



SBVC AI Framework for Syllabus Use, Teaching, and Learning

Recommendations to the Academic Senate

AI Task Force | Spring 2026



AI Assisted

All content authored by the AI Task Force. Slide design and PPTX production were AI-assisted using Claude (Anthropic).

Task Force Charge

The AI Task Force was charged by the Academic Senate in Spring 2026 to develop and recommend policies, frameworks, and best practices for the ethical and effective integration of artificial intelligence at SBVC.

Task Force Deliverables



AI Framework for Syllabus Use, Teaching, and Learning



Best Practices Statement



Fall 2026 PD Recommendations

AP 3775 provides the district policy context. These recommendations fill the implementation gap the AP leaves to the college.

Task Force Membership

Arts & Humanities

Judy Joshua, Keith Beshwate

Science & Mathematics

Michael Torrez, Christine Seeger

Social Sciences & Human Dev.

Adam Pave, Danielle Graham

Counseling & Student Dev.

Phylicia Deam, Keenan Giles

Academic Svcs, Business & CT

Jesse Chou

Career Technical Education

Ben Laskowski

Health Sciences

Anita Arnold

Instructional Support Svcs

Brandy Major

Kinesiology, Health & Athletics

(Vacant)

Chair (non-voting): Jessy Lemieux (Science & Mathematics)

How We Got Here

ASCCC and CCCCCO Statewide Guidance

*ASCCC Resolution 13.05, ASCCC AI Framework,
CCCCCO HUMANS Framework, Vision 2030 AI Workplan*

California Community College Frameworks

*Cerritos, Foothill, CC of San Francisco, MiraCosta,
Merced, Irvine Valley, Santa Rosa JC*

SBVC Faculty Survey (n=98)

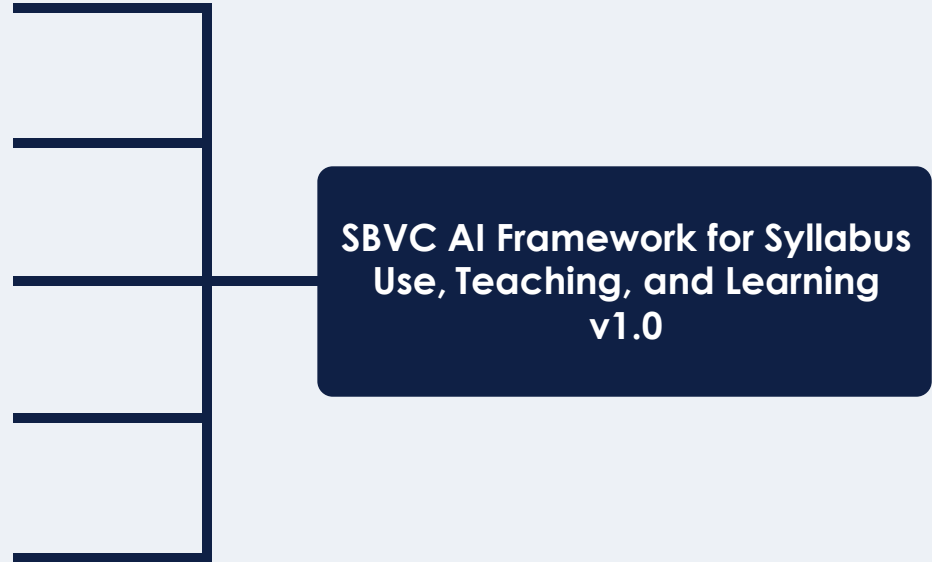
*Priorities, concerns, and preferences for syllabus
language and professional development*

AP 3775 Implementation Analysis

*District policy covers FERPA and student conduct;
leaves syllabus structure and teaching usage to faculty*

Four Meetings of Task Force Deliberation

*March and April 2026
Broad, proportional representation of academic divisions*



**SBVC AI Framework for Syllabus
Use, Teaching, and Learning
v1.0**

SBVC AI Framework for Syllabus Use, Teaching, and Learning



AI tools are not permitted at any stage of the work.



AI tools are permitted for specific purposes defined by the instructor.



AI tools are permitted with required citation and a process statement.

Design Principles

Voluntary

Faculty choose whether to use it.

Modular

Works at course and assignment level.

Scaled accountability

Transparency increases with AI involvement.

What Faculty Told Us (n = 98)

What faculty asked for

How the framework responds

71% say the college does not provide adequate AI guidance

→ The framework provides structure and sample language where none existed.

84% want recommended syllabus language, with faculty choosing or adapting it

→ Three levels with ready-to-use syllabus and assignment language faculty can adopt or adapt.

97% want AI decisions at dept. or individual level (3% want top-down)

→ Use is voluntary. Departments set their own direction.

47% say AI detection tools are not reliable (27% say they are)

→ Best practices prioritize assessment design over detection, consistent with AP 3775.

94% concerned about the erosion of critical thinking skills

→ Scaled accountability at higher levels requires students to document their process.



No AI Use

AI tools are not permitted at any stage of the work. All drafts and submissions must be produced by the student without AI assistance.

Explicit tool naming

Grammarly, ChatGPT, Gemini, Claude, and Copilot are listed by name. Students often do not recognize grammar tools as AI.

Student support

"If you need support or are unsure whether a tool qualifies as AI, please ask your instructor."

Optional rationale

Faculty can explain why AI is restricted: "Grammar, composition, reading comprehension, critical thinking, and/or vocabulary are part of the learning outcomes of this course."



AI Assistance

AI tools are permitted for specific purposes defined by the instructor. AI-generated content may not be submitted as the student's own work. AI use must be cited.

Modular by design

The instructor customizes the level by selecting which uses are permitted:

[instructor specifies: grammar and formatting / generating initial ideas and exploring approaches / research support / concept clarification / study help / etc.]

One level, many configurations

This level is intentionally broad to account for the varied possible usage cases.

- A composition course might permit grammar and formatting only.
- A research methods course might permit research support and concept clarification.



AI Integration

AI tools are permitted, including for drafting and content generation. Students must indicate which portions were AI-assisted or AI-generated and are responsible for accuracy.

Required process statement

Students describe how they used AI:

- what was prompted,
- what was used from the output,
- and what was revised.

Not unrestricted

- The task force deliberately capped the framework here to preserve academic integrity.
- AI Integration is guided use with transparency, to ensure that AI use is geared toward enhancing student work and learning, not replacing it.

Recommendations to the Academic Senate

1

Adopt the SBVC AI Framework for Syllabus Use, Teaching, and Learning v1.0 as recommended guidance for faculty.

Voluntary. Faculty choose whether and how to use it. AP 3775 encourages faculty to define AI parameters; the framework is a tool for doing so.

2

Adopt the Best Practices Statement as a companion to the framework.

Covers faculty purview and clear communication, teaching with AI (transparency, equity, faculty use), and academic integrity, assessment design, and AI detection.

3

Recommended Fall 2026 professional development topics.

A town hall during convocation week to introduce the framework and gather faculty PD requests. Further PD recommendations to be developed in the fall. Recommended formats include self-paced online modules, short guides, and tip sheets.

4

Continuation of the AI Task Force for the next academic year

Tasks include the implementation, evaluation, and revision of the AI Framework for Syllabus Use, Teaching, and Learning (v1.0), as well as recommendations for further professional development.

Adaptable by Design

The framework's label system was designed to work beyond the student-facing syllabus. The same three labels can be used by faculty to communicate about their own AI use in course materials, emails, documents, and other outputs.



For example, a faculty member using AI to help draft assignment instructions could include the AI Assisted badge on that document, modeling the same transparency the framework asks of students.

Cross-institutional portability

The label system is intentionally portable. Crafton Hills College and/or the District could adapt labels with their own branding if they choose to do so.





AI Task Force: Next Steps

- **May 6, 2026** Spring 2026 AI Task Force Senate Recommendations second read.
- **Fall 2026** Departments can begin adopting the framework. The task force works to produce more detailed PD recommendations for the Faculty Learning and Innovation Committee (FLIC).
- **Spring 2027** Faculty survey created and administered to evaluate the framework rollout and guide updates to the framework and best practices.
- **Student poll** A draft poll has already been produced and is being shared with the Student Senate. Results will inform future revisions to the framework.
- **Companion resource** Page 3 of the framework document is a living resource to be maintained by the AI Task Force.
- **Website Updates** valleycollege.edu/about-sbvc/campus-committees/academic-senate/ai-task-force.php