SBVC Program Review Committee
2026-27 ASPIRE Timeline

ASPIRE Submission Due: <u>Monday, February 8, 2027, by NOON</u>

The Program Review ASPIRE process is currently in Year 4 of the six-year cycle. The goal this year is for all academic programs to engage in a structured self-reflection and evaluation to consider the program's health with regards to growth and productivity. The purpose of this process is to identify program strengths, areas for improvement, and anticipated challenges and opportunities to inform program goals and plans for future years. These collective reports inform our institution's planning processes.

The Program Review Committee (PRC) operates under the authority of the Academic Senate. To meet annual planning deadlines, the following timeline has been adopted by the committee for the 2026-27 ASPIRE Year 4 Cycle (10/12/26).

Date	
FALL 2026	
10/12/26	PRC adopts tentative timeline and definitions of growth and productivity
10/26/26	PRC begins drafting submission form instructions and structure
11/09/26	PRC finalizes submission form and instructions
12/07/26	ASPIRE Year 4 instructions & submission form with final deadlines shared with Program Leads
SPRING 2027	
01/13 or 01/14/27 (Tentative)	ASPIRE Year 4 support workshop hosted by PRC
01/25/27	PRC finalizes resource request ranking process & communicates out
02/08/27	**ASPIRE Year 4 Submission Due Date - Noon**
02/22/27	PRC begins reviewing submissions & follows-up with "stragglers"
03/01/27	PRC Co-chairs share requests for ranking to divisions
03/08/27	PRC reviews submissions & completes resource request ranking
03/22/27 NOON	**Resource request rankings due back from divisions**
03/22/27	PRC finalizes resource request rankings to submit to Academic Senate
04/07/27	Academic Senate 1st read of ranked resource requests
04/12/27	PRC provides feedback to participants & identifies themes from reports
04/21/27	Academic Senate 2nd read of ranked resource requests
04/26/27	PRC finalizes annual report
04/28/27	Ranked resource requests brought to College Council for approval

ASPIRE Year 4 Data Request by Program

- Disproportionate impact data – define and provide assistance in reading
- 5-year trends for:
    - Sections
    - Students enrolled
    - Students retained
    - Fill rates
    - Non-duplicated headcount
    - Success rates
- Degree & certificate completion rates
- Number of students declaring major
- Transfer data by program (to CSU, UC?)
- FTEF
- Non-credit data?
- **Additional data needs must be submitted to ORPIE by X date** (will establish with Office of Research, Planning, & Institutional Effectiveness [and the Academic Senate])

ASPIRE Year 4: Productivity & Growth

ASPIRE is a self-evaluation of the programs in your department. The purpose of this self-reflection, analysis, and report is to document an honest accounting of the health of your program from multiple perspectives. This includes a SWOT analysis to help you capture both positive and challenging aspects of your program. Please note that acknowledging challenges and areas of improvement for your program will not be used (punitively) to minimize the quality or contributions of your department.

The Program Review Committee held a robust conversation around the definitions of "productivity" and "growth," this year's themes. Because programs are unique, the committee opted to develop working definitions of both "productivity" and "growth" while allowing for departments to provide their own definitions of each term. The expectation is that ASPIRE Year 4 reports will include data-informed facts about your program's health related to its "productivity" and "growth." The Program Review Committee will collaborate with the Academic Senate to request data from the Office of Research, Planning, and Institutional Effectiveness on behalf of all departments. For more information, please see the attached ASPIRE Year 4 Data Request.

Here are some ways to consider "productivity" for this year's SWOT analysis of your program:

- Number of degree and certificate pathways available
- Number of degrees & certificates completed by students
- Cross-collaborative connections with other programs
- Fill rates, retention rates, transfer rates, success rates
- Student events – number [of events], number of students participating, number of attendees

How is "productivity" defined for your program? Speak to 3 to 5 points, supported with quantitative and/or qualitative data/evidence.

- Your department will provide 3-5 ways that you measured "productivity."
- They may come from the list above, or you may clearly define what "productivity" uniquely means in your program.

Here are some ways to consider "growth" for this year's SWOT analysis of your program:

- [Student Interactions] On campus (in classroom, out of classroom), off campus
    - Number of sections, number of students enrolled, number of collaborations, number of events
- Space & equipment (limitations)
- New classes, new certificates & degrees
    - Possibility of bachelor's degree offerings
- Modalities & access points (days, time blocks)
- Qualitative measures of student growth

Every program should speak to:

- Trends in number of sections, number of students enrolled

How is "growth" defined for your program? Speak to 3 to 5 points, supported with quantitative and/or qualitative data/evidence.

- Your department will provide 3-5 ways that you measured "growth."
- They may come from the list above, or you may clearly define what "growth" uniquely means in your program.

Please review the attached 26-27 ASPIRE Process Timeline for additional timeline details.