

Educational Policies and Procedures Subcommittee (EPPS)

Feedback to SBVC Academic Senate

Part 1 – 3-26-2026 PPAC Meeting Notes

1. [AP 3775 Artificial Intelligence \(AI\).docx](#)

Note: A clean copy of District’s AP 3775 revisions is unavailable as of 3-30-2026.

EPPS requested that AP 3775 not be moved forward until the SBVC Academic Senate has the chance to review the District revision. 4-16-2026 is the new date for PPAC’s vote to move AP 3775 forward.

1. **Section 1 – Purpose and Scope:** Senate struck out the second paragraph in this section and proposed language clarifying that it refers to District-owned AI technologies; it was left in as is even though it extends District's domain into all personal AI use.
2. **Section 2.A – Definitions:** District agreed to remove “mimics human intelligence” and replace with more current language.
3. **Original Section 3 – Approved AI Applications:** Since this section in the Table of Contents was never elaborated on by District, Senate suggested requesting clarification of District’s intentions here, e.g., a list of approved AI applications; District struck out Section 3 as irrelevant.
4. **Section 3.A – Responsible Use - Faculty:** District agreed to be more inclusive, substituting “employees” for our suggestions.
5. **Section 3.B – Responsible Use Students:** District agreed to a version of our added language on adjudication re: accusations of student misconduct; added references to student conduct policies.
6. **Section 3.C – Responsible Use – Third Parties:** District did not agree to the added language on transparent, public-facing contracts with AI vendors and consultation with faculty in the adoption process.
7. **Section 6.A – AI Use Guidelines – AI in Teaching:** District agreed with Senate’s recommended wording change from “should” to “are encouraged.”
8. **Section 6.B – AI Use Guidelines – AI in Learning:** I think District agreed with Senate’s recommended additional language on training/resources to support faculty and student AI literacy.
9. **Section 8 – Consequences of Violating the AI Use Policy:** I think District agreed with Senate’s recommendation to strike out redundant punitive language.

- 10. Section 9 – Training and Support:** Not sure if District agreed with Senate’s recommendation to include technical expertise from faculty and District’s IT/Tess group at all stages of AI product selection, training, and implementation.
- 11. Section 10 – Periodic Review:** District added in a review guidelines section at the recommendation of Senate, but set the review period at every 3 years rather than Senate’s recommendation of annual review.

2. Other policies/procedures held back until 4-16-2026. District will incorporate Senate feedback from 2-11-2026 and will consult with Stephanie Lewis on AP 4235.

- **AP 4100** Graduation Requirements for Degrees and Certificates
- **AP 4235** Credit for Prior Learning

Feedback from Stephanie Lewis: “These policies were updated not quite two years ago to reflect the processes at SBVC which included the integration of the MAP (Mapping Articulated Pathways) platform, and CA state CPL best practices. In comparison to RCCD BP 2235 for example, SBVC students do not meet with the Department Chairs as a part of this process. However, our chairs do meet with the SBVC MAP/CPL Strike Team/CPL Counselor to facilitate course mappings, and other CPL related items. Students seeking CPL at SBVC submit their portfolios in our system, where it goes through the following process:

1. Uploaded JST’s and/or portfolio to MAP w/evaluator review.
2. Counselor develops with student an Ed Plan based on the students’ goals and portfolio (exhibits).
3. Course CPL considerations are reviewed by Department Chairs within the MAP platform where they approve or deny the request.
4. Articulation Officer reviews request.
5. At this juncture, counselors review approvals/denials with students.
6. Approved course are then sent to A&R evaluators for transcription.

It appears that the proposed revised language to our current AP 4235 is reflective of RCCD BP 2235 and does not reflect SBVC’s current practices.”

Feedback from Andrea Hecht: “We should be referencing the San Diego AP/BP [2235.] In terms of the process as it applies to our counselors, the workflow should be as follows: the counselor meets with the student, the student then submits their portfolio, transcripts, and/or credit for prior learning materials, the counselor forwards those materials to the instructional chair for review, the chair either approves or denies the request, and the decision is returned to the counselor, who then follows up with the student.”

- **BP/AP 4250** Standards for Student Success, Academic Notice, Pause, and Readmission

3. Level 3 Policies/procedures voted on and moved forward on 3-26-2026:

- **4010** Academic Calendar
- **4020** Program, Curriculum, and Course Development
- **4025** Philosophy and Criteria for Associate Degree and General Education
- **4103** Work Experience
- **4260** Prerequisites and Co-requisites
- **5015** Residence Determination
- **5030** Fees
- **5031** Instructional Materials
- **5050** Student Success and Support Program
- **5075** Course Adds, Drops, and Withdrawals
- **5130** Financial Aid
- **5410** Associated Students Elections
- **5500** Standards of Student Conduct – **Note:** District didn't adopt the SBVC/CHC proposed streamlining of the violations list, but did adopt a recommended reference to AP 3775.

Highlighted documents above indicate that EPPS has not yet had the chance to complete our review.

Part 2 – EPPS Workload and Workflow Concerns

4. EPPS is swamped and therefore unable to provide complete and timely feedback to PPAC for various reasons:

- The Academic Senate meeting schedule change in February and the Spring Break hiatus caused a couple of workflow disruptions for EPPS.
- The time it takes to do our real-time line-by-line reviews of each BP/AP means that EPPS would need to meet for more than 3h/month (perhaps even up to 6h/month).
 - We have tried to offload some of this work via email and editable documents/a spreadsheet, but this has not proved viable. Thus far, the only way to get a quorum's worth of input is in real-time meetings.
- The time consumed in reaching out to others to get expert feedback causes significant delays.

Questions for Academic Senate:

1. **Is Senate okay with the EPPS chair voting at PPAC meetings to allow policies/procedures to move forward sight unseen?** Case in point: I did vote in favor of moving 4260-5410 forward, but I requested that a note be added to my vote indicating that EPPS hasn't reviewed these documents yet.

Note: District has been interested in pushing through BPs/APs due to delays (the slow start in Fall 2025) and “legal requirements.” District has stated that Senate can always request that a given BP/AP be re-opened. However, just because Senate requests action doesn't mean that we get it. **BP 2510 Participation in Local Decision-Making** and **AP 3415 Immigration Enforcement Activities** are two examples which Senate has repeatedly requested action on. We have been told that “the Board” is responsible for the delays, not PPAC (so we probably need more workflow transparency there too).

2. **Should EPPS refrain from sending out-of-workflow feedback from experts directly to PPAC until Senate has a chance to review and approve/reject that feedback?**
3. **Can we get our campus-wide EPPC up and running at the start of Fall 2026?** Doing so would alleviate the pressure on EPPS and would get more people—not just more faculty, but students and classified professionals as well—to add their voices to these documents.
4. **Should EPPS create a handbook on how to deal with PPAC?** For example, not only does the EPPS chair currently vote to move BPs/APs forward sight unseen, the chair also votes on the levels of new BPs/APs before EPPS/Senate has had a chance to confirm them (and often only a day or two after they've been dropped). Is that okay? Should we develop a standard protocol, or should this be at the discretion of any given EPPS chair?

Part 3 – Other Policies/Procedures Reviewed by EPPS

Policy or Procedure	EPPS Feedback to AS - 4/1/2026
BP 4260 Prerequisites and Co-requisites	seems fine
AP 4260 Prerequisites and Co-requisites	in progress

Part 4 – SBVC/CHC Requests to Reopen/Work on BPs/APs

- **BP 2510 Participation in Local Decision-Making (stalled in BPPAC)**
- **AP 3415 Immigration Enforcement Activities (stalled in BPPAC?)**
- **AP 4105 Distance Education (opened on 3/26)**
- **AP 4240 Academic Renewal (will be opened in Fall 2026 or be expedited this spring)**
Proposed revisions: [Academic Renewal Policy \(Title 5, Section 55046\).docx](#)
- **AP 7150 Evaluation (still not reopened)**