SBVC Academic Senate Minutes - DRAFT
March 4, 2026, Wednesday, 3:00-5:00 pm
Location: Business Building, room 100

California Title V §53200 "10+1"

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation process.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. (+1) Other academic and professional matters as mutually agreed upon.

Senator Representation

Applied Technology, Transportation, and Culinary Arts

- ☑ Francisco Gonzalez
- ☑ Benjamin Laskowski
- ☐ Vacant

Arts and Humanity

- ☑ Amy Mills
- ☑ Carol Damgen
- ☑ Joe Notarangelo
- ☐ Judy Joshua
- ☑ Mayra Frias
- ☑ Rangel Zarate
- ☑ Timothy Colbert

Academic Success

- ☑ Maria Notarangelo

Kinesiology, Health, & Athletics

- ☑ Kenneth Lawler

Math, Business & Computer Tech

- ☑ Amanda Qader
- ☑ Bethany Tasaka
- ☑ Jeremiah Gilbert
- ☑ Samuel Addington
- ☐ Vacant

Science

- ☑ Amy Avelar
- ☐ Fernando Gomez
- ☑ Jessy Lemieux
- ☐ Mezhgan Hassanzadah
- ☐ MiChelle Jackson
- ☑ Tatiana Vasquez
- ☐ Vacant

Social Sciences and Human Development

- ☑ Danielle Graham
- ☑ Denise Knight
- ☑ Kellie Barnett
- ☑ Lisa Henkle
- ☑ Melissa King

Student Services

- ☐ Botra Moeung
- ☑ Debbie Orozco
- ☐ Erica Begg
- ☑ Jamie Salyer
- ☐ Keynasia Buffong
- ☑ Pedro Gonzalez
- ☐ Ulavale Matavao

Part-Time Senator Reps

- ☑ Brenda Orozco
- ☑ Brian Laundis
- ☐ Jennifer Raby
- ☑ Joseph Honnold
- ☐ Lessie Moore
- ☑ Samuel Valle

Senate Exec

- ☑ President, A. Hecht
- ☑ Vice President, T. Vasquez
- ☑ Secretary, J. Salyer
- ☑ Program Review, B. Tasaka & D. Graham
- ☑ Curriculum, M. Caldwell-Betties
- ☑ Accreditation and Outcomes, J. Gilbert
- ☑ Professional Development, K. Giles
- ☐ Part-Time Senator at Large
- ☑ Academic, Senator at Large, J. Lemieux
- ☑ Student Services, Senator at Large, P. Gonzalez
- ☑ Past President, J. Gilbert

The Academic Senate at SBVC is dedicated to empowering and strengthening the voices of our esteemed faculty members. We are committed to fostering active participation, while maintaining a positive and respectful atmosphere that ensures our perspectives resonate strongly throughout our institution. We are the official voice in accordance with, Title 5, section 53200, of the California Education Code §70902 (b)(7) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards," which is known as 10+1.

1) Call to Order
    a) Call to Order/Establish Quorum
    b) Approval of Agenda
	Meeting called to order at 3:02pm.
	
	Motion to approve the agenda with the addition of the 2nd read for Recommendation from PGTF: Diversity and Equity Advisory Committee, Tatiana Vasquez and the correction extension of the meeting until 5:00pm.
	1st: T. Vasquez
	2nd: A. Qader
	(teller report attached)
	
	Motion passes.

2) Public Comments
    a) General Public Comments - refers to the opportunity for members of the public to speak on both agenda and non-agenda items. *(Reserved for Guests only and limited to 10 minute total time limit, 3 minute max per person)*
    ❖ NOTES
        ➢ None	

3) Approval of Minutes a) Approval of February 18, 2026 minutes	Motion to approve the minutes. 1st: F. Gonzalez 2nd: J. Notarangelo (teller report attached) **Motion passes.**

4) Reports
   a) AS President, Andrea Hecht
   ❖ NOTES
     ➢ President Hecht highlighted several upcoming opportunities. The Triple C Spring Curriculum Regional Meeting will be held at College of the Desert on Saturday, April 4 from 9:00 AM to 3:00 PM, free, with only 100 spots available. Faculty interested in curriculum are encouraged to register through the Triple C spring curriculum website.
     ➢ Area D Spring Plenary is the following Friday, ahead of the April spring plenary. Resolutions from colleges statewide will be reviewed to set priorities for the state Academic Senate president. Attendance is free both in-person (food and parking being arranged) and virtually. All interested faculty are encouraged to register.
     ➢ Faculty were reminded that Advancement in Rank is coming up, and the Personnel Policy Subcommittee will be sending relevant emails following this meeting. With only four Senate meetings remaining in the semester, the schedule will be full. The President will stagger report-request emails to faculty to help manage the load.	

➢ A. Hecht also encouraged everyone to bring their classes out for Blue's Birthday, the College Centennial,on Thursday, March 26 at 12:40 PM. There will be cake and photos, and she described it as a once-in-a-hundred-years moment to be captured in college history.

b) AS Vice President
c) Campus Committees
d) Academic Senate Subcommittees
e) San Bernardino Community College District Teachers Association

❖ NOTES

➢ CTA announced a bowling event this Saturday, a friendly competition between CTA and CSEA. The event is free and open to faculty who may bring up to four family members or friends. Sign-up sheets are on the back table. The competition includes seven activities and seven awards (including highest score, lowest score, and best dance), along with pizza. D. Knight announced she has been voted in as President-Elect.

f) Associated Student Government
g) Classified Senate
h) President, Gil Contreras

❖ NOTES

➢ G. Contreras highlighted several recent campus events. The previous day, a Pacific Islander and Polynesian club event was held, drawing a full room and creating a strong sense of belonging for students. He extended thanks to Ula Bethany, Patty, and all involved.

➢ Last Saturday was an especially active day for the college. The installation of Senator Gomez Reyes, an SBVC alumnus, took place, with Senator Gomez Reyes confirmed as the keynote speaker for this year's Commencement. The

Men's Basketball team also competed at Mount SAC (unfortunately losing), and a Black History Month closing comedy show filled the auditorium. ➢ On governance, Dr. Contreras thanked Tatiana, Gabriel, and the Participatory Governance Task Force for completing the first draft of the PG Handbook. He encouraged faculty to bring it back to their departments and think about how ideas move from imagination to implementation. ➢ Regarding the 2028 Village transition, meetings have taken place with Social Sciences, English, Ethnic Studies, Culinary, and Student Services faculty to plan for the building's removal in summer 2028. Work on the Student Services side continues, with a goal of making the replacement building boldly student-centered. Thanks were extended to DSO partners for their collaboration. ➢ G. Contreras closed by reiterating the call to celebrate Blue's Birthday on March 26 at 12:40 PM, calling it a historic centennial moment to be captured in college history. *(Reserved for reports only and limited to 2 minute total time limit per report, except president's reports of 5 minute max per person)*	

5) Unfinished Business
   a) [Student Equity Plan Update Presentation](#), Carmen Rodriguez & Keenan Giles (5 minutes)
   ❖ NOTES
      ➢ K. Giles reported that the Student Equity Plan has been submitted through ACCJC. The team's current focus is hosting student forums targeting first-year students in English and Math, a priority because completion of both subjects within the first year is one of the five Student-Centered Funding Formula metrics. While SBVC performs reasonably on each metric individually, the
	Motion to accept the Recommendation from PGTF: Diversity and Equity Advisory Committee.
	1st: J. Notarangelo
	2nd: M. Frias
	(teller report attached)
	
	Motion passes.

combined completion rate remains low, and the forums are designed to gather student perspectives on why.

➢ Forum questions were developed collaboratively through the Student Success Advisory Committee with input from the Math and English departments. However, four scheduling attempts through SARS have encountered issues. Despite this, Giles noted the broader equity work continues.

➢ C. Rodriguez outlined alternative engagement strategies being explored, including QR code surveys, in-class outreach, and partnerships with student engagement. Two forums are confirmed for March 11 in Library Room 149, at 10:00 AM (English focus) and 2:00 PM (Math focus). Additional forums are planned for April, including one for first-generation students and a general climate forum for all students, with a goal of reaching several hundred students total.

➢ A newly formed Priority Registration Task Force is also underway. The task force is analyzing how to increase student awareness and use of priority registration. Using Middle College as a benchmark, where 77% of students register within their first three days of eligibility and 100% within 33 days, the group is working to improve SBVC's rates, particularly for Priority Group E students (0–14 units), who registered within their window at only approximately 20% last season. Improving these numbers benefits fill rates and scheduling decisions across campus.

b) Educational Policy and Procedures Subcommittee, Judy Joshua (5 minutes)

❖ NOTES

➢ None.

c) Participatory Governance Task Force's PG Handbook Draft 1, 1st read, Tatiana Vasquez (5 minutes)

❖ NOTES
- ➢ T. Vasquez presented the first read of the Participatory Governance Handbook Draft 1, acknowledging all task force members for their contributions. The handbook, currently 160 pages and growing, is intended as a comprehensive guide to the college's governance framework, clarifying committee purposes, responsibilities, and decision pathways so that all constituents can navigate governance with confidence.
- ➢ Key areas covered in the handbook include planning documents (Education Master Plan, integrated budget and planning), institutional effectiveness, the roles and deliverables of all committees, how ideas move from proposal to action, accountability and follow-through mechanisms, reporting formats, and how information flows through governance.
- ➢ Vasquez called on all campus constituents, faculty, classified professionals, students, and administrators, to submit feedback. Useful feedback includes content clarifications, corrections, and questions. The document includes line numbers for easy reference. The feedback deadline is three weeks from today, after which input will be compiled into Draft 2 (the final draft), which will contain only minor revisions. The handbook is available under the Academic Senate agenda and minutes on the college website, and through the task force page, which includes a QR code and feedback form. It will be reviewed annually for the first two years, then every three years thereafter.

d) [Recommendation from PGTF: Diversity and Equity Advisory Committee](#), 2nd Read, Tatiana Vasquez (2 min)

❖ NOTES
- ➢ This was the second read of the PGTF recommendation to create a new Diversity & Equity Advisory Committee reporting directly to the College President. The committee is intended to provide formal advisory input on

diversity and equity issues and to ensure executive-level accountability for advancing the college's equity commitments. It is designed to include community members in addition to faculty, classified professionals, and students.

➢ Discussion clarified that the existing Arts, Lectures & Diversity Committee, currently under College Council, is expected to sunset by 2026–28, with its programming embedded into multiple planning processes going forward. The Student Success Advisory Committee was noted as transitional (one year), with its equity conversations absorbed into the new advisory structure. All committees, regardless of type, are expected to incorporate equity and student success as a core responsibility and report on outcomes accordingly.

6) New Business
   a) Enterprise Resource Planning (ERP), Luke Bixler and Elaine Harman (15 minutes)
   ❖ NOTES
      ➢ L. Bixler and project manager E. Harman presented an update on the district's Enterprise Resource Planning (ERP) modernization project. ERP refers to the integration of the district's currently separate Finance, HR/Payroll, and Student systems, running across Colleague, County Oracle, and a County HR/Payroll system, into a single unified platform. Once complete, faculty and staff will use one system to submit work reports, view benefits, access POS/PRS, and more.
      ➢ The project's key goals include creating a unified platform, enabling data-driven decision making through an integrated AWS data warehouse that brings together previously siloed finance, HR, and student data, leveraging AI and machine learning across all systems rather than in isolated pockets, and improving overall data governance.

➢ L. Bixler outlined the timeline. Communication began in Fall 2024. Vendor demonstrations were held February 20, 2026 (recordings available on the project website). The project formally kicked off February 23, 2026. A strategic alignment meeting was held recently to collect pain points across the district. From March through August 2026, a gap analysis will be conducted in which the vendor reviews current processes and demonstrates solutions. Monthly learning and awareness sessions are also planned.

➢ Questions and answers covered several topics.

■ On AI integration, L. Bixler described two areas of application: generative AI to help students find courses matching their educational plan and schedule, and machine learning and predictive analytics within the data warehouse to surface patterns not currently visible in the data. He noted the research team will pilot and vet these tools before adoption. A faculty member raised the importance of remembering the human element, many students are balancing part-time enrollment, families, and other demands, and automated guidance must account for those realities.

■ On bias in machine learning, Bixler confirmed the district will conduct regular reporting through AWS and that researchers will compare machine learning outputs against SPSS results iteratively before any tool is adopted. The CTO noted the district is moving carefully, and enabling AI features will be done responsibly and with broad community input.

● A senate member raised a concern about confusing system-generated instructions for example, when a student receives a message about an "add code" when they actually have not been placed in the course, because the error originates

from a different registration system. Bixler acknowledged this as a broader institutional issue and noted the ERP implementation offers a full reset opportunity to eliminate outdated customizations. He emphasized that student-facing websites and instructions will need to be updated in tandem with the system rollout.

- ➢ On equity and access, a concern was raised that AI tools could deepen existing disparities for students without home technology or internet access. Bixler acknowledged this and noted the district's ongoing efforts, including library technology, lending to support students with access needs. He confirmed that classified staff on both campuses are included in gap analysis meetings and are key stakeholders in shaping the solution.
- ➢ Faculty and staff are encouraged to visit the project website to view vendor demo recordings, submit questions or ideas through the contact form, or contact Luke Bixler or Elaine Harman directly.

b) [Committees of Academic Senate Details and Discussion](), Tatiana Vasquez (30 minutes)

❖ NOTES
- ➢ Tatiana Vasquez facilitated a working session focused on strengthening the Academic Senate's committee structure. Speaking in her role as AS Vice President, she framed the goal as improving how Senate committees function, ensuring their charges, responsibilities, and compositions are clearly defined, protective of faculty purview under the 10+1, and responsive to both external forces (such as legislation like AB 1705) and internal coordination needs.
- ➢ Each senator received a packet containing three items: (1) context from the PG Handbook, (2) a committee charge template, and (3) a committee

composition template. The template reflects that all committees should have a defined charge, clear responsibilities, a membership composition, and a monthly planning structure. Vasquez also noted that committee compositions are being updated to reflect the college's upcoming reorganization, including division renamings and the addition of Health Sciences.

➢ Senators were divided into five working groups to review and provide gap analysis feedback on the following committees: (1) Curriculum, (2) Program Review, (3) Distance Education, (4) Faculty Learning Innovation, and (5) the AI Task Force. The AI Task Force was prioritized because it is already active and needs its charge formalized. Other task forces will be brought to the April 1 meeting. Groups were asked to identify what is missing or unclear in each committee's current charge and responsibilities, and to suggest improvements based on their direct experience.

➢ Groups worked for approximately 30 minutes. Written notes were collected from senators and will be synthesized by T. Vasquez, with a compiled update to be presented at the April meeting.

c) [Accreditation - Institutional Self Evaluation Report (ISER)](), Jeremiah Gilbert (5 minutes)

❖ NOTES
  ➢ J. Gilbert provided a brief update on the Institutional Self Evaluation Report (ISER). A flyer with all relevant information was distributed and also sent out by the Office of Institutional Effectiveness the previous Monday. The ISER and all related links, including the feedback survey and QR code, are available at valleycollege.edu/iser.
  ➢ J. Gilbert clarified that this is a feedback-gathering phase only, not an approval process; the formal approval occurs in the fall. The goal is to identify

any missing evidence or areas needing strengthening before the report is finalized. Feedback is open through March 31. Respondents must log in to the survey to enable the option to upload supporting evidence, though identity is not tracked. The ISER is organized into four standards with 30 subdivisions; reviewers are encouraged to focus on the areas most relevant to their work. ➢ Page limits apply to certain sections, but substantive feedback within standards is welcome. Not all evidence links are yet publicly visible on the site, that will be completed in full before the deadline. Faculty with questions or feedback they prefer not to submit through the form may email Gilbert directly. Open office hours for accreditation questions are scheduled for Tuesday at 4:00 PM and Wednesday at 10:00 AM the following week. ➢ J. Gilbert briefly provided historical context: accreditation through ACCJC ensures students can access financial aid and transfer credits. He reminded online faculty that regular and substantive interaction remains an ACCJC requirement and encouraged compliance.	
d) Elections Subcommittee Academic Senate VP Forum, Jeremiah Gilbert (15 minutes) ❖ NOTES ➢ J. Gilbert reported that no nominations were received for the Academic Senate Vice President position. The bylaws do not contain explicit language for this situation. He presented three options: (1) reopen nominations on Friday, run them through March 27, allow any nominee to speak at the April 1 meeting, and hold the election by April 29; (2) invoke Article 6, Section 2(a)(3), which addresses a mid-term vacancy, the Executive Council would appoint someone for a year, with a regular election to follow; or (3) accept a nomination from the floor at the current meeting.	Motion to nominate from the floor. 1st: K. Barnett 2nd: D. Knight **Motion passes.** Denise Knight nominated Amy Avilar to serve as Academic Senate Vice

➢ Discussion followed. T. Vasquez spoke to the demands of the role, noting the Vice President has carried a significant knowledge and workload burden during recent governance transitions. She noted the two-year term can be daunting, and suggested the 0.2 reassigned time may not fully reflect the actual workload. She also emphasized that the Vice President represents all faculty equally, not any single division.	President, nomination was accepted. (teller report attached) **Vote passes.**
7) Floor Items - Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda. *(10 minute total time limit, 3 minute max per person)* ❖ NOTES ➢ None	
8) Adjournment a) Next meeting- April 1, 2026, B-100 **Approval Date:** **Academic Secretary: Jamie Salyer (2025-2027)** **Academic Secretary Initials:**	Motion to adjourn the meeting. 1st: J. Notarangelo 2nd: P. Gonzalez (teller report attached) **Motion passes.** **Meeting adjourned at 5:00 pm.**
Announcements *Def. To share brief information or updates that don't require discussion or action.*	

Timestamp	First and last name	Attendance for the 2.4.26 Academic Senate meetin	If you are a proxy, please write the name of the pers	Please list any announcements you would like adde
3/4/2026 14:58:56	Amy Avelar	Senator		
3/4/2026 14:58:56	Melissa King	Senator		
3/4/2026 15:00:05	Joseph Honnold	Senator		
3/4/2026 15:00:08	Maria Notarangelo	Senator		
3/4/2026 15:00:09	Ben Laskowski	Senator		
3/4/2026 15:00:09	Mayra Frias	Senator		
3/4/2026 15:00:20	Debbie Orozco	Senator		
3/4/2026 15:00:26	Chelsey Seely	Guest		
3/4/2026 15:00:51	Pete Gonzalez	Senator		
3/4/2026 15:01:23	Samuel Valle	Senator		
3/4/2026 15:01:23	Joe Notarangelo	Senator		
3/4/2026 15:01:29	Kenneth Lawler	Senator		
3/4/2026 15:01:30	Brenda Orozco	Senator		
3/4/2026 15:01:36	Timothy colbert	Senator		
3/4/2026 15:01:52	Francisco Gonzalez	Senator		
3/4/2026 15:01:55	Samuel Addington	Senator		
3/4/2026 15:02:01	Brian Laundis	Senator		
3/4/2026 15:02:22	Jeremiah Gilbert	Senator		
3/4/2026 15:03:46	Carol Damgen	Senator		
3/4/2026 15:05:20	Bethany Tasaka	Senator		
3/4/2026 15:05:21	Amy Mills	Senator		
3/4/2026 15:05:39	Yvonne Gutierrez-Sandov	Guest		
3/4/2026 15:05:43	Giles	Senator		N/A
3/4/2026 15:05:48	Danielle Graham	Senator		
3/4/2026 15:05:55	Amanda Qader	Senator		
3/4/2026 15:10:41	Daniel mayo	Guest		
3/4/2026 15:11:30	Rangel Zarate	Senator		
3/4/2026 15:14:15	Nori Sogomonian	Guest		
3/4/2026 15:15:10	Andrea Rodriguez	Guest		
3/4/2026 15:18:36	Kellie Barnett	Senator		
3/4/2026 15:21:11	Mary Lawler	Proxy	Ken Lawler- 1/2 meeting - did not get notification	
3/4/2026 16:36:49	Paul Adams	Guest		

Senators	Attendance		Motion to approve the agenda with the addition of the 2nd read for Recommendation from PGTF: Diversity and Equity Advisory Committee, Erica Begg and the correction extension of the meeting until 5:00pm.			Motion to approve the minutes.			Motion to accept the Recommendation from PGTF: Diversity and Equity Advisory Committee.			Motion to nominate from the floor.			Nominate Amy Avilar to serve as Vice President.			Motion to adjourn the meeting.		
	Yes	No	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain
Amanda Qader	x		2nd			x			x			x			x			x		
Amy Avelar	x		x			x			x			x					x	x		
Amy Mills	x		x			x		x	x			x	x		x			x		
Benjamin Laskowski	x		x			x			x			x			x			x		
Bethany Tasaka	x		x			x			x			x	x		x			x		
Botra Moeung		x	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
Brenda Orozco	x		x			x			x			x	x		x			x		
Brian Laundis	x		x			x			x			---	---	---	---	---	---	---	---	---
Carol Damgen	x		x			x			x			x			x			x		
Danielle Graham	x		---	---	---	x			x			x		x	x			x		
Debbie Orozco	x		x			x			x			---	---	---	---	---	---	---	---	---
Denise Knight	x		x			x			x			1st			x			x		
Erica Begg		x	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
Fernando Gomez		x	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
Francisco Gonzalez	x		x			1st					x	x			x			x		
Jamie Salyer	x		x			x				x		x			x			x		
Jennifer Raby		x	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
Jeremiah Gilbert	x		x			x			x			x			x			x		
Jessy Lemieux	x		x			x			x			x			x			x		
Joe Notarangelo	x		x			2nd			1st			x			x			x		
Joseph Honnold	x		x			x			x			x			x			x		
Judy Joshua		x	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
Keenan Giles	x		x			x			x			x			x			x		
Kellie Barnett	x		---	---	---	---	---	---	x			2nd			x			x		
Kenneth Lawler	x		x			x			---	---	---	---	---	---	---	---	---	---	---	---
Keynasia Buffong		x	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
Lessie Moore		x	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
Lisa Henkle	x		x			x			x			x			x			x		
Maria Notarangelo	x		x			x			x			x			x			x		
Mayra Frias	x		x			x			2nd				x		x			x		
Melissa King	x		x			x			x				x		x			x		
Melita Caldwell Bettis	x		---	---	---	---	---	---	x			x			x			x		
Mezhgan Hassanzadah		x	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---
Pedro Gonzalez	x		x			x			x				x		x			x		
Rangel Zarate	x		x			x			x			x			x			x		
Samuel Addington	x		x			x			x			x			x			x		
Samuel Valle	x		x			x			x			x			x			x		
Tatiana Vasquez	x		1st					x	x					x		x		x		
Timothy Colbert	x		x			x			x			x			x			x		
Ulavale Matavao		x	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---