



ACADEMIC SENATE BUDGET GUIDE & GENERAL BREAKDOWN

October 21, 2026

As Senate President, I manage the Senate budget on behalf of all of us. Beginning this year, I will bring the budget to the full Senate, report regularly on what is budgeted, spent, and remaining, and ask senators to help set priorities for its use.

This handout is meant to be a teaching tool and a transparency commitment. A fuller treasury report with monthly figures will begin in our next meeting.

Where the money comes from

- **Source:** The College's developmental budget allocation to the Academic Senate.
- **Held by:** The District, under Academic Senate organization number 8113. The Senate does not hold cash.
- **Object Codes:**
- **Approved amount for 2026 to 2027:** \$25,000, across four District accounts.
- **Who tracks it:** The Senate President, who checks each month against Oracle reports and VP Administrative Services, Admin Assistant, Karol Pasillas.

Budget at a glance

Category	District Code	What it pays for	Spent to date (\$)
Dues & Memberships	531000	Annual ASCCC Membership Dues	\$5,110.71
Travel & Conferences	520000	Registration, lodging, and travel for ASCCC institutes and plenaries (	\$2,196.05 & \$2,175 (subtotal \$4,371.05)
Supplies (non-instructional)	450000	Office and meeting supplies for Senate work (e.g., Post-it notes, Gallup Strengths)	\$1,415.78
Meals and Refreshments	475000	Food for our gatherings (e.g., Leadership Convening, Senate meetings)	\$1,665.63
		Total Spent to date	\$12,563.17
		Starting Budget	\$25,000.00
		Remaining to date	\$12,436.83

How spending decisions are made

Right now: Spending has followed the activities the Senate needed: ASCCC dues, the Leadership Convening, and conference attendance. So far, only the President has attended conferences.

Going forward: The full Senate sets priorities; the President carries them out and reports back.

1. The President brings the budget and proposed priorities to the Senate for discussion.
2. Senators give direction, for example by choosing between the scenarios below.
3. Spending follows that direction and District purchasing and travel rules.
4. The President reports what was spent at regular Senate meetings.



Academic Senate

Scenarios for the remaining \$12,436.83

- Estimates use the average cost of this year's conferences, about \$2,186 per attendee.
- Committed first: the President's required attendance {Spring Plenary & Curriculum Institute) ~\$4371

Available for Senate direction \$8,066

Scenario A:

3 colleagues (3 × \$2,186)	– \$6,557
Left for gatherings and supplies	\$1,509

Scenario B:

2 colleagues (2 × \$2,186)	– \$4,371
Left for gatherings and supplies	\$3,695

Special Notes:

Our August Leadership Convening cost \$3,081, about \$1,666 for meals and \$1,416 for materials like the Gallup Strengths assessments. Many of you told me it helped us start the year connected and with shared purpose, so I'd like us to consider a spring convening as well.

Whether we can hold one depends on the choice in front of us today. Under Scenario A, we would have about \$3,695 left, enough for a spring convening similar to August's. Under Scenario B, we would have about \$1,509, enough for a smaller gathering, such as a half day with a meal, but not a full convening.

So the question is really about balance: how many colleagues we send to statewide events, and how much we keep for building our community here at home. Both matter, and I'd like your direction.