

## SBVC Academic Senate\_ Elections Subcommittee

### SENATE PRESIDENT ELECTIONS

#### REPORT\_ACADEMIC SENATE MEETING, 15 OCT 2025

Document Last Updated: 8 October 2025

The process for electing the Academic Senate President is primarily detailed in two articles of the **bylaws: Article VI and Article XI**. The following is a summary for actions.

#### 1. Timing and Scheduling

- The election is held during the Fall semester to select a President for the term that begins the following Fall.
- The election process must be completed *no later than December 15*.

#### 2. Nominations and Candidate Selection

- Nominations are made by and from the faculty at large.
- Nominations may also be made from the floor of the Academic Senate.
- IMPORTANT NOTE: From all the nominations received, the Academic Senate selects two candidates for the office. [Section 1]

#### 3. Election Procedure

- The Elections Subcommittee is responsible for conducting the election.
- The President is chosen by a secret ballot.
- Voter Eligibility:
  - Voters are defined as "faculty with more than one-half of a full-time contract".
  - A separate clause states, "All full-time faculty members in good standing shall be allowed one vote".
- Single Candidate Contingency: If there is only one candidate for the office, the ballot must include a space for a write-in candidate.

#### 4. Post-Election Status and Term Details

- Term Length: The President serves a two-year term in office.
- Term Limits: The President shall not serve more than two consecutive terms. They may run for re-election after being out of office for at least one term.
- President-Elect Role: The winner becomes the "president-elect" and serves as a member of the Executive Subcommittee during the spring semester before their official term begins.
- Status During Term: During their two-year term, the President is considered a member-at-large of the Senate and not a representative of the Division they belong to.

#### FALL 2025 ELECTIONS TIMETABLE FOR ACADEMIC SENATE PRESIDENT [Term: Fall 2026 – Spring 2028]

Period / Date(s)	Elections Process Activity	Notes
October 15	Call for nominations opens at Academic Senate meeting & email	Faculty may nominate themselves or others until the deadline. Nomination form submission.
October 15 – October 31st	Nomination period	Submit nominations and letter(s) of interest
November 5	Candidate selection ( <i>if more than two candidates</i> )	Candidate Forum. If $\geq 3$ candidates, Senate narrows to two finalists for the ballot (if using this model).
November 7 – December 1	Voting period	All eligible faculty receive ballots and cast votes
December 1	Voting closes	Last day to submit ballots
December 3	Results announced	The President-elect is revealed at the Senate meeting

**ACADEMIC SENATE  
PRESIDENT ROLES & RESPONSIBILITIES**

*Document Last Updated: 8 October 2025*

*Reassignment: 1.0*

*The process for electing the Academic Senate President is primarily detailed in two articles of the bylaws: Article VI and Article XI.*

*The following has been taken directly from the Academic Senate Bylaws Article VII, Section 1; Section 3: General Responsibilities of the Academic Senate President; and Section 4 Local Responsibilities of the Academic Senate President:*

*Section 1*

The Academic Senate President plays a key role in making known the faculty recommendations with respect to academic and professional matters including 10+1, representing and promoting the collective interests of the faculty body, fostering collegiality and collaboration, and advancing academic excellence and integrity within the institution. Their leadership helps to ensure that faculty voices are heard, and that academic policies and decisions reflect the values and principles of higher education.

*Section 3: General Responsibilities of the Academic Senate President*

- A. Advocate for faculty interests: Represent faculty concerns, resolve issues, and advocate for faculty development and funding.
- B. Promote an effective relationship with the Board of Trustees: Engage with the governing board, advocate for faculty positions, and participate in policy review.
- C. Maintain contact and involvement with the Academic Senate for California Community Colleges: Participate in statewide senate activities, attend meetings, and stay informed about legislative matters.
- D. Maintain effective relationships with other governance groups: Collaborate with bargaining units, students, classified professionals, and other college constituencies to address institutional issues and ensure effective participation.
- E. Develop local senate participation and leadership: Providing orientation, training, and mentorship to new and potential senate members to enhance participation and leadership.
- F. Foster communication and collegiality: Facilitate dialogue, ensure transparency, and maintain records to promote effective communication and collaboration among faculty and interest holders.
- G. Secure resources to ensure local Academic Senate success: Advocate for adequate resources and budget allocations to support the senate's activities and initiatives.
- H. Further efforts to appoint and retain qualified personnel: Participate in the hiring and evaluation processes, ensure faculty representation, and support diverse personnel.

I. Organize and delegate authority by working with a local Academic Senate Executive Team: Delegate tasks, clarify roles, and foster collaboration within the senate's leadership team to effectively manage responsibilities.

J. (More details can be found in the ASCCC Local Senate Handbook part III)

#### *Section 4: Local Responsibilities of the Academic Senate President*

A. The President of the Senate shall preside at meetings of the Executive Committee and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws and the Academic Senate Constitution.

B. The President of the Senate shall preside at Academic Senate meetings and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws and the Academic Senate Constitution.

C. The President shall represent the Academic Senate at all meetings of the Board of Trustees and in conducting its affairs, shall observe the rules of procedure as laid down elsewhere in these bylaws and the Academic Senate Constitution.

D. The President can call meetings of the Executive Committee and, with the approval of the Executive Committee, may call special meetings of the Academic Senate.

E. The President is on the following committees:

1. Chancellor's Council
2. District Advisory Committees (or designee)
3. Equivalency Committee
4. SBVC College Council (Academic Senate President is co-chair)
5. Tenure Review Committee and reports the results to the Senate (or designee)
6. SBVC Academic Senate Executive Committee (at least the President (required), Vice President, Secretary, or designees) monthly meeting with SBVC Executive Team (during the Fall and Spring semesters) • SBVC Foundation (or designee)

F. The President needs to regularly communicates with:

1. Chancellor
2. The College President
3. The Vice President of Instruction
4. The President needs to regularly reports out to:

G. Board of Trustees (BoT) General Meetings

1. The President (or designee) is the voting delegate at Fall and Spring Academic Senate for California Community Colleges (ASCCC) Plenary.

H. The President coordinates the assignment of Senate appointments on evaluation, hiring, and campus committees.

I. The President should regularly attend the SBVC President's Campus Wide updates, the State Chancellors' webinars, and communicate with the ASCCC as needed.

J. The President may appoint a designee as permissible to other committees except College Council and Equivalency Committee.

K. Documents that require the Senate President's signature must come to the Academic Senate for a 1st and 2nd read.