

Article VI: Officers - Add new Section 3:

Section 3: Treasurer

A. Eligibility and Election: Only current senators in good standing are eligible to serve as Treasurer.

1. An all-faculty election of the Treasurer shall take place during the spring semester and be announced no later than the last meeting of the academic year.
2. Their term of office shall be two years, and the Treasurer may succeed themselves.
3. All current senators are eligible to be nominated for Treasurer.
4. In the event there is only one candidate, the ballot must include space for an eligible write-in candidate.
5. Standing Committee Service within Academic Senate Exemption: Senators serving as Treasurer are exempt from a standing committee, but may voluntarily serve on a standing committee if they choose to.

B. Responsibilities:

1. Manage and track the Academic Senate annual budget allocation
2. Develop proposed budget allocations and spending plans, subject to Academic Senate President approval
3. Coordinate expense approvals and reimbursements with the Office of Administration Services
4. Provide quarterly financial reports to the Academic Senate and monthly financial updates to the Academic Senate Executive Committee.
5. Ensure compliance with district fiscal policies and procedures
6. Plan budget allocations to maximize fund utilization within the fiscal year with final allocation decisions subject to Academic Senate President approval
7. Coordinate Academic Senate scholarship selection process and work with scholarship representatives to establish student recipients
8. Serve as a voting member of the Executive Committee

C. Succession provisions:

[similar language to VP/Secretary about mid-term appointments]

1. If the Treasurer relinquishes their position during the first year of their term, an immediate election shall be held among sitting senators to fill the remainder of the first year, subject to Academic Senate President approval. The regular spring election for the Treasurer will be held to complete the second year of the term.
2. If the Treasurer relinquishes their position during the second year of their term, the Academic Senate Executive Committee shall nominate a sitting senator to serve in the position for the rest of the term, subject to Academic Senate President approval. The appointment is confirmed by popular vote of the Academic Senate.

D. Removal:

1. The Treasurer may be removed from office by a two-thirds vote of the Academic Senate membership, with final approval by the Academic Senate President.