

Reports and Recommends to Academic Senate
ACADEMIC SENATE CONSTITUTION AND BYLAWS TASK FORCE
Last Update 4 October 2026 | Prepared for Senate Meeting October 7 2026

Academic Senate: Approved 19 September 2026 by Resolution FA26.01
Academic Senate Approved Charge and Membership: *Tentative date 7 October 2026*

CHARGE

The Constitution and Bylaws Task Force is charged with conducting a comprehensive review and overhaul of the Academic Senate Constitution and Bylaws and recommending revised documents to the Academic Senate for adoption.

Responsibilities

In accordance with Resolution FA26.01, the task force will:

1. Review the current Constitution and Bylaws in full for accuracy, internal consistency, and alignment with current Senate practices.
2. Ensure alignment with Title 5, the Education Code, the Brown Act, SBCCD Board Policies and Administrative Procedures, and ASCCC guidance for local senates.
3. Research effective practices from other California community college local academic senates and incorporate relevant models into recommendations.
4. Evaluate whether provisions are best placed in the Constitution, Bylaws, or Standing Rules, and bring recommendations with rationale to the Academic Senate. Placement should generally reflect the level of stability each document provides: foundational provisions (purpose, authority, membership, officers, amendment process) in the Constitution; operational provisions (elections, meetings, committees, appointments) in the Bylaws; and procedural practices subject to more frequent adjustment in the Standing Rules.
5. Identify gaps, outdated provisions, and ambiguities, and recommend language to resolve them.
6. Gather faculty input through at least one open forum or feedback period before submitting final recommendations.
7. Prepare and submit recommendations to the Academic Senate in segments, on a timely basis, to meet the deadline established by Academic Senate Resolution FA26.01.

Tasks

- The Task Force will maintain its working files in the SharePoint folder under Academic Senate until all work is complete.
- Recommendations will be forwarded to the Academic Senate using the template in the Participatory Governance Handbook v1.0, Chapter 17.
- All deliverables will be completed by April 1, 2027, allowing the Academic Senate sufficient time to review and act to move forward, revise, or decline the recommendations.
- The Task Force will meet at least twice monthly to complete its work within the time allotted.
- Complete draft of the revised Constitution, Bylaws, and Standing Rules presented for first reading by [date]

Task Force Composition

Reporting Relationship:	Academic Senate
Chairperson:	Vice President of Academic Senate (as per approved Resolution FA26.01)
<i>Chair as Voting Member?</i>	In the event of a tie vote, discussion shall be re-opened and a second vote taken. If the tie persists, the faculty chair shall cast the deciding vote.
Voting Members	
<i>Faculty:</i>	Total = 5

<i>Faculty:</i>	5 Senators of the Academic Senate preferably representing at least one per division.
Voting Members Term:	Temporary
Quorum # (50%+1):	By consensus or majority vote, as determined by the Task Force at its first meeting.
Non-Voting Resource Members	
<i>Faculty:</i>	Academic Senate President (only when topics are not of president-relevant content).
	Others as deemed necessary by the Task Force.
Meeting Frequency	Determined by Task Force