**NEEDS ASSESSMENT DIVISION/AREA SUMMARY**

**Fall 2019**

**Due by NOON on Wednesday, October 23, 2019**

It is the responsibility of the Division to check for duplicate applications and advise requestors to consolidate their requests.

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| --- | --- |
| Division Name: |  |
| Division Meeting Date: |  |
| Number of Participants: |  |

**Rankings (Required)**

|  |  |  |  |
| --- | --- | --- | --- |
| Budget | Classified Staff | Equipment | Faculty |
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Provide any comments/explanations if needed:

**Divisions should only submit overall Division rankings and division requests with this form.**

**Departments must submit their own requests.**