



**SBVC Academic Senate Minutes DRAFT**  
**May 7, 2025 Wednesday, 3:00-4:30 pm**  
**Location: Business Building (B-100)**

*The Academic Senate at SBVC is dedicated to empowering and strengthening the voices of our esteemed faculty members. We are committed to fostering active participation, while maintaining a positive and respectful atmosphere that ensures our perspectives resonate strongly throughout our institution. We are the official voice in accordance with, Title 5, section 53200, of the California Education Code §70902 (b)(7) “...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards,” which is known as 10+1.*

California Title V §53200 “10+1”	Senator Representation			Senate Exec
<div>1. Curriculum, including establishing prerequisites.</div> <div>2. Degree and certificate requirements.</div> <div>3. Grading policies.</div> <div>4. Educational program development.</div> <div>5. Standards or policies regarding student preparation and success.</div> <div>6. College governance structures, as related to faculty roles.</div> <div>7. Faculty roles and involvement in accreditation process.</div> <div>8. Policies for faculty professional development activities.</div> <div>9. Processes for program review.</div> <div>10. Processes for institutional planning and budget development.</div> <div>11. (+1) Other academic and professional matters as mutually agreed upon.</div>	<b>Applied Technology, Transportation, and Culinary Arts</b>			<input checked="" type="checkbox"/> President, A. Hecht
	<input checked="" type="checkbox"/> Samuel Valle (2026)	<input type="checkbox"/> Vacant (2027)	<input type="checkbox"/> Vacant (2027)	<input checked="" type="checkbox"/> Vice President, T. Vasquez
	<b>Arts and Humanity</b>			<input checked="" type="checkbox"/> Secretary, J. Salyer
	<input checked="" type="checkbox"/> Amy Mills (2026)	<input type="checkbox"/> Carol Damgen (2026)	<input checked="" type="checkbox"/> Joe Notarangelo (2027)	<input checked="" type="checkbox"/> Program Review, B. Tasaka and D. Graham
	<input checked="" type="checkbox"/> Judy Joshua (2027)	<input checked="" type="checkbox"/> Kevin Lyons (2027)	<input checked="" type="checkbox"/> Rangel Zarate (2026)	<input checked="" type="checkbox"/> Curriculum, T. Berry
	<b>Academic Success</b>			<input type="checkbox"/> Accreditation and Outcomes, C. Huston
	<input type="checkbox"/> Vacant (2026)	<b>Math, Business &amp; Computer Tech</b>		<input checked="" type="checkbox"/> Professional Development, R. Hamdy
	<input checked="" type="checkbox"/> Samuel Addington (2025)	<input type="checkbox"/> Vacant (2026)	<input type="checkbox"/> Vacant (2027)	<input checked="" type="checkbox"/> Part-Time Senator at Large, C. Sarfo-Poku
	<input type="checkbox"/> Vacant (2027)	<input type="checkbox"/> Vacant (2027)		<input checked="" type="checkbox"/> Academic, Senator at Large, Bethany Tasaka
	<b>Science</b>			<input type="checkbox"/> Student Services, Senator at Large, Vacant
	<input checked="" type="checkbox"/> Carol Jones (2025)	<input checked="" type="checkbox"/> Jessie Lemieux (2025)	<input checked="" type="checkbox"/> Matt Robles (2026)	<input checked="" type="checkbox"/> Past President, J. Gilbert (proxy for C. Huston)
<input type="checkbox"/> Maria Valdez (2027)	<input type="checkbox"/> Melissa Romero (2026)	<input checked="" type="checkbox"/> Michael Torrez (2027)	<b>Guests</b>	
<input checked="" type="checkbox"/> Tatiana Vasquez (2025)	<b>Social Sciences, Human Development &amp; Physical Ed</b>			<input checked="" type="checkbox"/> Keith Beshwate (proxy for R. Zarate)
<input checked="" type="checkbox"/> Danielle Graham (2025)	<input type="checkbox"/> Denise Knight (2027)	<input type="checkbox"/> Kellie Barnett (2025)	<input checked="" type="checkbox"/> Mayra Frias (proxy for J. Notarangelo)	<input checked="" type="checkbox"/> Lucas Cuny
<input type="checkbox"/> Lisa Henkle (2027)	<input type="checkbox"/> Melissa King (2027)		<input checked="" type="checkbox"/> Keith Bacon	<input checked="" type="checkbox"/> Patty Quach
<b>Student Services</b>			<input checked="" type="checkbox"/> Laura Estrada	<input checked="" type="checkbox"/> Brian Laundis
<input checked="" type="checkbox"/> Debbie Orozco (2027)	<input checked="" type="checkbox"/> Erica Begg (2026)	<input checked="" type="checkbox"/> Jamie Salyer (2025)	<input checked="" type="checkbox"/> Daihim Fozouni	<input checked="" type="checkbox"/> Keenan Giles
<input type="checkbox"/> Keynasia Buffong (2025)	<input checked="" type="checkbox"/> Pedro Gonzales (2027)	<input checked="" type="checkbox"/> Ulavale Matavao (2026)	<input checked="" type="checkbox"/> Leticia Hector	<input checked="" type="checkbox"/> Gilbert Contreras
<input type="checkbox"/> Vacant (2027)	<b>Part-Time Senator Reps</b>			<input checked="" type="checkbox"/> Nader Gergis
<input checked="" type="checkbox"/> Christian Sarfo-Poku (2025)	<input checked="" type="checkbox"/> Brenda Orozco (2025)	<input checked="" type="checkbox"/> Loni Dennett(2025)	<input checked="" type="checkbox"/> Lorrie Burnham	<input checked="" type="checkbox"/> Dan Mayo
<input type="checkbox"/> Vacant				<input checked="" type="checkbox"/> Aida Gill
				<input checked="" type="checkbox"/> Patty Jones



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- |  |
|--|
| <input checked="" type="checkbox"/> Carmen Rodriguez<br><input checked="" type="checkbox"/> Goach Griffin<br><input checked="" type="checkbox"/> Davena Burns-Peters |
|--|

<ol style="list-style-type: none"><li>1. Call to Order<ol style="list-style-type: none"><li>1.1. Call to Order/Establish Quorum</li><li>1.2. Approval of Agenda</li></ol></li></ol>	<p>Meeting called to order at 3:00 pm.</p> <p>Motion to approve the agenda with the change from PPAC end of year report to Academic Senate Report to PPAC 5/15, and addition of outcomes to the end of year report.</p> <p>1st: D. Orozco 2nd: J. Joshua (L. Dennett wasn't here for the vote)</p> <p><b>Agenda is approved by consensus.</b></p>
<ol style="list-style-type: none"><li>2. Public Comments<ol style="list-style-type: none"><li>2.1. General Public Comments - refers to the opportunity for members of the public to speak on both agenda and non-agenda items. <i>(Reserved for Guests only and limited to 10 minute total time limit, 3 minute max per person)</i></li></ol></li></ol>	



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<p>❖ L. Estrada - [college nurse in Student Health Services], expresses concern about the proposed restructuring of Student Health Services, particularly the plan to appoint an associate dean. She highlights a regulatory issue under Title 5, Section 53411 of the California Code of Regulations, which requires the individual overseeing Student Health Services to meet specific qualifications, including being a licensed registered nurse with advanced education in nursing or public health. She urges the administration to reconsider the restructuring to ensure the Student Health Services Coordinator position is filled by someone with the required qualifications. Proceeding without this adjustment could result in regulatory violations, affecting the college's accreditation, funding, and the quality of services provided to students. Strada recommends that the Academic Senate review the matter and guide the administration to comply with legal requirements, ensuring the continued support of students' health and well-being.</p>	
<p>1. Approval of Minutes - 1.1. April 30, 2025 minutes</p>	<p>Motion to approve the minutes. 1st: S. Valle 2nd: M. Robles Yay: 24 Nay: 0 Abstain: 1 (T. Vasquez) (L. Dennett wasn't here for the vote)</p> <p><b>Motion passes.</b></p>



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3. Reports

3.1. Reports

3.1.1. AS President - Andrea Hecht (5 minutes)

❖ NOTES

➤ A. Hecht - provides a reflective and appreciative update at the final Academic Senate meeting of the year. She acknowledges the challenges she faced in adjusting to the role, particularly as many assumed he was new, despite having been Vice President and a former senator. She emphasizes her commitment to transparency, open communication, and providing support where needed. She highlights the successful updating of bylaws and the active involvement of subcommittees, thanking them for their hard work. She also mentions the creation of a new Academic Senate website. She praises her collaboration with Gil, who encouraged a more direct partnership with him, enhancing their work together. She is especially proud of securing reassigned time for Tatiana, a vital support that helped strengthen the Senate's voice. She also expresses excitement about continuing work on the 100-year celebration of SBVC and reaffirms his goal to maintain clarity around the Brown Act, Robert's Rules, and the Senate's bylaws. He closes by thanking everyone for their efforts, stressing the importance of advocacy and representation within the Senate.

3.1.2. AS Vice President

3.1.3. Campus Committees

3.1.3.1. End of Year Report: Guided Pathways, Keenan Giles (5 minutes)

❖ NOTES



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- Provided an update on the progress of the college website as part of the Guided Pathways initiative. He explains that the website serves as the first point of contact for prospective students and should provide transparency and clarification. Over the course of three years, updates have been made to various sections of the website: year one focused on instructional divisions and departments, year two on student services, and year three on auxiliary services. Updates included the President's page, VPI page, VPS page, and a revision of the committee page.
- Proposes that the "committee" page be renamed to "shared governance" to better reflect the role of these groups in decision-making. He also shares that Guided Pathways has been a major advocate for merging committees, especially given the 2018 consolidation of various student success initiatives into the Student Equity and Achievement programs. He hopes that after the current work plan cycle, the term "Guided Pathways" will no longer be necessary, as it is now one component of a broader initiative.
- Discusses the Vision 2030 goals presented by the state Chancellor, focusing on the importance of integrating various initiatives like student equity, transfer degrees, and zero textbook costs. He highlights how these initiatives align with specific metrics, such as successful enrollment, term-to-term persistence, and completion of transfer-level math and English. He shares that there has been positive progress in these areas, particularly in successful enrollment and transfer-level math and English completions.
- Lastly, K. Giles encourages everyone to explore the updated shared governance page on the website, emphasizing the importance of



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transparency and clear communication about these ongoing efforts.

- [End of Year Report](#)
- [Website](#)
- [Inclusive Pathways Insight](#)
  - T. Vasquez - asks about the cohort program services in the STEM area.
    - ◆ K. Giles - The conversation around these initiatives has been ongoing, and the plan is to launch them in the fall, specifically mentioning that the pilot program will focus on Umoja, as well as a cohort for men of color. Once these initial programs are successfully implemented, the goal is to scale them to include other demographics in the future.
  - T. Vasquez - asked for clarification on the 2 STEM programs.
    - ◆ K. Giles - there are two that fall under the science division. With the shift, one's going to go over to the newly created division. There are those cohorts, as far as science and STEM related fields are concerned.

- 3.1.3.2. End of Year Report: Program Review, [written report](#)
- 3.1.3.3. End of Year Report: Curriculum, [written report](#)
- 3.1.3.4. End of Year Report: Outcomes, [written report](#)



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3.1.4. Academic Senate Subcommittees

3.1.4.1. Academic Senate Report to PPAC 5/15, Jessy Lemieux (5 minutes)

❖ NOTES

➤ J. Lemieux and J. Joshua - EPPS presents several proposed amendments to the district's policy on the use of AI tools, particularly in the context of faculty, staff, students, and third-party vendors. EPPS invites feedback on these amendments, particularly concerning the implications of AI tools in academic settings.

- Amendment One: This amendment changes the scope of the policy. Originally, the policy applied to all individuals using technology within the San Bernardino Community College District for academic or extracurricular purposes. The revision narrows the scope, stating the policy applies instead to the performance of college or district planning activities. The addition specifies that it includes AI tools for writing, coding, research, data analysis, problem-solving, and learning.
- Amendment Two: This amendment addresses concerns about how to cite AI tools properly. There were significant comments regarding citation issues with AI tools, particularly in academic contexts. The proposed amendment removes specific language about AI citation issues, allowing for further revisions in the future.
- Amendment Three: This section focuses on the district's responsibility in encouraging the use of AI tools for student learning. The amendment states that the district should ensure all students have access to necessary technologies,

Motion to vote on the Academic Senate Report to PPAC's AP/BPs in unfinished business

1st: T. Vazquez

2nd: P. Gonzalez

Yay: 25

Nay: 0

Abstain: 1 (C. Jones)

**Motion passes.**



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such as laptops with high-speed internet, to support equity in AI usage. It suggests that if faculty are expected to integrate AI tools into their teaching, the district should provide adequate support.

- Amendment Four and Six: These amendments focus on AI guidelines for academic use. The use of AI as a reference tool is subject to faculty approval and must include proper citation. The tools may be used for brainstorming, research assistance, translation, and tutoring. Additionally, students are strongly encouraged to review course syllabi and discuss AI usage with instructors to ensure ethical and effective integration into academic work.

➤ [Academic Senate Report to PPAC 5/15](#)

3.1.4.2. End of Year Report: Elections, Tatiana Vasquez (2 minutes)

❖ NOTES

➤ [End of Year Report](#)

- Membership and Elections: T. Vasquez highlights the success of the election process, noting that several positions, particularly the division senator representatives, were filled. Eight full-term seats and twelve partial-term seats were successfully filled, and the updated roster for the 2025-2026 academic year is now available. There are a couple of open positions, notably in the Math and Applied Tech divisions, which will likely be filled later in the fall.
- Challenges and Solutions: While the election process was successful, Vasquez acknowledges ongoing challenges within the processes. Short-term solutions have been implemented, but long-term improvements are planned. A subcommittee has already





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started working on these issues and aims to continue addressing them in the fall.

- Secretary Position: Vasquez notes that the Secretary position was filled with a single nomination, and A. Hecht humorously wonders who put the nominee's name forward. Jamie Salyer was elected to be the secretary.

3.1.4.3. End of Year Report: Personnel Policy, Matt Robles (1 minute)

❖ NOTES

- [End of Year Report](#)

3.1.5. San Bernardino Community College District Teachers Association

3.1.6. Multi-Media Funds Grant - IMA, Lucas Cuny (10 minutes)

❖ NOTES

- [Multi-Media Funds Grant Presentation](#)

3.1.7. Associated Student Government

3.1.8. Classified Senate - none

3.1.9. President, Gil Contreras (5 minutes)

❖ NOTES

- G. Contreras - reflected on the final Senate meeting of the year, expressing how quickly the time passed and highlighting the significant work accomplished, especially the Asian Pacific Islander celebration. He emphasized the need to increase support services for the Asian Pacific Islander community, noting that a small group carried a heavy load in organizing events.
- Key updates included:
  - Health Center Recruitment: Clarified that they are recruiting, not appointing, a new health center position as part of the



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Valley of Initiative, with health and safety being a top priority next year.

- Scholarships: Over \$800,000 in scholarships were awarded, with appreciation expressed to those involved in the ceremonies.
- Organizational Focus: Though not always headline-making, the college is deeply focused on organizational development, decision-making, and participatory governance, which will yield long-term benefits.
- College Council Agenda: An upcoming meeting will cover important items like the \$350,000 allocation for program review requests and updates on the HSI Task Force and 100-year celebration.
- Participatory Governance: Emphasized pride in ongoing governance efforts, ensuring inclusive input and a thoughtful structure, even if not every recommendation is implemented.
- Leadership Retreat: Plans underway for a wide-reaching leadership retreat, inviting faculty, staff, and key stakeholders to support strategic planning.
- Organizational Reorganization: Announced a future reorganization effort aligned with governance and current workloads, addressing outdated org charts and mismatched responsibilities.
- Commencement & Community Spirit: Expressed enthusiasm for commencement, encouraged faculty participation, and



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<p style="text-align: center;">teased fun hype videos for students featuring options like Kendrick Lamar's or Pharrell's music.</p> <p>➤ In closing, he expressed deep gratitude and pride for the collective work of the Senate and the broader campus community.</p>	
<p>4. Unfinished Business</p> <p>4.1. AB 1705 Task Force, SP25.03 Resolution for Faculty-led and Student-Centered AB1705-Implementation (with background attachments) - <b>2nd read</b>, Tatiana Vasquez and Pete Gonzalez (10 minutes)</p> <p>❖ NOTES</p> <p>➤ <a href="#">AB 1705 Task Force, SP25.03</a></p> <ul style="list-style-type: none"><li>■ C. Jones - is wondering about the process of getting this Assembly bill edited.<ul style="list-style-type: none"><li>● T. Vasquez - There is a movement to revise the 1705 regulation, led by the Faculty Association, FACCC, and groups like the CFT. Some colleges have already passed and forwarded ranked resolutions in support of this. An oversight committee has also raised concerns with legislators. The Student Senate at the statewide level is involved as well. While legislators are aware of the issue, progress is slow, so for now, everyone remains stuck with the current situation.</li><li>● T. Berry - at ASCCC it was discussed that legislators are waiting for a politically advantageous moment to make the changes, but they may act soon.</li></ul></li><li>■ T. Vasquez - acknowledged the motion and added that this work has involved faculty from counseling, biology, math,</li></ul>	<p>Motion to approve the SSP25.03 resolution.</p> <p>1st: M. Robles 2nd: B. Tasaka Yay: 23 Nay: 0 Abstain: 2 (C. Jones and T. Vasquez)</p> <p><b>Motion passes.</b></p> <p>Motion to approve the Participatory Governance Task Force, 3rd phase Spring'25/April26th recommendations.</p> <p>1st: J. Lemieux 2nd: A. Mills Yay: 24 Nay: 1 (T. Berry) Abstain: 0</p>



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<p>chemistry, physics, and English, all done with zero load. We're requesting a 0.7 FTE lead for each of these disciplines, including science and English, to better coordinate efforts. Last week, we submitted a detailed job description for the faculty lead role. This aligns with AB 1705 and the work of the Task Force, ensuring effective communication and forward movement, rather than getting stuck. This effort ultimately benefits students and reflects the work being done.</p>		<b>Motion passes.</b>
4.2.	<p>Participatory Governance Task Force, 3rd phase Spring'25/April26th Recommendations, <b>2nd Read</b>, Tatiana Vasquez and Erica Begg (5 minutes)</p> <p>❖ NOTES</p> <p>➤ <a href="#">Spring'25/April26th Recommendations</a></p>	<p>Motion to accept the amendments and send them forward PPAC 1st: T. Vasquez 2nd: J. Gilbert Yay: 24 Nay: 0 Abstain: 1 (E. Begg)</p>
4.3.	<p>Educational Policies and Procedures Subcommittee Roles and Responsibilities, Standing Rules, <b>2nd Read</b>, Jessy Lemieux (10 minutes)</p> <p>❖ NOTES</p> <p>➤ <a href="#">EPPS Standing Rules</a></p> <ul style="list-style-type: none"><li>■ S. Valle - asked what the group thought of "operational rules."</li><li>● J. Lemieux - was fine with the change.</li></ul>	<b>Motion passes.</b>
4.4.	<p>Policies and Procedures Advisory Committee (PPAC) Resolution SP25.04, <b>2nd Read</b>, Jessy Lemieux (5 minutes)</p> <p>❖ NOTES</p> <p>➤ <a href="#">PPAC Resolution SP25.04</a></p> <ul style="list-style-type: none"><li>■ R. Hamdy - wanted to strongly reiterate what was said last week, even more emphatically this time. She believes this is a thoughtful and well-written document, and doesn't take</li></ul>	<p>Motion to approve the Educational Policies and Procedures Subcommittee document Roles and Responsibilities, as Operational Rules. 1st: T. Vazquez 2nd: P. Gonzalez Yay: 25 Nay: 0</p>



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issue with its content. However, still feels that this should have started as a conversation. We have district colleagues who actively serve on our campus committees, and can't help but think how we would feel if the district passed a resolution against one of our committees. We've spent years building a strong, collaborative relationship with the district, and this action feels like it risks damaging that progress. It's as if we're burning a bridge we worked hard to build. So again, she urges that we take this to the district as a conversation first, to see if they're open to discussion, rather than presenting them with a resolution that might jeopardize the goodwill we've established.

- J. Lemieux - shared a different perspective, expressing that the resolution supports good process and participatory governance. He emphasized that resolutions should be seen as a constructive form of communication, not as confrontational, but as a clear way to address issues and promote effective problem-solving, especially when other avenues of communication haven't been effective.
- S. Valle - has there been communication that the avenues were not effective?
  - J. Lemieux - explained that communication broke down in the last P-PAC meeting after a member left, causing a loss of quorum, largely due to disagreements along management and faculty lines. This raised uncertainty about the Academic Senate's

Abstain: 0

**Motion passes.**

Motion to approve the Policies and Procedures Advisory Committee (PPAC) Resolution SP25.04 with the suggested amendments.

1st: T. Vasquez

2nd: S. Valle

Yay: 19

Nay: 3 (J. Salyer, T.

Berry, and R. Hamdy)

Abstain: 3 (J. Lemieux, A. Mills, and C. Jones)

**Motion passes.**



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role and how to provide feedback on APs and BPs. In response, the AP subcommittee has begun working to formalize the feedback process to ensure clarity and alignment. The goal is to establish consistent procedures to prevent future conflicts and improve collaboration.

- J. Salyer - asked for clarification if this has literally been said to them and asked how it could be addressed.
  - T. Vasquez - shared that after attending multiple meetings, it's clear that the current process isn't working, violations occur regularly, and items have been improperly brought to the board for approval. Despite ongoing issues, BP 2510 still hasn't been received, highlighting the need for formalization. This isn't about conflict, but about addressing gaps in structure and communication. With the new academic year approaching, summer is a key opportunity to fix these issues. She noted that during the CCC and FACCC plenary, writing a resolution was actually recommended as a concrete way to move things forward, ensuring actions with clear deliverables rather than just ongoing conversations.
- T. Berry - expressed concern that the resolution feels overwhelming and unfocused, covering too many issues at once. He suggested narrowing it down, perhaps starting with a single item like revising the voting membership list, as a constructive first step. He emphasized the importance of



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<p>collaboration with the district rather than creating division, highlighting past progress made through teamwork. Echoing Rania's earlier point, they stressed the need to avoid burning bridges and to find a way forward that brings everyone together.</p> <p>4.5. Curriculum, Class Caps, Thomas Berry, vote of support (5 minutes)</p> <p>❖ NOTES</p> <p>➤ <a href="#">Class Caps</a></p> <ul style="list-style-type: none"><li>■ T. Vasquez - where is this document going to live so that it is accessible to all faculty?<ul style="list-style-type: none"><li>● T. Berry - believes it is on the curriculum website and will eventually become part of the handbook.</li></ul></li></ul>	<p>Motion of support for the Curriculum committee, Class Caps document.</p> <p>1st: S. Valle 2nd: M. Robles Yay: 24 Nay: 0 Abstain: 1 (D. Graham)</p> <p><b>Motion passes.</b></p>
<p>5. New Business</p> <p>1.1. Student Equity Plan, Dean Carmen Rodriguez and Sam Homier (10 minutes)</p> <p>❖ NOTES</p> <p>➤ <a href="#">Student Equity Plan</a></p>	
<p>6. Floor Items - Reserved to raise concerns within the Academic Senate scope. The Senate will hear your concerns/questions, but may not respond. If requested, the concern can be included on a future agenda. <i>(5 minute total time limit, 2 minute max per person)</i></p> <p>❖ M. Torres - asked about shade for commencement.</p>	
<p>7. Announcements</p> <p><i>Def. To share brief information or updates that don't require discussion or action.</i></p> <p>❖ NOTES</p>	



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<ul style="list-style-type: none"><li>➤ B. Orozco - DRC Fellowship Celebration</li><li>➤ B. Tasaka - API Grad Event</li><li>➤ R. Hamdy - Undoc U Scholars</li><li>➤ C. Rodriguez - First Gen Graduate Celebration</li><li>➤ J. Joshua - CTA mass action in California.</li></ul>	
<p>8. Adjournment</p> <p>8.1. Next meeting - September 3, 2025</p> <p>Approval Date: September 3, 2025 Academic Secretary: Jamie Salyer (2024-2025) Academic Secretary Initials: JS</p>	<p>Motion to adjourn the meeting.</p> <p>1st: T. Berry 2nd: C. Jones Yay: 25 Nay: 0 Abstain: 0</p> <p><b>Meeting adjourned at 4:33 pm.</b></p>