

CLASSIFIED SENATE MEETING MINUTES

FRIDAY, March 12, 2021

12:30 p.m.-2:00p.m. – Via Zoom Conferencing

Call to Order: John Feist called the meeting to order at 12:30 p.m.

Roll Call: See Sign-in Sheet

Approval of Agenda: Ernest Guillen motioned to approve the agenda; Kyle Stroud 2nd the motion. Agenda approved by general consensus.

Approval of Minutes:

December Minutes: Ernest Guillen motions to approve and Kyle Stroud 2nd. Minutes approved by general consensus.

January Minutes: Kyle Stroud motions to approve and Ernest Guillen 2nd. Minutes approved by general consensus.

February minutes: Amanda Moody motions to approve and Kyle Stroud 2nd. Minutes approved by general consensus.

Public Comments/Guest: Daniel Schwartz – Care Solace

Reports:

President report:

John Feist reports District Assembly is considering a change of structure. Currently made up of Campus Committees and District Committees. There is a Chancellor's Cabinet that consist of different District based services that impact the college campuses but does not have a lot of feedback from the campuses themselves. District Assembly is considering a Chancellor's Council that would include the Presidents of all entities (Classified Senate, Student Body, LFSA, etc.) that would allow more input from the campuses and focus less on AP's and BP's.

Paul Bruatlin asked John Feist to do a speech at the commencement ceremony, would like some input if anyone has anything they would like highlighted in the speech, email John.

Instruction for Summer and Fall came out about a half hour ago and a decision was made to remain remote through Fall 2021. John has opened the floor for any discussion. Amanda Moody confirms she received the email via Staff Email and Student Email.

John Feist attended a seminar on Race Lighting (reading was attached to meeting invite). One of the main ideas of this seminar is that people need to educate themselves on their perspective as well as different perspectives. If we keep moving forward towards diversity, equity and inclusion we need to keep our minds open for the give and take that is required.

John Feist will host the book discussion on White Fragility on April 22, 2021.

Treasurers Report:

Phylcia Sanchez shared the budget report for the Senate.

General fund-Valley Hills \$4,346.90.

Scholarship fund-Valley Hills \$349.40 (\$2,000.00 on Hold- Aaron Beavor Foundation Endowment)

General Fund-Foundation \$1,500.00

Scholarship Fund-Foundation \$2,784.80

Aaron Beavor Scholarship-Foundation \$168.59

Dividends were added from December.

Committee reports:

Arts, Lectures and Diversity Committee

Moving forward with funding request that came in for the Black Excellence Event that will be happening in April. They will also give funding for the Latino and Black gradations as well as Punte recognition dinner.

There are books discussions still happening, emails are being sent out for those.

Professional Development Committee

April 30 deadline to submit PR's for conference attendance. This includes the virtual conferences.

Facilities and safety

COVID-19 plan for staff working on campus, emails were received from managers about the process, if no email was received ask your manger or go to Scott Stark. A safety plan is being discussed for students who either do not want to or cannot wear a mask. A power outage plan is being worked on to include what needs to be powered on

or off while nobody is on campus. The anti-racism committee is still coming up with their goals and what they want to accomplish. They are looking at the climate survey results and see if questions can be added into the climate survey to get a better idea of how students feel. For urgent safety items, put in a work order, by the time it gets to the committee it has been a while and could have already been taken care.

Spotlighting Our Success

Will be May 7, 2021 and nomination request will be coming out soon.

Student Life and Commencement Committee

Confirmed it will be a virtual ceremony. Still looking for a student speaker, all other speakers in place. It was decided to have staff read the graduates names and currently we are looking for staff to read the names. Grad Checks are still coming in, which is good news. We are looking to do an in-person celebration for the 20-21 graduates once we return to campus. Caps and gowns are available at the bookstore. Marvelle Diaz will hopefully have an update at the next meeting as to whether students can order their cap and gowns online. Next meeting April 7, 2021.

Tech Committee Meeting

Still distributing laptops and hotspots as needed. Started a major upgrade of equipment in the North Hall and B100. Receiving the last of the equipment to start the desktop transition to docking stations. We have moved form from Amazon's livestream services to the Amazon workplace app. Adobe flash has reached end of life and discontinued, Adobe suite is still active. Updating out of date equipment in some of the labs.

Guided Pathways.

A newsletter went out last week campus wide. Working with faculty and department chairs to create maps, listing the classes students should take if they are full time or part time. Another subcommittee is working on implementing career fields, which is grouping of majors such as public service sector, science, engineering, math, etc.

Diversity and Equity Committee

Submitted recommendations to update AB7210 that updates the faculty hiring process. Next meeting is April 13, 2021.

John Feist added, while waiting for Cassandra Thomas, the District is discussing the mapping and guided pathways and how it is used. Some other institutions are doing it better than us as far as some of the students our students transfer too. John spoke with Chancellor Torres and asked if he would lay some groundwork for when the new Chancellor takes over.

CSEA Report

Cassandra Thomas spoke with the board and noted that things are taking a turn for the better with COVID and has District been test facilities for a return and preparing and urged District to make a plan for return, UC and CSU are planning on coming back in the Fall. She urged for a plan just in case we are able to come back sooner than anticipated. If FTES is reduced, then our budget goes down and if so CSEA is the first to be cut. We just received funds from the CRES Act and also the new relief act. She was answered by the email that went out campus wide discussing remote learning/working through Fall 2021. CSEA is ready to negotiate the return of classified staff. At this point there seems to be no plan and no steps being made to return us to campus. Meeting on Monday delegates will be nominated. Nominates will be made in March and April and voting will be in April.

The paraeducation conference is open again, reach out to Ernest or Cassandra.

Job classifications are still be discussed.

Ernest Guillen is planning a member engagement event on April 13, 2021. It will be a social event and also a time to meet new elect officers and what areas they work in. there will be Bingo, Pictionary, prizes awarded.

John Feist will be attending the 4CS Gathering of the Senate on March 17, 2021. If anyone would like to attend the 4CS CLI 2121-The Redo Project, they need to let the eboard know so professional development funds can be requested to cover the registration costs. They are also making a call for presentations and if you volunteer to do a presentation registration costs less. There is also a call for donations in the amount of \$25. You can also become a member of the 4CS for a cost.

Informational items:

There are a few committees that we need to be kept in the loop on and notified of what is going on. These committees include; Sustainability committee, is traction being lost or are individuals being notified privately because we do have appointment representatives. KVCR FNX protection, we have been given input, but whether anyone has been contacted directly other than John Feidt conversations with the Chancellor is at question. Justice, Equity, Diversity, and Inclusion (JEDI) has anybody been involved to give an update or if there are any recommendations to get more involved with that?

Another issue, is safe spaces, police issues and student interactions. A couple of days ago an individual of color was on campus with his kids, approximately 5 and 10 years of age and the kids were riding their bikes outside of the CTS portables. Campus police stopped the adult and pointed out the signs that say no bike riding on campus. They

were trying to ride their bikes in a safe environment and their first interactions was negative with the campus police, "Haven't you seen the signs that say no bike riding on campus". **Mary Valdemar**, says interactions like that are happening a lot with community members. We are a public entity and the public should be able to come on campus and benefit from the facilities, a major portion of our funding comes from the community taxes. Community interaction also benefits the campus under various circumstances. "Community College" it is in the name. Are we losing common sense in what we police. With this scenario the campus was empty, no vehicle traffic to endanger the kids. Why are we not putting some sort of pavilion or gazebo or something with charging ports, etc. for students and community to utilize. There is a difference between someone sleeping under the gazebo at night trying to feel safe and someone going around trying to open classroom doors to try to get inside. On the committees that you are on if you need someone else to attend with you to help reach out.

Ernest Guillen recently sat on a committee about acquiring the swap meet property and what that would look like. They had mentioned transitional housing, walking paths, etc. He did bring up to the President and VP and if we wanted to open the campus like that they would need to have a conversation with the "gate keepers" of the campus. It was agreed that that conversation needed to happen.

Ernest Guillen does feel that there is some stall when it comes to the sustainability committee. **Mary Valdemar**, said that she was sent a committee list and Scott Stark had been listed as the chair in past years. This year's list literally said, "Scott is not the Chair". How can this happen with no plan as to who is going to chair the committee. If the procedures say this person or that person is the chair and they are not doing it, then we need to get the AP or BP changed so we can get a chair put in there.

Condolence plants and/or gifts for those who are suffering from illness or the loss of a loved one. There are about 4 individuals that we would like to get some sort of gesture for them, we will visit later in actions items.

Classified Employees of the Year, management and classified is currently set up to nominate the person. We can add faculty if we choose too. There is currently no reason why Faculty is not allowed to nominate, that is just how it is currently listed on the form.

Ernest Guillen motions to include Faculty in allowance of nominating the classified employee for the classified employee awards to include this year. **Amanda Moody** 2nd. Approved by general consensus.

The Race Lighting Presentation, the White Fragility Book Discussion please share in your office and try to read yourself. We need to have a mutual understanding and understand a difference of perspectives to move the college forward.

The next Open Forum will include more of a guided topic or facilitated format. How do we change ourselves for the better, how do we change our interaction for the good. It is understood that there is policy but we need to have those discussions of what do we do with our everyday actions and change them for the better.

Action Items:

There are a few employees who are either sick or lost loves ones.

- **Kathryn Jaramillo - lost her mom**
- **Jorge Vivar - currently sick and lost father to COVID,**
- **Las - lost his life - suggested to donate to his scholarship fund hat was started in his name over sending a condolence plant**
- **Patricia Berry - lost her life**
- **Linda Molina - lost her husband**
- **Vicki Rodriguez - currently sick**

Patrice Hollis motions to set aside funds, **Arlene Delgado** 2nd.

CSEA sets aside a certain amount of funding at the time it was \$100.00 and they noticed that they needed to raise that amount to \$300.00 dollars to cover all individuals.

Phylicia Sanchez said that we usually spend \$50.00 to \$60.00 per person but with COVID we would need to factor in shipping charges. CSEA set theirs at \$75.00 per person. **Cassandra Thomas**, President of CSEA, said that the \$300.00 limit was going to need to be increased soon. **Amanda Moody** wants to set the limit at \$500.00 and if it needs to be increased later, we can revisit it. All that money does not have to be used on these six individuals we would be able to use it for future individuals without having to bring it back to the meeting without further discussion unless we need to go higher ten the \$500.00

Patrice Hollis modified her motion to increase the limit to \$500.00. **Patrice Hollis** motions to allow the eboard to encumber \$500.00 for future sympathy gifts and cards for classified staff, **Arlene Delgado** 2nd. Approved by general consensus.

Open Floor – 10 minutes:

Fermin Ramirez wanted to let us know that an email was sent out district wide about emergency funds that are available for students and they were directed to contact the Financial Aid office. The Financial Aid office was blind sided by this email and have

little knowledge of this extra aid. The Financial Aid staff is directing students to the link provided in the email. Financial Aid is not aware of any hard guidelines for this aid.

Phylcia Sanchez said Sam Trejo, Financial Aid Director, was aware of the funds and has been working with the foundation. The funds are being made available through the Foundation and the Inland Empire Community Foundation. As for documentation they need to show the Financial need and provide proof. Over 1500 applications were received and they are looking at who has the most need.

Next Meeting: April 9, 2021

Meeting Adjournment: Meeting Adjourned at 2:07pm

Minutes submitted by: Amber Martin