

SBVC
Program Review

January 20, 2023
9:00-10:30 a.m.
Zoom Conference Room

MINUTES

San Bernardino Valley College provides innovative instructional programs and cohesive student services to support the educational goals of a culturally diverse community of learners by engaging in continuous improvement and actively working towards an antiracist culture to foster an environment of meaningful learning and belonging for our students, employees, and the community.

Members:

	A	P		A	P
Celia Huston- Co-Chair		X	Yvette Lee		X
Joanna Oxendine- Co-Chair	X		Jessy Lemieux		X
Alexus Alcantar	x		Michael Mayne		X
Daniel Algattas	x		Berchman Melancon		X
Victoria Anemelu		x	Stacy Meyer		X
Thomas Berry		x	Erik Morden	X	
Anthony Blacksher		x	Girija Raghavan		X
Shyla Cobbett		x	Robyn Serja		X
Frank Dunn	x		David Smith		X
Daihim Fozouni		x	Shalita Tilman		X
Jaime Garcia		x	Maria Valdez		X
Jeremiah Gilbert	x		Patricia Wall		X
Danielle Graham		x	Kay Dee Yarbrough		X
Timothy Hosford		x	Vanessa Thomas		X
Dina Humble	x		Andre Wooten	X	
Dominique Johnson	x				

TOPIC	DISCUSSION	FURTHER ACTION
1. Call to Order and Welcome	Call to order at 9:05 am.	
2. Approval of Minutes	The minutes from the December were tabled and will be resent with today's minutes.	Resend minutes from
3. Program Review Faculty Lead	The Program Review Faculty Lead will be flown this semester. Celia does not intend to put in a letter of intent for the Faculty Lead encourages every to consider it. They would like the new co-chair selected by spring break. From spring break on, the new co-chair will shadow and sit in on the meetings with Celia and Joanna. .58 reassign	
4. Needs Assessment Rankings	Rankings have been entered. Daniel is running the data and will supply the list once completed.	

<p>5. SWOT Pilot Timeline</p>	<p>Celia shared PowerPoint. 2/3/23 – Launch – In Person overview program description and how to write. 2/15/23 Mission, Vision, Values Tutorial Date undecided – Mentors arrange two zoom meetings for review and feedback. 3/3/23 – Data Sources & SWOT Review 3/10/23 Drop-in data lab – volunteers needed. 3/15/23 planning goals tutorial released. Date Undecided - meeting for mentors to arrange cohort zoom. 3/31/23 drop-in lab – volunteers needed. 4/10/23 final draft due 4/17/23 SWOT Pilot landing in-person wrap-up</p>	
<p>6. SWOT Efficacy Pilot Launch a. Agenda b. Committee Roles</p>	<p>Celia shared the agenda on PowerPoint. Volunteers Dani- Annual 6-year process Shalita – Culture Shift – How we got here. Jesse – SWOT Pilot calendar Cohort Activity 2- Suggestions requested. Cohort Assignment shared. Victoria objected to her assignment and requested not to be a mentor. Shalita will replace Victoria as Mentor, and Victoria will be a mentor in training. Celia shared Committee Roles and responsibilities. Celia reviewed the responsibilities of the writer position. Michael requested copies of the two pages on PowerPoint.</p>	<p>Celia will send more details to the committee members.</p>
<p>7. Adjourned</p>	<p>Next Meeting – February 3, 2023</p>	

Additional Information: