

SBVC
Program Review

October 18, 2024
9:15-10:45 a.m.

MINUTES

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

Members:

	A	P		A	P
Davena Burns-Peters Co-Chair	X		Jaime Garcia	X	
Joanna Oxendine- Co-Chair		X	Jeremiah Gilbert	X	
Ana Mayo		X	Kay Dee Yarbrough	X	
Anthony Blacksher		X	Maria Valdez		X
Anthony Castro	X		Monique Aycock		X
Daihim Fozouni		X	Nathan Yearyean		X
Danielle Graham		X	Stacy Meyer		X
Dina Humble	X		Timothy Colbert		X
Dominique Johnson	X		Timothy Hosford		X
Doris Ontiveros	X		Vanessa Thomas	X	
Erik Morden	X		Victoria Anemelu		X
Francisco Gonzalez	X		Yvette Lee		X
Shyla Cobbett Admin.					
Guests					
Dan Mayo		X	Fernando Gomez		
Thomas Berry					

TOPIC	DISCUSSION	FURTHER ACTION
1) Call to Order and Roll Call	The meeting called to order at 9:20 am	
2) Program Review 2024-2025 Timeline (Informational Item) a. Proposed timeline for ASPIRE	The committee discussed: Resource request ranking and the process for items beyond the PR committee's purview were discussed. The ranking of requests not aligned with needs, off-ramping in the Spring, and transitioning items back to divisions. Larger discussions should occur at higher levels, such as the College Council. A consensus was reached to set the deadline on 1/24/25, with flexibility, and disseminate materials by 1/29/25.	
3) Year Two Questions (2nd Read, action item) a. Proposed expanded questions	The committee discussed expanded Questions for PR: Discussed which programs need to undergo the PR process and what constitutes a program on campus, focusing on student-facing services. Reviewed strengths and weaknesses questions, emphasizing guiding questions that don't need direct answers but should provoke thought. Added clarifying instructions to META. Anti-racism and Accessibility were separated into distinct sections within the questions. J. Oxendine made a motion that ensures that there are instructions elements that make it clear you do not need to	

	<p>address all of these, that departments should focus on the areas that make the most sense departmentally in the data that they are seeing, and that these are the guiding questions they will see as modified.</p> <p>1st S. Meyer 2nd M. Valdez Unanimous.</p>	
<p>4) Programs Required to Complete ASPIRE (action item)</p> <p>a. Proposed definition of a Program</p> <p>b. Identify and adopt categories</p> <p>c. Identify and adopt programs under each category</p>	<p>Reviewed and discussed programs that need to undergo Program Review.</p> <p>Service areas such as Campus Tech Services, Food Services, Grounds/Facilities, Mailroom, Marketing/Public Relations, Switchboard, Research, Planning, and Institutional Effectiveness were removed from the requirement list. Instructional disciplines are required to complete the PR process.</p> <p>Discussion on whether Child Development and the Child Development Center should remain intertwined. Kinesiology and Athletics need to be separated.</p> <p>J. Oxendine made a motion to approve the list of Program Review (PR) programs as indicated</p> <p>1st - M. Valdez 2nd - S. Meyer Unanimously passed</p>	
<p>5) Support Plan for ASPIRE Year Two</p> <p>a. Workshop format</p> <p>b. Workshop topics</p>	<p>Discussion deferred.</p>	
<p>6) Announcements and Meeting Closure</p>	<p>The meeting was adjourned at 10:45 am.</p> <p>The next meeting is scheduled for November 1, 2024</p>	

Additional Information: