



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

California Title V §53200 “10+1”	Senator Representation	Senate Exec
<div>1. Curriculum, including establishing prerequisites.</div> <div>2. Degree and certificate requirements.</div> <div>3. Grading policies.</div> <div>4. Educational program development.</div> <div>5. Standards or policies regarding student preparation and success.</div> <div>6. College governance structures, as related to faculty roles.</div> <div>7. Faculty roles and involvement in accreditation process.</div> <div>8. Policies for faculty professional development activities.</div> <div>9. Processes for program review.</div> <div>10. Processes for institutional planning and budget development.</div> <div>11. (+1) Other academic and professional matters as mutually agreed upon.</div>	<div>Applied Technology, Transportation, and Culinary Arts</div> <div><div><input checked="" type="checkbox"/> Francisco Gonzalez</div><div><input checked="" type="checkbox"/> Benjamin Laskowski</div><div><input type="checkbox"/> Vacant</div></div> <div>Arts and Humanity</div> <div><div><input checked="" type="checkbox"/> Amy Mills</div><div><input checked="" type="checkbox"/> Carol Damgen</div><div><input type="checkbox"/> Joe Notarangelo</div></div> <div><div><input checked="" type="checkbox"/> Judy Joshua</div><div><input checked="" type="checkbox"/> Mayra Frias</div><div><input type="checkbox"/> Rangel Zarate</div></div> <div><input checked="" type="checkbox"/> Timothy Colbert</div> <div>Academic Success</div> <div><div><input checked="" type="checkbox"/> Maria Notarangelo</div></div> <div>Kinesiology, Health, & Athletics</div> <div><div><input checked="" type="checkbox"/> Kenneth Lawler</div></div> <div>Math, Business & Computer Tech</div> <div><div><div><input checked="" type="checkbox"/> Amanda Qader</div><div><input checked="" type="checkbox"/> Bethany Tasaka</div><div><input checked="" type="checkbox"/> Jeremiah Gilbert</div></div><div><div><input checked="" type="checkbox"/> Samuel Addington</div><div><input type="checkbox"/> Vacant</div></div></div> <div>Science</div> <div><div><div><input checked="" type="checkbox"/> Amy Avelar</div><div><input checked="" type="checkbox"/> Fernando Gomez</div><div><input checked="" type="checkbox"/> Jessy Lemieux</div></div><div><div><input checked="" type="checkbox"/> Mezhgan Hassanzadah</div><div><input type="checkbox"/> MiChelle Jackson</div><div><input checked="" type="checkbox"/> Tatiana Vasquez</div></div><div><input type="checkbox"/> Vacant</div></div> <div>Social Sciences and Human Development</div> <div><div><div><input type="checkbox"/> Danielle Graham</div><div><input checked="" type="checkbox"/> Denise Knight</div><div><input checked="" type="checkbox"/> Kellie Barnett</div></div><div><div><input type="checkbox"/> Lisa Henkle</div><div><input checked="" type="checkbox"/> Melissa King</div></div></div> <div>Student Services</div> <div><div><div><input checked="" type="checkbox"/> Botra Moeung</div><div><input checked="" type="checkbox"/> Debbie Orozco</div><div><input checked="" type="checkbox"/> Erica Begg</div></div><div><div><input checked="" type="checkbox"/> Jamie Salyer</div><div><input checked="" type="checkbox"/> Keynasia Buffong</div><div><input checked="" type="checkbox"/> Pedro Gonzalez</div></div><div><input type="checkbox"/> Ulavale Matavao</div></div> <div>Part-Time Senator Reps</div> <div><div><div><input checked="" type="checkbox"/> Brenda Orozco</div><div><input checked="" type="checkbox"/> Brian Laundis</div><div><input checked="" type="checkbox"/> Jennifer Raby</div></div><div><div><input checked="" type="checkbox"/> Joseph Honnold</div><div><input type="checkbox"/> Lessie Moore</div><div><input type="checkbox"/> vacant</div></div></div> <div><div><input checked="" type="checkbox"/> President, A. Hecht</div><div><input checked="" type="checkbox"/> Vice President, T. Vasquez</div><div><input checked="" type="checkbox"/> Secretary, J. Salyer</div><div><input checked="" type="checkbox"/> Program Review, B. Tasaka & D. Graham</div><div><input checked="" type="checkbox"/> Curriculum, T. Berry</div><div><input checked="" type="checkbox"/> Accreditation and Outcomes, J. Gilbert</div><div><input checked="" type="checkbox"/> Professional Development, K. Giles</div><div><input type="checkbox"/> Part-Time Senator at Large</div><div><input checked="" type="checkbox"/> Academic, Senator at Large, J. Lemieux</div><div><input type="checkbox"/> Student Services, Senator at Large, Vacant</div><div><input checked="" type="checkbox"/> Past President, J. Gilbert</div></div> <div>Attendance Report Attached</div>	



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

The Academic Senate at SBVC is dedicated to empowering and strengthening the voices of our esteemed faculty members. We are committed to fostering active participation, while maintaining a positive and respectful atmosphere that ensures our perspectives resonate strongly throughout our institution. We are the official voice in accordance with, Title 5, section 53200, of the California Education Code §70902 (b)(7) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards," which is known as 10+1.

<p>1) Call to Order</p> <ul style="list-style-type: none">a) Call to Order/Establish Quorumb) Approval of Agenda	<p>Meeting was called to order at 3:01pm.</p> <p>I approve the agenda with the amendment to change the group where Judy Joshua is reporting to EPPS instead of Personnel; and add under unfinished business the vote of operational process vs. standing rules; and accessibility for the DE classes. (teller report)</p> <p>Motion approved.</p>
<p>2) Public Comments</p> <ul style="list-style-type: none">a) General Public Comments - refers to the opportunity for members of the public to speak on both agenda and non-agenda items. <i>(Reserved for Guests only and limited to 10 minute total time limit, 3 minute max per person)</i>❖ NOTES<ul style="list-style-type: none">➤ Wenli Wang	



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

<ul style="list-style-type: none">■ Urged school leaders to support the Art Department, Honors Program, and students with diverse needs. He compared neglected programs to a fallen tree that could have been saved with care, stating how art is often first to face budget cuts despite its value in expressing identity. W. Wang mentioned Honors should mean growth through real experiences such as projects, research, field trips, and collaborations, not just grades. And lastly, asked for flexibility in the 15-credit policy to better support part-time and disabled students. He ended by encouraging action or accountability.	
<p>3) Approval of Minutes</p> <p>a) Approval of October 1, 2025 minutes</p>	<p>Motion to approve the minutes.</p> <p>1st: F. Gonzalez</p> <p>2nd: T. Berry</p> <p>(teller report)</p> <p>Motion approved.</p>
<p>4) Reports</p> <p>a) AS President, Andrea Hecht</p> <p>❖ NOTES</p> <p>➤ A. Hecht reported updates from the Office of Student Life and ongoing academic initiatives. She shared that students can now view navy and royal blue graduation gown samples in LCC 215. She also discussed progress on the district's Diverse/Free Textbook Initiative, including efforts to better label courses using low-cost or no-cost materials and to move away from relying on bookstore data. A. Hecht highlighted collaboration between the Academic</p>	<p>Motion of support for the Academic Senate to have the purview of the faculty handbook.</p> <p>1st: B. Tasaka</p> <p>2nd: D. Orozco</p> <p>(teller report)</p> <p>Motion passes.</p>



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

Senate and PPAC to improve policy development, transparency, and faculty participation. She expressed enthusiasm for continued teamwork with Crafton and confirmed that the faculty handbook will now fall under the Senate's responsibility, thanking colleagues for their support. [BOT Report](#)

b) AS Vice President - *No Report*

c) Campus Committees/Task Forces

i) Participatory Governance Task Force (PGTF) Report, Survey Results - SP25, Co-Chair, Gabriel Martinez Lazaro

❖ NOTES

➤ G. Martinez Lazaro presented survey results on the current [Participatory Governance Evaluation](#), [Survey Results](#) and encouraged attendees to review the detailed data and reach out with questions. A question was asked whether the survey data could be broken down further to show response percentages by employee group, such as classified, part-time, and full-time staff, to better understand representation. G. Martinez Lazaro confirmed that he could provide that detailed breakdown and said he would draft it for future review.

ii) Professional Development, Keenan Giles

❖ NOTES

➤ K. Giles reported that he was recently appointed as the SP lead and acknowledged that professional development efforts are currently behind schedule. His immediate focus is on clarifying and finalizing procedures for travel and conference requests, after which the committee will shift attention to spring convocation planning. He is also updating the Professional Development website and coordinating with regional and institutional networks to align activities with state, district, and campus initiatives. K. Giles emphasized his goal of ensuring



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

professional development opportunities are relevant, informative, and collaborative, suggesting the creation of spaces where faculty and staff can discuss and clarify current campus issues.

iii) Curriculum, Thomas Berry

❖ NOTES

➤ T. Berry provided updates on curriculum and related initiatives. He clarified that the Leading from the Middle program, run by the RP Group, focuses on institutionalizing Open Educational Resources (OER) to support students and faculty. Regarding common course numbering, the college is completing Phase 2B, with final approvals expected soon, and Phase 3 courses set for spring. He praised the campus's progress, noting no issues from the Chancellor's Office. Berry also announced that the new bachelor's degree program should launch by next fall. Faculty will soon receive a brief survey to collect baseline data on OER and zero-textbook-cost (ZTC) use. He also discussed upcoming "burden-free" instructional materials regulations (Title 5, Section 54221), requiring all students to have first-day access to course materials by January 2026, urging preparation through OER adoption and supportive policies. A question was asked about anatomy and physiology courses being combined under common course numbering. T. Berry explained that statewide alignment led to this change, as it reflects the most common structure across California community colleges, while individual colleges still retain academic freedom to design their curriculum within those standards.

d) Academic Senate Subcommittees

- i) Elections Subcommittee - *Report & Announcement, Carol Damgen & Maria Notarangelo*



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

❖ NOTES

- The Election Subcommittee reported that it has met several times to discuss the timeline for upcoming elections, particularly for the Senate President position. The group is working to clarify and codify election procedures, including job titles, responsibilities, and nomination processes, to ensure consistency in the future. A recent test run for a Student Services Senator-at-Large position received no nominations, leaving the seat currently unfilled. The subcommittee formally [announced the opening of nominations for Senate President](#), distributed materials outlining the timeline and role description, and plans to send an official nomination email later in the day.

ii) Educational Policy and Procedures Subcommittee - *Judy Joshua*

❖ NOTES

- The EPPS Committee (Education Policy and Procedures Subcommittee) provided an update led by the former and current chairs. They reviewed last year's major accomplishments, including revisions to BP 2510 (Participation in Local Decision-Making) and ongoing collaboration with the district and other constituency groups to finalize it. The committee is also continuing work on Student Standards of Conduct and AP 3775 (Artificial Intelligence policy), both moving into second-round reviews. A recent resolution approved in May addressed procedural issues such as meeting scheduling conflicts, lack of student representation in PPAC, and changes to 10+1 designations without Senate review. This year, the committee aims to improve coordination and ensure smoother policy review processes. An upcoming meeting will review the latest list of BPs and APs under development, and members hope for greater faculty participation and representation in policy discussions moving forward.



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

- iii) Personnel Policy Subcommittee - No report
- e) San Bernardino Community College District Teachers Association, No Report
- f) Associated Student Government, no report
- g) Classified Senate, Aida Gil and Kevin Moreno, Report

❖ NOTES

- The Classified Senate expressed gratitude to faculty and staff for their collaboration and support of classified professionals. They highlighted recent successful campus events, including Casper College 10, which assisted over 70 families, and the Panto Sancho event, both of which helped strengthen community connections. The report emphasized appreciation for ongoing collaboration in professional development and other shared initiatives. Additionally, the Classified Senate is actively participating in the HSI (Hispanic-Serving Institution) Task Force, which is developing recommendations that will soon be brought forward for review and approval.

- h) President, Gil Contreras

❖ NOTES

- G. Contreras provided an update expressing appreciation for the collaborative work on the Faculty Handbook, highlighting the balance of faculty responsibility and Vice President of Instruction oversight. He celebrated recent campus events, as examples of community engagement and cultural enrichment, and emphasized continued efforts with affinity groups to host large community events. He noted the college's recognition in the State of the City for its centennial, high-technology building, and community contributions, underscoring Valley College's growing impact. G. Contreras also highlighted ongoing town halls to gather input on organizational changes, emphasizing that feedback will inform final decisions. He closed by acknowledging a colleague's leadership contributions, presenting a



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

<p>lighthearted token of appreciation, and reinforcing the importance of committee collaboration across the college. G. Contreras acknowledged Sheri Lillard's leadership and contributions, particularly her work with stacked courses and distance education committee involvement.</p>	
<p>5) Unfinished Business</p> <p>a) Bylaws Amendment - Addition of Treasurer Position, Andrea Hecht (2nd read, action)</p> <p>❖ NOTES</p> <ul style="list-style-type: none">➤ The meeting discussion focused on unfinished business regarding the first read of the treasurer position. Members raised questions about reconsidering election eligibility language, responsibilities such as budget approval and task force creation, and ensuring consistent terminology for committees and subcommittees. After discussion, the group agreed to table the motion to allow the election subcommittee to refine the language and bring an updated version back for review. <p>b) Brainstorm Faculty Lead Roles & Responsibilities, Dual Enrollment (1.0) & Student Life (0.5), Andrea</p> <p>❖ NOTES</p> <ul style="list-style-type: none">➤ These points regarding the dual enrollment and student life faculty lead positions were raised and discussed during the meeting; however, they do not represent a consensus of the group and were not formally voted on.<ul style="list-style-type: none">■ For dual enrollment, key considerations include: familiarity with K–12 and high school requirements, logistical knowledge of school schedules, willingness to travel to multiple campuses, understanding evaluation processes and off-site logistics, asynchronous course coordination, and DEI (Diversity, Equity, and Inclusion) training. The role should also	<p>Motion to approve the treasurer position. 1st: A. Avilar 2nd: C. Damgen (K. Lawler was not here for the vote)</p> <p>Motion was retracted.</p> <p>Motion to table the on the treasurer position and related edits until the election subcommittee could bring back updated language for review. 1st: T. Berry 2nd: B. Tasaka Yay: 30 Nay: 0 Abstain: 0</p>



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

collaborate with instructional departments to design a menu of course offerings for grades 9–12, assess capacity, align with Valley College scheduling processes, increase faculty buy-in and participation, and improve equity outcomes, particularly for Black and Brown students. Additionally, the role may involve coordinating with OER (Open Educational Resources) and ZTC leads to enhance access and equity in dual enrollment classes.

- For student life, the faculty lead would work closely with student leaders and VP offices to embed leadership development, participatory governance, and student representation into student life programs. This includes integrating classroom learning with student leadership activities and providing intentional faculty-student engagement in leadership development, sometimes through associated courses like political science or learning community courses.

➤ The overall emphasis for both roles is faculty leadership, coordination, and intentional support for student success and equity.

c) Reorganization Discussion, Andrea Hecht (15 min)

❖ NOTES

- A. Hecht provided an update on the college reorganization, emphasizing the unprecedented level of collaboration in reviewing all divisions and programs with a goal to not just reorganize but reimagine them. She appreciated that the executive team provided a draft as a starting point and stressed that feedback should focus on what best serves students rather than personal preferences. She noted that the team is actively gathering input through multiple daily sessions, and an additional week of feedback will be available via posters in the gallery and QR codes for those who prefer to submit input digitally. A. Hecht encouraged considering the reorganization from the

(K. Lawler was not here for the vote)

Motion passes.

Motion to table the vote of operational process vs. standing rules and the “Accessibility for All” presentation,
1st: J. Salyer
2nd: T. Berry
Yay: 30
Nay: 0
Abstain: 0



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

<p>students' perspective and highlighted that all feedback is being seriously considered to improve student pathways and support.</p> <p>d) Vote of operational process vs. standing rules, Andrea Hecht</p> <p>❖ NOTES</p> <p>➤ TABLED</p>	<p>(K. Lawler was not here for the vote)</p> <p>Motion passes.</p>
<p>6) New Business</p> <p>a) Committee Structure under Academic Senate Authority, Conversation, Jeremiah Gilbert and Tatiana Vasquez (20 min)</p> <p>❖ NOTES</p> <p>➤ The senators focused on clarifying how committees and subcommittees relate to the Academic Senate and the broader participatory governance structure. The discussion highlighted the distinction between Senate subcommittees (made up solely of senators) and committees that report to the Senate, emphasizing intentional alignment with the 10+1 faculty purview. Tailoring expert involvement in these activities can help guide the college's direction, including areas like dual enrollment. The group emphasized that not every initiative needs a new committee; some could be a subcommittee of an existing committee or a task force, with faculty serving as members. Committees should be objective-oriented, have a clear plan for the year, and be able to report their work, rather than forming without purpose or overextending faculty time. Examples included professional development, where a temporary sabbatical subcommittee functioned as a task force, showing that not all efforts require permanent committee status. The discussion also noted workload considerations, referencing the contractual expectation of five hours per week for committee work, and comparing this to program review and curriculum committees. The importance of evaluating</p>	



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

proposed committees against the 10+1, determining whether they truly need to exist as a committee, could be a task force, or could be integrated elsewhere, was stressed. Additionally, membership composition matters: subcommittees of the Senate involve senators specifically, while college-wide committees are open to all faculty. The session concluded with a call for thoughtful feedback and discussion, ensuring that the faculty body collectively approves a governance structure that enables effective participation, informs administrators, and supports student success.

- b) Recommendations of Participatory Governance Committee Structure, Campus-wide;
Erica Begg & Tatiana Vasquez / *1st Read* (5 min)

❖ NOTES

➤ The Participatory Governance (PG) presented the Task Force's [seven recommendations](#) for improving governance structures at the college. They emphasized that this was a first read and that feedback from faculty, student senate, and classified senate members is critical. Input can be submitted via QR code or email, and any significant feedback will be used to refine the recommendations before they are formally presented to College Council. The seven recommendations are: 1) create a Planning and Resource Allocation Committee, 2) create an Institutional Effectiveness Committee, 3) create an Educational Policies and Procedures Committee, 4) reaffirm the Accreditation Committee, 5) create a Facilities, Safety, and Technology Committee, 6) require each participatory governance committee to adopt an annual timetable aligned with the academic calendar, and 7) adopt a quad-chair leadership model for all committees.

- Clarifications were made that these are mostly new committees designed to improve coordination and effectiveness across the college. For example, the Institutional Effectiveness Committee consolidates



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

<p>evaluation of all student learning outcomes (SLOs) and college goals, which had previously been handled in separate silos, while the Planning and Resource Allocation Committee is forward-looking, focused on the college's goals and direction. The Accreditation Committee was reaffirmed as a standalone committee for outcomes. The presenters emphasized that faculty and student voices will remain central in participatory governance and highlighted that these committees are modeled after structures successfully used in other colleges. The discussion also covered the timeline, rationale, expected tasks, and outcomes of the recommendations, underscoring the holistic and resource-conscious approach of the Task Force.</p> <p>c) Elections Subcommittee – Voting for Student Services, At Large FT Representative (action, 7 min)</p> <p>❖ NOTES</p> <p>➤ No nominations were turned in.</p> <p>d) Accessibility for all - Sheri Lillard</p> <p>❖ NOTES</p> <p>➤ TABLED</p>	
<p>7) Floor Items - Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda. <i>(10 minute total time limit, 3 minute max per person)</i></p>	<p>Motion to extend the meeting until 4:45.</p> <p>1st: T. Berry</p> <p>2nd: K. Barnett ???</p> <p>Yay: 28</p> <p>Nay: 1 (M. Hassanzadah)</p>



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

	<p>(K. Lawler, D. Orozco, and F. Gomez were not here for the vote)</p> <p>Motion passes.</p>
<p>8) Announcements</p> <p><i>Def. To share brief information or updates that don't require discussion or action.</i></p> <ul style="list-style-type: none">● SBCCDTA Membership event tonight at Escape Brewery● Día De Los Muertos Event 10/30/25 5:00-8:00pm-Location KVCR.● TRANSFER SEASON IS UPON US! 50 students received on the spot acceptance today at the CSUSB Instant admit day!● APPY Hour is every Tuesday & Wednesday from 9am-6pm in the Transfer Center● Acknowledgement of Keynasia Buffong, who received recognition to San Bernardino League of Women Voters for her work with black flag.	<p>(5 min)</p>
<p>9) Adjournment</p> <p>a) Next meeting- October 29, 2025, B-100</p> <p>Approval Date: 10.29.25 Academic Secretary: Jamie Salyer (2025-2027) Academic Secretary Initials:</p>	<p>Motion to adjourn the meeting.</p> <p>1st: J. Lemieux 2nd: K. Barnett Yay: 27 Nay: 0 Abstain: 0 (K. Lawler, D. Orozco, F. Gomez and M.</p>



SBVC Academic Senate Minutes
October 15, 2025, Wednesday, 3:00-4:30 pm
Location: Business Building, room 100

	<p>Hassanzadah were not here for the vote)</p> <p>Motion passes.</p> <p>Meeting adjourned at 4:42.</p>
--	---