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California Title V §53200 "10+1"	Senator Representation	Senate Exec
1. Curriculum, including	Applied Technology, Transportation, and Culinary Arts	✓ President, A. Hecht
establishing prerequisites.	Francisco Gonzalez Benjamin Laskowski Vacant	✓ Vice President, T. Vasquez
2. Degree and certificate	Arts and Humanity	Secretary, J. Salyer
 requirements. 3. Grading policies. 4. Educational program development. 5. Standards or policies regarding student preparation and success. 6. College governance structures, as related to faculty roles. 7. Faculty roles and involvement in accreditation process. 8. Policies for faculty professional 	Amy Mills	Program Review, B. Tasaka & D. Graham Curriculum, T. Berry Accreditation and Outcomes, J. Gilbert Professional Development, K. Gill Part-Time Senator at Large Academic, Senator at Large, J. Lemieux Student Services, Senator at Larg Gonzalez
development activities.	✓ Samuel Addington □ Vacant	Past President, J. Gilbert
9. Processes for program review.	Science	
10. Processes for institutional planning and budget development.11. (+1) Other academic and	 ✓ Amy Avelar ✓ Fernando Gomez ✓ Jessy Lemieux ✓ Tatiana Vasquez ✓ Vacant 	Senators and Guests please scan the QR
professional matters as mutually	Social Sciences and Human Development	code so we can trac
agreed upon.	 ✓ Danielle Graham ✓ Denise Knight ✓ Kellie Barnett ✓ Melissa King 	attendance:
	Student Services	
	 ✓ Botra Moeung ✓ Debbie Orozco ✓ Erica Begg ✓ Jamie Salyer ✓ Keynasia Buffong ✓ Pedro Gonzalez ✓ Ulavale Matavao 	
	Part-Time Senator Reps	
	✓ Brenda Orozco ✓ Brian Laundis ☐ Jennifer Raby ✓ Joseph Honnold ☐ vacant ☐ Lessie Moore	you only need to sign in once

Senate Exec
 ✓ President, A. Hecht ✓ Vice President, T. Vasquez ✓ Secretary, J. Salyer ✓ Program Review, B. Tasaka & D. Graham ✓ Curriculum, T. Berry ✓ Accreditation and Outcomes, J. Gilbert ✓ Professional Development, K. Giles ✓ Part-Time Senator at Large ✓ Academic, Senator at Large, J. Lemieux ✓ Student Services, Senator at Large, P. Gonzalez ✓ Past President, J. Gilbert
Senators and Guests, please scan the QR code so we can track attendance:



The Academic Senate at SBVC is dedicated to empowering and strengthening the voices of our esteemed faculty members. We are committed to fostering active participation, while maintaining a positive and respectful atmosphere that ensures our perspectives resonate strongly throughout our institution. We are the official voice in accordance with, Title 5, section 53200, of the California Education Code §70902 (b)(7) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards," which is known as 10+1.

1) Call to Order/Establish Quorum b) Approval of Agenda	Meeting called to order at 3:07p. Motion to approve the minutes with the agenda. 1st: J. Notarangelo 2nd: D. Orozco (tellers report attached)
 Public Comments a) General Public Comments - refers to the opportunity for members of the public to speak on both agenda and non-agenda items. (Reserved for Guests only and limited to 10 minute total time limit, 3 minute max per person) 	Motion passes. none
3) Approval of Minutes a) Approval of November 5, 2025 minutes	Motion to approve the minutes with the correction to Sheri's name. 1st: J. Lemieux 2nd: J. Notarangelo



	(tellers report attached)
	Motion passes.
 4) AS President Report a) AS President, Andrea Hecht ❖ NOTES ➤ A. Hecht shared updates about recent meetings, trainings, and sessions attended at Senate Plenary. Although some sessions were unfamiliar at first, she found them valuable and wants to maintain communication and collaboration with the broader campus community. She highlighted multiple workshop topics, including equity in leadership, time management, and delegation, and mentioned that various presenters contributed meaningfully. 	(5 min)
5) Senate Community & Governance: Preparing for Major Decisions, Andrea Hecht a) Your Role as Faculty Voice ❖ NOTES ➤ Faculty emphasized the importance of understanding their role in the decision-making process, especially as resolutions move through committees, Senate readings, and administrative review. There was appreciation for improved communication and the opportunity for faculty to ask clarifying questions early and often. Several faculty expressed gratitude that their input appears to be respected and reflected in final decisions. b) How We Make Decisions ❖ NOTES ➤ A. Hecht outlined the two-reading process for resolutions: ■ First reading: Introduction, clarifying questions, and initial feedback.	(20 min)



- Between readings: Faculty discuss concerns within their divisions and send feedback to leadership.
- Second reading: Senate discusses amendments, which may be approved or rejected, and then votes on the final resolution.
- ➤ It was noted that this process differs from other campuses (e.g., CCCs), where amendments must follow stricter procedures. The group discussed the importance of transparency, timelines, and faculty having adequate time to consult with their departments. Examples were given of how leadership (specifically Dr. Contreras) has revised proposals in response to faculty feedback, increasing trust in the process.
- c) Creating Brave Space
- **❖** NOTES
 - ➤ Participants appreciated the new levels of transparency and openness from administration. Faculty reflected on how past experiences made them feel they had to "fight" for information, but current practices make it easier to focus on students rather than navigating bureaucratic barriers. The group stressed that brave space requires:
 - Honest sharing without fear of retaliation
 - Mutual support among faculty
 - Clear communication from leadership
 - Respect for differing perspective.

They emphasized the importance of separating personal feelings from professional feedback so the collective faculty voice remains strong.

- d) Creating our community: Your voice at the table regarding Reorganization
- **❖** NOTES
 - ➤ There was substantial discussion about the recent reorganization proposals. Themes included:



- Appreciation that faculty feedback resulted in real changes (e.g., keeping honors under Instruction, adjustments to library structure).
- Recognition that some divisions opposed changes (e.g., Economics), but that their research and rationale were respected.
- Excitement about certain structural updates but also awareness that reorganization impacts students and faculty significantly.
- Encouragement for faculty to support each other and the departments potentially most affected by changes.

A. Hecht reminded the group that unity is essential and that students ultimately benefit when faculty collaborate rather than operate in isolation.

6) Unfinished Business

a) Present RSI Implementation plan; asking for motion of support (15 min), Sheri Lillard

❖ NOTES

➤ S. Lillard presented the campuswide RSI (Regular and Substantive Interaction)

Implementation plan, emphasizing its importance for accreditation and student success. She reviewed the development of the RSI policy, the creation of a detailed multisemester timeline, and the launch of faculty-friendly DE addenda. The plan includes new professional-development resources, a best-practices guide, self-assessment tools, and an RSI mentoring program in which faculty mentor other faculty in a non-evaluative, supportive environment. A pilot of 30 online courses will begin in spring, eventually expanding to 54 courses for ACCJC review. After discussion about workload,

Motion of support for the RSI implementation plan.

1st: J. Notarangelo 2nd: C. Damgen (tellers report attached)

Motion passes.

Motion to approve the Proposal of Table of Contents for Bylaws.

1st: T. Berry 2nd: A. Avelar

(Tellers report attached)



volunteer participation, and chair training, the Senate approved the requested motion of support for the plan.

- b) Proposal of Table of Contents for Bylaws, Tatiana Vasquez (2nd read, 5 min)
- **❖** NOTES
 - T. presented the second reading of the proposed new <u>Table of Contents for Bylaws</u>. She explained that the restructuring is intended to make the bylaws clearer, easier to navigate, and better organized for future updates. She reassured members that content can still be revised as needed and that this step simply reorganizes existing material into a more functional format.
- c) Elections, Article 4 & 5 proposal of Bylaws, Tatiana Vasquez (2nd read, 10 min)
- **❖** NOTES
 - ➤ T. Vasquez presented the second reading of revisions to <u>Article 4 & 5 proposal of Bylaws</u>, which govern Senate elections. The updates clarify roles, election procedures, certification of results, and the responsibilities of the Elections Subcommittee. She also noted a correction to reassigned-time wording and confirmed that structural changes will be cross-referenced with existing bylaws for accuracy.

Motion Passes.

Motion to approve the structural changes and to keep the bylaws open for the content changes, related to Article 4 & 5 proposal of Bylaws with the correction to Article 5 punctuation.

1st: T. Berry

2nd: J. Notarangelo (Tellers report attached)

Motion Passes.

7) New Business

- a) Dec. 5th meeting, adjust meeting time, motion of support Andrea Hecht (2 minutes)
- b) Student Equity Report, Carmen Rodriguez (10 minutes)
- **❖** NOTES
 - ➤ C. Rodriguez delivered the <u>Student Equity Report</u>, explaining that the college is working within an eight-year planning cycle and focusing specifically on closing equity gaps identified in metrics 1 and 2, which most strongly impact African American students. While progress has been made, gaps remain across metrics

Motion to approve the extended meeting on December 3 to 5:00pm.

1st: J. Gilbert 2nd: B. Tasaka

(Tellers report attached)

Motion Passes.



- 3, 4, and 5, and continued work is needed. C. Rodriguez described how the Student Success Committee, now composed of members from management, SSP, and Student Services, has been actively reviewing these metrics and collaborating to ensure the Student Equity Plan functions as a living document. She emphasized that committee members, constituency groups, and external partners have all provided feedback, and that transparency is central to the process because equity work must be institution-wide rather than carried by one office. C. Rodriguez encouraged Senators to review the report with their divisions and bring back questions or concerns during the second reading, noting that the plan will remain a living document that can be updated continually.
- c) Reimagining SBVC, Gilbert Contreras (1st read, 15 minutes)

❖ NOTES

- The administration presented the revised college reorganization proposal Reimagining SBVC and notes, explaining that the draft had undergone extensive campus review through town halls, division-level QR feedback, gallery displays, and open online comment collection. All unedited feedback was analyzed, resulting in more than a quarter of the revisions being direct responses to campus input. The updated plan has been shared at College Council and is now before the Senate, with a target of December 10 for final review before beginning spring implementation. Leadership emphasized that implementation will require substantial operational work, including budget realignment, HR processes, space planning, and redefining functional areas, because the goal is not simply moving people, but restructuring how the college works to better support Valley Up priorities.
- ➤ Major structural updates include recognizing the Library as its own division, updating job titles for alignment with industry standards, consolidating



communications functions into permanent classified roles rather than hourly staffing, and expanding the Executive Dean area to support major growth in dual enrollment, noncredit, and adult education. Several program placements were adjusted based on faculty feedback, such as maintaining counseling and health services in their current areas, recognizing the Institute for Media Arts, and clarifying the positions of honors, architecture, and business/computer technology.

- ➤ A portion of the discussion focused on the Instructional Support Services division, which will function as its own independent area responsible for central academic supports including the Library, Writing Center, tutoring, Supplemental Instruction (SI), and OER. This shift aligns with statewide practices and responds to feedback emphasizing the need to strengthen academic support in order to meet equity and completion goals. Leadership underscored that tutoring and SI must grow substantially and that the college must commit sustained funding to these services.
 - Faculty raised several concerns:
 - whether the Associate Dean of Instructional Support Services title adequately reflects the scope of the work;
 - whether faculty reassigned duties (e.g., Writing Center, ESL, articulation, matriculation) were accurately represented or risked being shifted to management;
 - and how workload and space planning would be addressed as the division expands.
 - The administration clarified that the division is structured around existing, board-approved job descriptions, and that part of the cultural change involves ensuring managers operate strictly within those descriptions rather than informally expanding their portfolios. They



acknowledged the need to correct faculty lead listings and affirmed that faculty work would not be reassigned to managers without appropriate Senate involvement. They also explained that earlier structural solutions, such as the now-retired Director of Library Services role, had been replaced by the current Associate Dean model, which formally includes library oversight.

- ➤ Leadership reiterated their commitment to shared governance, transparency, and improvement. They stressed that the reorganization is rooted in long-term institutional goals rather than quick fixes, and that continued feedback will shape implementation. Ultimately, the vision is to build a structure that supports growth in academic and student services, improves student outcomes, and positions the college for future success.
- d) Revised Academic Senate Committee Structure, Jeremiah Gilbert and Tatiana Vasquez (1st read, 10 minutes)

❖ NOTES

T. Vasquez provided an update on the work to restructure Academic Senate Committee Structure (and terms), emphasizing the importance of ensuring faculty voices are fully represented across the college. She and her teammate developed a draft document as a first-read, collaborative brainstorming tool, rather than a final proposal, to guide discussion about potential new committees. Currently, only the Curriculum Committee and the Accreditation/Program Review Committee are official Senate committees, and the draft identifies possible focus areas for additional committees as ideas for consideration, not formal charges. Vasquez stressed that any implementation would occur later, after refinement, Senate discussion, and evaluation. Key elements for consideration include defining each committee's responsibilities, tasks, and intended outcomes, both qualitative and quantitative, as well as



determining whether a group should function as a standing committee, subcommittee, campus committee, task force, or work group. She highlighted the need for broad faculty participation and noted that not all members feel comfortable speaking in meetings, so she will distribute a form to allow anonymous feedback. She encouraged pushback and discussion, noting that disagreement strengthens outcomes. Finally, T. Vasquez reminded the Senate of the timeline, indicating that any new committee structures must be finalized by March to align with the committee assignment process for the next academic year. The overall focus is on creating a collaborative, inclusive, and clearly defined committee system that aligns with Senate responsibilities and institutional needs.

8) Reports

- a) AS Vice President
- b) Committees/Task Force Under Senate
 - i) Curriculum
 - ii) Honors (Faculty Lead)
 - iii) Professional Development
 - iv) Program Review
 - v) AB 1705
 - vi) Artificial Intelligence (AI)
- c) Campus Committees/Task Force
- a. Academic Senate Subcommittees
 - i. Education Policy and Procedures
 - ii. Elections, Carol Damgen and Maria Notarangelo Personnel Policy
- b. San Bernardino Community College District Teachers Association



- c. Associated Student Government
- d. Classified Senate
- e. President, Gil Contreras
- **❖** NOTES
 - > G. Contreras shared several positive updates about recent activities and developments on campus. He highlighted the strong momentum of student life, noting an upcoming esports tournament and impressive athletic achievements, with all fall sports qualifying for playoffs. Football and men's soccer are advancing, and Student Life and Leadership has organized a spirit bus, joined by a local middle school cheer squad, to support the teams. He also discussed progress on planning for the new Multicultural Center in the Student Services building. Affinity groups were invited to provide input on space allocation and programming, especially given recent reorganization efforts. G. Contreras emphasized that cultural and identity-based programming should be supported by the college institutionally, rather than relying solely on affinity groups. Additionally, veterans have requested to remain in their current location, and these needs will be incorporated into space planning. He closed by commending Leticia Hector, the instructional deans, and faculty for achieving an 82% efficiency load, reflecting increased instructional effectiveness and contributing to stronger student outcomes. (Report was given out of order)

Note: For this meeting all reports will be written with the following exceptions: AS President, College President, and Elections.



 9) Floor Items - Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda. (10 minute total time limit, 3 minute max per person) NOTES 	
➤ B. Tasaka - The current manager evaluation and feedback process requires managers to provide qualitative feedback, but this structure may unintentionally discourage participation, particularly among people of color and staff who are not in middle-level positions. Affinity groups have noted that the system can reduce the likelihood of honest and candid feedback, as some individuals may feel hesitant to share their perspectives. To address this, the ask is that the process be reviewed and	

> Written suggestion - hold a senate retreat in the summer to complete bylaw revision

revised to create a more inclusive and supportive environment that encourages

10) Announcements

Def. To share brief information or updates that don't require discussion or action.

meaningful and transparent input from all staff.

- T. Berry OER Faculty Reporting Form
- U. Matavao IDEAA lead position
- D. Graham Psychology students are collecting data for their research projects this week. Please share out with your students and encourage them to respond so we are able to make data informed recommendations!
- 11) Adjournment

a) Next meeting- December 3, 2025, B-100

Motion to adjourn the meeting.
1st: T. Berry



SBVC Academic Senate Minutes November 19, 2025, Wednesday, 3:00-5:00 pm

Location: Applied Technology, room 100

Approval Date: 12.3.2025

Academic Secretary: Jamie Salyer (2025-2027)

Academic Secretary Initials:

2nd: F. Gonzales (tellers report attached)

Motion passes.

Meeting adjourned at 5:04 pm.

Timestamp	First and last name	Attendance for the 11.19.25 Academic Senate mee	Any announcements you would like to share and ac
11/19/2025 14:47:19	Samuel Valle	Guest	None
11/19/2025 14:47:27	Thomas Berry	Senator	OER FACULTY REPORTING FORM -where we curren
11/19/2025 14:49:25	Debbie Orozco	Senator	
11/19/2025 14:49:56	Francisco Gonzalez	Senator	
11/19/2025 14:50:28	Melissa King	Senator	
11/19/2025 14:53:37	Judy Joshua	Senator	
11/19/2025 14:54:49	Jeremiah Gilbert	Senator	None
11/19/2025 14:54:57	Brian Laundis	Senator	
11/19/2025 14:55:19	Sheri Lillard	Guest	
11/19/2025 14:56:00	Brenda Orozco	Senator	
11/19/2025 14:56:16	Danielle Graham	Senator	Yes! Psychology students are collecting data for th
11/19/2025 14:56:37	Bethany Tasaka	Senator	
11/19/2025 14:58:12	Ula Matavao	Senator	
11/19/2025 14:58:17	Jessy Lemieux	Senator	
11/19/2025 14:58:29	Amy Avelar	Senator	
11/19/2025 14:58:51	Timothy Colbert	Senator	
11/19/2025 14:59:05	Ben Laskowski	Senator	
11/19/2025 15:01:25	Amanda Qader	Senator	
11/19/2025 15:01:27	Yvonne Gutierrez-Ssndov	Guest	
11/19/2025 15:02:03	Kenneth Lawler	Senator	
11/19/2025 15:02:35	Leticia Hector	Guest	
11/19/2025 15:03:55	Carol Damgen	Senator	
11/19/2025 15:05:01	Joe Notarangelo	Senator	
11/19/2025 15:05:40	Maria Notarangelo	Senator	
11/19/2025 15:06:18	Keenan Giles	Guest	N/A
11/19/2025 15:06:19	Lisa Henkle	Senator	No
11/19/2025 15:06:23	Mayra Frias	Senator	
11/19/2025 15:06:58	Amy Mills	Senator	Suggestion: hold a senate retreat in the summer to
11/19/2025 15:07:35	Daniel Mayo	Guest	
11/19/2025 15:09:42	Pete Gonzalez	Senator	
11/19/2025 15:10:04	Tatiana Vasquez	Senator	About participatory governance
11/19/2025 15:19:53	Jamie Salyer	Senator	
11/19/2025 15:21:21	Erica Begg	Senator	
11/19/2025 15:21:47	Botra Moeung	Senator	No
11/19/2025 15:29:43	Keynasia Buffong	Senator	
11/19/2025 15:32:17	Joseph Honnold	Senator	
11/19/2025 15:36:25	Denise Knight	Senator	
11/19/2025 15:36:45	Kellie Barnett	Senator	
11/19/2025 15:42:59	Samuel Addington	Senator	

	Attendance		Motion to approve the minutes with the agenda.		Motion to approve the minutes with the correction to Sheri's name.			Motion of support for the RSI implementation plan.			Motion to approve the Proposal of Table of Contents for Bylaws.		Motion to approve the structural changes and to keep the bylaws open for the content changes, related to Article 4 & 5 proposal of Bylaws with the correction to Article 5 punctuation.			Motion to adjourn the meeting.				
Senators	Yes	No	Yes	No	Abstain	Yes	No	Abstain	Yes	No	Abstain			Abstain	Yes	No	Abstain	Yes	No	Abstain
Amanda Qader	x								×			x			×			x		
Amy Avelar	x								×			x			×			x		
Amy Mills	x								x			x			x			x		
Benjamin Laskowski	x								x			x			x			x		
Bethany Tasaka	x								x			x			x			x		
Botra Moeung	×								x			x			×			x		
Brenda Orozco	x								×			x			×			x		
Brian Laundis	x								x			x			x			x		
Carol Damgen	х								х			x			х					
Danielle Graham	х								х			x			х			x		
Debbie Orozco	x								x			x			x			x		
Denise Knight	x								x			x			x					
Erica Begg	x								x			х			x			x		
Fernando Gomez		х																		
Francisco Gonzalez	x								x			х			x			x		
Jamie Salyer	x								x			x			x			x		
Jennifer Raby		x																		
Jeremiah Gilbert	x								x			х			x			x		
Jessy Lemieux	x								x			x			x			x		
Joe Notarangelo	x								x			х			x			x		
Joseph Honnold	x		x			x			×			x			×			x		
Judy Joshua	x								x			x			x			x		
Keenan Giles	x								×			x			×			x		
Kellie Barnett	x								x			х			x					
Kenneth Lawler	x								x											
Keynasia Buffong	x								x			х			x					
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Lisa Henkle	х								х			х			х			х		
Maria Notarangelo	х								х			x			х			x		
Mayra Frias	х								х			x			x			×		
Melissa King	х								х			х			х			x		
Mezhgan Hassanzadah	n	x																		
Pedro Gonzalez	х								х			x			х			x		
Rangel Zarate		x																		
Samuel Addington	х								х			x			x			×		
atiana Vasquez	х								х			x					x	x		
Thomas Berry	х								х			x			х			x		
imothy Colbert	x								x			x			x			x		
Jlavale Matavao	×								×			x			×			×		