




SBVC Academic Senate Minutes
April 29, 2026, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

- California Title V §53200 “10+1”**
1. Curriculum, including establishing prerequisites.
 2. Degree and certificate requirements.
 3. Grading policies.
 4. Educational program development.
 5. Standards or policies regarding student preparation and success.
 6. College governance structures, as related to faculty roles.
 7. Faculty roles and involvement in accreditation process.
 8. Policies for faculty professional development activities.
 9. Processes for program review.
 10. Processes for institutional planning and budget development.
 11. (+1) Other academic and professional matters as mutually agreed upon.

Senator Representation		
Applied Technology, Transportation, and Culinary Arts		
<input checked="" type="checkbox"/> Francisco Gonzalez	<input checked="" type="checkbox"/> Benjamin Laskowski	<input type="checkbox"/> Vacant
Arts and Humanity		
<input checked="" type="checkbox"/> Amy Mills	<input checked="" type="checkbox"/> Carol Damgen	<input checked="" type="checkbox"/> Joe Notarangelo
<input checked="" type="checkbox"/> Judy Joshua (proxy K. Beshwate)	<input checked="" type="checkbox"/> Mayra Frias	<input type="checkbox"/> Rangel Zarate
<input checked="" type="checkbox"/> Timothy Colbert		
Academic Success		
<input checked="" type="checkbox"/> Maria Notarangelo		
Kinesiology, Health, & Athletics		
<input checked="" type="checkbox"/> Kenneth Lawler (proxy M. Lawler)		
Math, Business & Computer Tech		
<input checked="" type="checkbox"/> Amanda Qader	<input checked="" type="checkbox"/> Bethany Tasaka	<input checked="" type="checkbox"/> Jeremiah Gilbert
<input checked="" type="checkbox"/> Samuel Addington	<input type="checkbox"/> Vacant	
Science		
<input checked="" type="checkbox"/> Amy Avelar	<input type="checkbox"/> Fernando Gomez	<input checked="" type="checkbox"/> Jessy Lemieux
<input checked="" type="checkbox"/> Mezghan Hassanzadah	<input type="checkbox"/> MiChelle Jackson	<input checked="" type="checkbox"/> Tatiana Vasquez
<input type="checkbox"/> Vacant		
Social Sciences and Human Development		
<input checked="" type="checkbox"/> Danielle Graham	<input checked="" type="checkbox"/> Denise Knight	<input type="checkbox"/> Kellie Barnett
<input type="checkbox"/> Lisa Henkle	<input type="checkbox"/> Melissa King	
Student Services		
<input checked="" type="checkbox"/> Botra Moeung	<input checked="" type="checkbox"/> Debbie Orozco	<input checked="" type="checkbox"/> Erica Begg
<input checked="" type="checkbox"/> Jamie Salyer	<input checked="" type="checkbox"/> Keynasia Buffong	<input checked="" type="checkbox"/> Pedro Gonzalez
<input checked="" type="checkbox"/> Ulavale Matavao		
Part-Time Senator Reps		
<input type="checkbox"/> Brenda Orozco	<input checked="" type="checkbox"/> Brian Laundis	<input type="checkbox"/> Jennifer Raby
<input checked="" type="checkbox"/> Joseph Honnold	<input type="checkbox"/> Lessie Moore	<input checked="" type="checkbox"/> Samuel Valle

Senate Exec
<input checked="" type="checkbox"/> President, A. Hecht
<input checked="" type="checkbox"/> Vice President, T. Vasquez
<input checked="" type="checkbox"/> Secretary, J. Salyer
<input checked="" type="checkbox"/> Program Review, B. Tasaka & D. Graham
<input checked="" type="checkbox"/> Curriculum, M. Caldwell-Betties
<input checked="" type="checkbox"/> Accreditation and Outcomes, J. Gilbert
<input checked="" type="checkbox"/> Professional Development, K. Giles
<input type="checkbox"/> Part-Time Senator at Large
<input checked="" type="checkbox"/> Academic, Senator at Large, J. Lemieux
<input checked="" type="checkbox"/> Student Services, Senator at Large, P. Gonzalez
<input checked="" type="checkbox"/> Past President, J. Gilbert

**Senators and Guests,
please scan the QR
code so we can track
attendance:**



April 29

you only need to sign in once



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The Academic Senate at SBVC is dedicated to empowering and strengthening the voices of our esteemed faculty members. We are committed to fostering active participation, while maintaining a positive and respectful atmosphere that ensures our perspectives resonate strongly throughout our institution. We are the official voice in accordance with, Title 5, section 53200, of the California Education Code §70902 (b)(7) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards," which is known as 10+1.

<p>1) Call to Order</p> <ul style="list-style-type: none"> a) Call to Order/Establish Quorum b) Approval of Agenda 	<p>Meeting called to order at 3:09 pm.</p>
<p>2) Public Comments</p> <ul style="list-style-type: none"> a) General Public Comments - refers to the opportunity for members of the public to speak on both agenda and non-agenda items. <i>(Reserved for Guests only and limited to 10 minute total time limit, 3 minute max per person)</i> ❖ NOTES <ul style="list-style-type: none"> ➤ None 	<p>Motion to approve the agenda with tabling item 6.G for the next meeting. 1st: P. Gonzalez 2nd: U. Matavao (teller report attached)</p> <p>Motion passes.</p>
<p>3) Approval of Minutes</p> <ul style="list-style-type: none"> a) Approval of April 15, 2026 minutes 	<p>Motion to approve the minutes. 1st: P. Gonzalez 2nd: J. Notarangelo (teller report attached)</p> <p>Motion passes.</p>
<p>4) Reports</p> <ul style="list-style-type: none"> a) AS President, Andrea Hecht ❖ NOTES 	



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➤ President Hecht distributed the updated committee list and noted that Academic Senate committee signups had been resent with descriptions. She clarified that Academic Planning counts toward senate participation but requires a formal vote. She will resend an updated Excel sheet with full committee descriptions and charges. She reminded senators to inform their divisions about the senate committee process.

b) Academic Senate Taskforce

i) Artificial Intelligence Task Force, Jessy Lemieux and AI team

❖ **NOTES**

➤ Jessy Lemieux, along with task force members, presented the SBVC AI Use Framework and Best Practices v1.0. The task force was charged with developing policies, frameworks, and best practices for ethical and effective AI integration at SBVC, consistent with AP 3775 (expected board approval summer 2026). Work took place over four meetings in March–April with representation from nearly all academic divisions.

■ **Key survey findings (98 faculty respondents):**

- 71% felt the college lacked adequate AI guidance.
- 84% wanted recommended—but optional—syllabus language.
- 97% wanted AI decisions made at the department or individual faculty level.
- 47% said AI detection tools are unreliable; 27% said they are reliable.
- 94% were concerned about erosion of critical thinking skills.

■ **Framework Overview — Three voluntary, modular tiers:**



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- No AI: AI tools not permitted at any stage; all work must be student-produced.
- AI Assistance: AI permitted for specific instructor-defined purposes (e.g., grammar, brainstorming, research support); AI-generated content may not be submitted as the student's own work; use must be cited.
- AI Integration: AI permitted including for drafting; students must document what was prompted, what was AI-generated, and cite accordingly. Transparency and academic integrity are preserved.
- Recommendations presented (subject to second read on May 6):
 - Adopt the AI Framework v1.0 as recommended guidance for faculty.
 - Adopt the Best Practices Statement as a companion document.
 - Plan a fall 2026 AI town hall and short-form asynchronous PD (e.g., self-paced modules).
 - Continue the AI Task Force into next year to implement, evaluate, and revise the framework.
 - Distribute the student AI poll in fall 2026 to inform future revisions.
- The framework is voluntary. Departments are encouraged to adapt it to their own needs. AI-use badges were introduced as an optional, informal communication tool. The slideshow production was itself AI-assisted (slide design via an AI tool), demonstrating the framework's transparency principle in practice. A companion resource document and task force website were also noted.



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c) Committees under Academic Senate

i) Curriculum, Melita Caldwell-Betties

❖ NOTES

- Melita Caldwell-Betties provided an overview of curriculum committee activity for the semester. Key items included: ongoing work on governance infrastructure, bylaws review, and compliance with Title 5 and state directives. Specific updates included corrections to the GE workload process, revisions to work experience/occupational courses (template changes to unit/hour language), and forthcoming template changes to the 2000-series courses to incorporate AI language, accessibility, and anti-racism requirements per state compliance mandates. The committee is also monitoring Common Course Numbering developments. Faculty were encouraged to stay engaged with curriculum processes through established channels to ensure transparency and compliance.

ii) Honors, Carol Damgen

❖ NOTES

- Carol Damgen and Andrea Rodriguez (the Honors Program counselor) reported on the program's activities and outcomes. The Honors Program is open to all students seeking deeper academic engagement, providing faculty mentorship and enhanced transfer opportunities through articulation agreements with UCLA, UCI, UCR, and other institutions.

- Notable achievements this year:

- TAP-certified 8 students; 2 accepted to UCLA School of Engineering (notable milestone—last year all 4 TAP-certified students enrolled at UCLA).



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- Over 170 current enrolled honors students; 28 graduates accepted to UC campuses, Cal Poly, Sac State, and an architecture school.
- 5 new approved honors courses (3 Comp Sci, 1 Theater, 1 Communication). Advocate for more STEM honors courses noted.
- Fall 2025: Bi-annual honors conference held in library viewing room; 15 students presented faculty-mentored research.
- Spring 2026: 12 students accepted to present at the Building Bridges Conference at UC Riverside.
- Spring 2026 Honors Mini-Conference: May (upcoming), 10 students presenting, 1:00–4:30 PM.
- Honors Lounge (Village, Building 5A):
 - Fall 2025: 274 visits; Spring 2026 (to date): 181 visits.
 - Recent purchases: color printer, charging station, teapot/coffee maker, projector and screen, clickers, and graduate gifts.
- Future goals:
 - More library workshops, off-campus field trips, additional honors course curriculum, and a full-time monitor for the lounge.
 - Program naming clarification recommended to reduce student confusion between “Honors Program,” “Honor Society,” and “Graduating with Honors.”

iii) Professional Development, Keenan Giles

❖ NOTES



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- Keenan Giles reported on the Professional Development committee's transition year, shifting from a dedicated department with staff to a faculty-led committee with 0.5 reassigned time. Key activities included: completing sabbatical leave request reviews (Oct–Nov), participating in the District Education Coordination Council, Institutional Effectiveness Advisory Committee, Academic Calendar planning, and the IE and Desert Regional Committee leads Community of Practice (Region 9). He also held weekly coordination meetings with the counterpart at Crafton Hills.
 - The “Big Three” professional development priorities identified at the state level:
 - Artificial Intelligence (all levels of state education)
 - Regular and Substantive Interaction (RSI) for 100% online courses
 - Accessibility (federal, state, district, and site requirements)
- Remaining fall committee objectives include solidifying fall convocation plans, soliciting department chair input on PD needs, and providing transition documentation for incoming faculty lead. The position remains open—no applicants as of the meeting; deadline extended to Friday at noon.
- iv) Program Review, Bethany Tasaka and Dani Graham
 - ❖ NOTES
 - Bethany Tasaka and Dani Graham reported on the Program Review committee's work. The committee faced significant challenges this year due to quorum issues, which slowed progress. This year's Aspire theme focused on demand and currency; year two (next year) will focus on



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productivity and growth. The committee is at the halfway point of a six-year Aspire cycle. Key updates:

- Resource requests were approved at the committee's last meeting (two Fridays prior) and went to College Council for approval on April 29.
- The technology resource requests were flagged: prices were not run through CTS, so numbers were inconsistent; the Technology Committee could not rank them. This will be corrected next year.
- Fall 2026 will be used for recalibration—surveying participants, revisiting committee structure, and clarifying the committee's purpose before resuming the Aspire cycle.
- Committee structure changes are forthcoming as part of broader college governance reorganization, focusing more on academic programs.

d) San Bernardino Community College District Teachers Association

❖ NOTES

➤ None

e) Associated Student Government, Alaysha Nash

❖ NOTES

➤ None

f) Classified Senate

❖ NOTES

➤ None

g) President, Gil Contreras

❖ NOTES

➤ President Gil Contreras thanked faculty, staff, and students for a successful Board of Trustees strategy session, noting that student interactions during the



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campus tour (STEM Mesa Center and Botanic Gardens) were particularly well-received by the board. He highlighted the aeronautics student presentation as standout work.

- College Council actions from the April 29 meeting:
 - Approved ASG’s recommendation to move forward with the Community Garden initiative, assigned to DPS/Bacon to develop an implementation plan for fall with Tatiana Vasquez’s subject-matter expertise.
 - Declined the recommendation for a new “Chairs Committee” under Academic Senate to avoid duplication; instead, the existing “Chair of Chairs” model will be strengthened in collaboration with senate leadership.
 - Updated committee descriptions sent to encourage signup; Academic Senate participation clarified as counting toward committee service.
- Summer objectives outlined by President Contreras:
 - Formal approval of the Valley Up Initiative (tabled; to return in fall).
 - Pilot of the Academy for Participatory Governance with managers as test participants.
 - Continue college reorganization implementation as board approvals come through.
 - Advance public art project with local philanthropist in the Greek Theater space.
 - Develop a data-driven faculty prioritization process for 10 open positions targeting July 1, 2027 hire dates.



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<ul style="list-style-type: none">● Finalize committee structure charges for College Council committees.	
<p>5) Unfinished Business</p> <p>a) Education Policy and Procedures Committee, Judy Joshua</p> <p>❖ NOTES</p> <p>➤ Amy Avelar and Myra Frias presented EPPC’s recommendations on behalf of Judy Joshua. The Senate voted to support all recommendations as presented. Key recommendations included:</p> <ul style="list-style-type: none">■ Procedural / Governance:<ul style="list-style-type: none">● Request 30-day lead time for agenda items starting fall 2026 prior to PPAC agenda drop to allow thorough vetting and active discussion.● Request that the Academic Senate chair of the new campus-wide committee on college standards, processes, and practices be added as a voting member of PPAC beginning fall 2026; current composition is described as top-manager-heavy.● Request that the SBDC policies and administrative procedures website be made fully publicly accessible (currently requires login, excluding part-time faculty, students, and the public).● Request that student 9+1 representation be restored to the PPAC slide deck per Title 5 requirements.● Request a consolidated list of all remaining 2023–2526 APs and ARs, including those not yet voted on, for transparency.	<p>Motion to support all the recommendations from EPPS.</p> <p>1st: J. Notarangelo 2nd: S. Valle (teller report attached)</p> <p>Motion passes.</p>



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■ AI / AP 3775 Recommendations:

- Support additional language in AP 3775 limiting scope to AI used by employees and students in their capacity as employees or students of the district.
- Accept the strikeout on the Table of Contents.
- On “Approved AI Applications”: acknowledge difficulty of maintaining a current list of all gen-AI-enabled apps, while requesting clearer language in section 3 (Responsible Use) specifying that academic dishonesty related to AI be adjudicated through established Student Conduct procedures (AP 5500).
- Disagree with the district’s position that adoption of third-party AI-enabled software contracts is solely management’s purview; Senate asserts faculty must be consulted, citing precedents including the Blackboard-to-Canvas LMS transition and current TuneIn software consultation.
- Request that third-party AI contracts be posted in a transparent, publicly accessible location (board agenda alone—which can exceed 1,000 pages—is insufficient).
- Request the district define “transparency support resources.”
- Recommend annual review of AP 3775 given the pace of change in AI.

➤ The motion to support all EPPC recommendations passed. Discussion noted that a prior Senate resolution on PPAC functioning (approximately one year



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old) remains unaddressed, and speakers advocated for referencing that resolution to strengthen the Senate's position. The motion was split for clarity: one motion for the non-AP items and one for the AP 3775 items.

b) Senate Committee Details; 2nd Read, Tatiana Vasquez

❖ NOTES

➤ Tatiana Vasquez presented the second read of revised committee charges, compositions, and responsibilities for committees under Academic Senate.

Key clarifications included:

- Curriculum Committee: After discussion, it was decided NOT to add an Academic Senate endorsement step for curriculum approvals (courses continue to go directly to the board per Title 5); instead, the focus will be on improving reporting and communication channels between the committee and the Senate.
- Program Review Committee: The committee submitted its own recommendations on composition and language, which differed from the Senate leadership proposal. Key differences included: removal of a management co-chair position (committee recommended against it); addition of a student co-chair position; recommended quorum of 10 (9 of 18 faculty + 1 classified); one part-time faculty voting member; one ASG student as voting member; non-voting resource members to include administrators from research/planning/IE, IE committee co-chair, planning/resource co-chair. Language alignment with ACCJC was incorporated.

Motion to approve the charge brought by senate leadership with the removal of program review.

1st: F. Gonzalez
2nd: C. Damgen
(teller report attached)

Motion passes.

Motion to extend the meeting 15 minutes and table item 6.e to the next meeting.

1st: P. Gonzalez
2nd: A. Qader
(teller report attached)

Motion passes.



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	<p>Motion to table the 2nd read of program review and vote on may 6th. 1st: A. Mills 2nd: J. Gilbert (teller report attached)</p> <p>Motion passes.</p>
<p>6) New Business</p> <p>a) AI Task Force, First Read “SBVC AI Use Framework and Best Practices v1.0 Draft”, Jessy Lemieux</p> <p>❖ NOTES</p> <p>➤ The SBVC AI Use Framework and Best Practices v1.0 was introduced as a first read. Second read and vote scheduled for May 6, 2026.</p> <p>b) Professional Development Results, Elections Committee</p> <p>❖ NOTES</p> <p>➤ Faculty Learning & Innovation Lead (formerly Professional Development): No applicants. Position reopened; applications due Friday at noon.</p> <p>c) Curriculum Results, Election Subcommittee</p> <p>❖ NOTES</p> <p>➤ Curriculum Lead: Melita Caldwell-Betties (sole nominee). The senate body elected unanimously.</p> <p>d) Distance Education Results, Election Subcommittee</p> <p>❖ NOTES</p>	



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<p>➤ Distance Education Lead: Davena (sole nominee). The senate body elected by majority. Three senators voted no and one abstained.</p> <p>e) Secretary Standing Rules, Jamie Salyer</p> <p>❖ NOTES</p> <p>➤ Tabled</p> <p>f) Policy Personnel Standing Rules, Jamie Salyer</p> <p>❖ NOTES</p> <p>➤ Tabled</p> <p>g) AS Retreat, Tatiana Vasquez</p> <p>❖ NOTES</p> <p>➤ Tabled</p>	<p>Motion to table item 6.f. To May 6. 1st: P. Gonzalez 2nd: B. Tasaka (teller report attached)</p> <p>Motion passes.</p>
<p>7) Floor Items - Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda. <i>(10 minute total time limit, 3 minute max per person)</i></p> <p>❖ NOTES</p> <p>➤ Adjust the room to provide more space to the setup of B-100.</p>	
<p>8) Adjournment</p> <p>a) Last meeting- May 6, 2026, B-100</p> <p>Approval Date: May 6, 2026 Academic Secretary: Jamie Salyer Academic Secretary Initials: JS</p>	<p>Motion to adjourn the meeting. 1st: P. Gonzalez 2nd: A. Mills (teller report attached)</p> <p>Motion passes.</p>



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	Meeting adjourned at 4:45pm.
<p>Announcements</p> <ul style="list-style-type: none">● Join us at the Psych Student Equity Research Symposium on Tuesday May 12 from 3:00-4:30 pm in B-100!● Honors Mini Conference tomorrow at 1 in the library!● Book discussion <p><i>Def. To share brief information or updates that don't require discussion or action.</i></p>	

Timestamp	First and last name	Attendance for the 4.29.26 Academic Senate meeti	If you are a proxy, please write the name of the per	Please list any announcements you would like add
4/29/2026 14:53:24	Amy Avelar	Senator		
4/29/2026 14:53:48	Christine Seeger	Guest		
4/29/2026 14:55:36	Jessy Lemieux	Senator		
4/29/2026 14:56:30	Keith Beshwate	Proxy	Judy Joshua	
4/29/2026 14:56:56	Debbie Orozco	Senator		
4/29/2026 14:58:16	Joe Notarangelo	Senator		
4/29/2026 14:58:57	Danielle Graham	Senator		Join us at the Psych Student Equity Research Symp
4/29/2026 14:59:36	Ben Laskowski	Senator		
4/29/2026 14:59:57	Maria notarangeloy	Senator		
4/29/2026 15:00:06	Timothy Colbert	Senator		
4/29/2026 15:00:15	Bethany Tasaka	Senator		
4/29/2026 15:01:23	Jeremiah Gilbert	Senator		
4/29/2026 15:02:15	Amy Mills	Senator		Honors Mini Conference tomorrow at 1 in the libar
4/29/2026 15:02:18	Amanda Qader	Senator		
4/29/2026 15:02:31	Botra Moeung	Senator		
4/29/2026 15:03:16	Pete Gonzalez	Senator		
4/29/2026 15:05:49	Samuel Valle	Senator		
4/29/2026 15:06:16	Brian Laundis	Senator		
4/29/2026 15:06:42	Joseph Honnold	Senator		
4/29/2026 15:06:49	Francisco Gonzalez	Senator		
4/29/2026 15:08:01	Kenneth Lawler	Senator		
4/29/2026 15:08:13	Samuel Addington	Senator		
4/29/2026 15:08:22	Brandy Major	Guest		
4/29/2026 15:08:26	Mayra Frias	Senator		
4/29/2026 15:08:32	Ula Matavao	Senator		
4/29/2026 15:08:59	Carol Damgen	Senator		
4/29/2026 15:09:51	Andrea Rodriguez	Guest		
4/29/2026 15:09:56	Yvonne Gutierrez-Sandov	Guest	N/A	N/A

Timestamp	First and last name	Attendance for the 4.29.26 Academic Senate meeti	If you are a proxy, please write the name of the per:	Please list any announcements you would like add
4/29/2026 15:10:06	Mary Lawler	Proxy	Mary Lawler	
4/29/2026 15:13:24	Yvette Lee	Guest		Book discussion
4/29/2026 15:16:14	Denise Knight	Senator	N/A	None
4/29/2026 15:19:49	Hassanzadah	Senator		
4/29/2026 15:24:23	Erica Begg	Senator		
4/29/2026 15:31:19	Keynasia Buffong	Senator		

