*Minutes submitted by Angela Grotke