

Commonly known as the "Ten Plus One," (as articulated in [Title 5 of the Administrative Code of California, Sections 53200](#)) the following define "Academic and Professional matters."

- Curriculum, including establishing prerequisites and placing courses within disciplines.
- Degree and certificate requirements.
- Grading policies.
- Educational program development.
- Standards or policies regarding student preparation and success.
- District and college governance structures, as related to faculty roles.
- Faculty roles and involvement in accreditation processes, including self-study and annual reports.
- Policies for faculty professional development activities.
- Processes for program review.
- Processes for institutional planning and budget development.
- Other academic and professional matters as mutually agreed upon between the governing board and the senate.

	Agenda Item	Discussion	Action
1.	Call to Order and Roll Call	Call to Order and Roll Call	Meeting Call to Order at 3:04 pm
2.	Senate President Report	<p>Senate President Report</p> <ul style="list-style-type: none"> • D. Burns-Peters <ul style="list-style-type: none"> • Good afternoon, everyone. There's a lot of conversation around dual enrollment and the vision 2030 to be communicated soon. The Board of Trustees meeting will be in February. If there's anything you would like me to highlight in my written report or otherwise, please let me know. • We'll have ASCCC Spring Plenary coming in April and there are some regional meetings that I'll be sure to include on the next agenda as well. • I would be remiss if we didn't just take a moment to recognize, and I think everyone has heard the news by now, that we lost a very beloved colleague and senator who has been very active here and has brought a lot to the diversity of the voice and the perspective in the Senate body, not only recently but in many years past. The Senate executive Committee has talked about writing a resolution to honor his contributions and the legacy that he has left with us. We've been in communication with the English department, who obviously loves him dearly. We wish to make that as inclusive as possible, to have a lot of representation in that resolution because Joel Lamore was so involved in so many things across campus. We've got some contributions already and there's some conversation as to how to also get him Professor Emeritus status. <ul style="list-style-type: none"> ▪ M. Copeland – His wife has set up a scholarship. There will be more information forthcoming that you can contribute to a scholarship that is in his name. There is going to be a memorial service on campus for him, for people to attend and I know his wife and family members will be there. It would be lovely if we could present a little plaque from the Senate during that. ▪ L. Hector – A memorial service on campus has been organized. If you can save the date, it's scheduled for February 13, a Tuesday, 3-4 pm in the library viewing room. 	

		<ul style="list-style-type: none"> The resolution that was passed in December regarding a faculty driven approach to enrollment course maximums has been shared with both President Fontanilla, Vice-President of Instruction, Dr. Dina Humble, and with Chancellor Diana Rodriguez. It will be included in my report as well during the February Board of Trustees report. There was some question about how else that is disseminated and how that gets about – I would take the opportunity to remind us as senators that this is part of our work to be done. The resolution is posted on our resolutions page on the Academic Senate website. 	
3.	SBVC President Report	<p>SBVC President Report</p> <ul style="list-style-type: none"> Dr. L. Fontanilla <ul style="list-style-type: none"> Good afternoon, everyone. Nice to see you. Happy New Year. Before I move on, we want to send our, since condones for Professor Lamore and family. As far as getting a plaque for him for his service, my office would be very happy to help coordinate that and pay for that. Since we order plaques all the time. I can talk to Paul about that. We have been asked by the Chancellor's office to coordinate a time and a date that she can visit our campus. Right now, we're looking at April 3rd or 4th and I have a hold on either the auditorium or the gym. The purpose of her being here would be to come and share her 2030 vision with us. We also just heard that the board of governors would like to coordinate holding a meeting here in September. The two dates that they have thrown out to us are September 23rd and September 24th. I placed a hold on the auditorium space as well as B100 for that. Congratulations to all of you in supporting the enrollment management of this campus. Our trajectory has been upward, as you know. We've been doing a great job in getting students to come back to college. Dr. Humble informed us this morning that we are now 239 FTES above our district goal for the year. The goal is 9,428. We're not very far from the in-house goal that we set for ourselves, which was 9,720. These are projected numbers until the census date provides the final tally. We want to ensure that our place being a middle-sized college is maintained moving forward by exceeding 10,000 FTES sooner than later. I would like to congratulate Dr. Oxendine, Kimberly Jefferson, Denise Knight, and Dr. Humble for working on the K-16 grant submitted last semester. This is a collaboration grant that came to UC Riverside in the tune of \$18 million. We wanted to collaborate with the New Journey Academy in developing a teacher preparation program. We were awarded \$800,000. We feel very good about an award we will hear about in the near future, \$2.2 million from San Manuel. It's not the official award yet, but that would be 900,000 for the Valley-Bound program over the course of three years, and a little bit over a million for the Foundation to hire fund developers to try and double the amount of our Foundation. We have a little over \$5 million for the Foundation, and we'd like to push that to over \$10 million. This money assures us that we can give out half a million dollars in scholarships each year. We are excited for Mike Lane and his staff to be able to do that. We are getting \$1.5 million from Pete Aguilar's office. That check is supposedly in the mail on its way to purchase electric trucks and batteries for our technician program. Yesterday Gulfstream announced that they wanted to give us \$10,000 to support our 	

		<p>students in being able to pay for their fees when they test in the aeronautics program.</p> <ul style="list-style-type: none"> • I'd like to recognize the deep dive in the work that Dr. Oxendine and her researchers have been doing to understand our students and their journey here, understand who they are, what's happening to them, what they need, why they're staying and why they're leaving and not coming back. It is important to understand both the qualitative and quantitative data. They did a deep dive to really look at our African-American, Latinx, first-gen students and those who participate in our SAS program. What we are learning is that students are telling us in their open forms and in their surveys what they need, how they feel as to whether or not they feel like they belong here, if they have support, if they need support, what kind of classes they'd like to take, and what kind of support they need in those classes. • I know that some of you have been privy to that data and then continue to be shared about what we need to do right now to keep the 2300 students that dropped last semester. If we have that number of drops this semester, what do we do to keep the students in school right now? And then long-range building our new enrollment management plan, what strategies are we going to implement to just mitigate the drops? • I wanted to acknowledge all of the work Dr. Huston has been doing in helping us with our governance model. We continue to have meaningful conversations. You've put more than ample time in that and we are forever grateful for your work and we'll continue to work with you to make sure we get that right. I truly appreciate it. • Finally, let me just tell you very quickly, you've seen the announcement for the President's recruitment, any of you who want to apply for the job, it's open now and it will be open until filled. They're starting to receive applications. The Chancellor is the hiring manager. She is working with District HR to set up the process for the hire. I also know that they hired PPL is the firm they hired to screen qualified applicants. Once they have done that job, I understand they step out and then the vice chancellor of HR and her staff take over in establishing questions, and meeting times. She and the Chancellor will determine and invite those who are required to be a part of that process. • Thank you so much for allowing me to give these updates. 	
5.	Committee Reports	<p>Committee Reports</p> <p>a. Elections</p> <ul style="list-style-type: none"> • T. Berry made a presentation to the Senate body to consider restructuring and reorganizing the Academic Senate Bylaws for easier reference and readability. • D. Burns-Peters: You should have received a Microsoft Office form, I believe Jamie Herrera was the one who sent that out from the elections committee, to remind us of which committee you signed up for. There was a nice discussion at the executive committee this last time about how to support those standing committees in their meeting times. Starting in the month of February, on the fourth Wednesday, there will be breakout time during the Executive Committee meeting to allow time for those standing committees to meet should they need to do so. <p>b. Policy, Procedure & Legislation – None</p> <p>c. Personnel – None</p> <p>d. Program Review – D. Graham</p>	

		<ul style="list-style-type: none"> • We have been busy coordinating and figuring out the next steps in this new ASPIRE process in terms of the resource request process. We just wanted to thank everybody who took part in that process. We've gotten a lot of great feedback and part of that was that some groups didn't necessarily understand the expectations or that their area is considered a program through this new process. We know that we missed some people and we're going to be working on revisiting that process, working on communication, outreach, and trying to structure it to address any gaps that we found through this first year to get everybody on board at the same level. • We sent out our very first newsletter. Check your email that came from us and take a look. It highlights some of the cool things going on campus, more about the new process, and ways that you can find resources or learn information about what we've been doing. <p>e. Curriculum – None</p> <p>f. Accreditation – C. Huston</p> <ul style="list-style-type: none"> • We are starting to work on our midterm report. We anticipate having it out to send it for feedback in March and having it back again for a first read in April. Then we're going to hold it until fall so that our new president will have time to read the report and get to know the campus a little bit before being asked to sign off on it. We are right on track to get it to ACCJC by October 15th, 2024. <p>g. Outcomes – T. Berry</p> <ul style="list-style-type: none"> • Completion of SLO Data has been noted for Fall 2023 and emails requesting missing data to be entered into the SLO Cloud will be sent to faculty in the coming weeks. Dr. Rosas and I are currently working on SAO Writing Workshops to be held for student service personnel in February and March. 	
6.	Additional Reports	<p>Additional Reports</p> <p>a. CTA – J. Lemiux</p> <ul style="list-style-type: none"> • The SBCCDTA Negotiations Update to the Academic Senate was presented. <ul style="list-style-type: none"> ▪ On Dec 8, 2024, the District provided the following counter proposals: <ul style="list-style-type: none"> • District Counter Proposal #4 - Article 13: Workload (Lecture, Lab, Clinical Parity) <ul style="list-style-type: none"> ○ Science labs assigned to load such that 18 hours 1.000 rather than 21 hours. ○ All other labs were excluded with no mechanism for inclusion. • District Counter Proposal - Article 13: Workload (Class Size) <ul style="list-style-type: none"> ○ Language allowing for stacked classes. ○ Stipends for classes larger than 44 students. • District Counter Proposal #1 - Article 10 Wages <ul style="list-style-type: none"> ○ 4% increase for full-time. ○ No increase for part-time, but the introduction of 3 new steps (7 total) with a \$2 increase per step per hour. ▪ On January 19, 2024, CTA provided the following counter proposals: <ul style="list-style-type: none"> • CTA Counter Proposal #4 - Article 13: Workload (Lecture, Lab, Clinical Parity) <ul style="list-style-type: none"> ○ Increase of lab load incrementally over 3 years until equal to 	

		<ul style="list-style-type: none"> ○ lecture or science, Allied health, and CTE. ○ A petition process for the inclusion of labs from other fields. ● CTA Counter Proposal #4 - Article 13: Workload (Class Size) <ul style="list-style-type: none"> ○ Scaled load assigned to classes based on percentage above curriculum determined enrollment maximums if over 25% later \$1500 stipend for 10-25% larger. ● CTA Counter Proposal #2 - Article 10 Wages <ul style="list-style-type: none"> ○ 9% increase for full-time. ○ \$14 per hour increase in all steps and columns. <p>b. ASCCC – D. Burns-Peters</p> <ul style="list-style-type: none"> ● None. 	
4.	Public Comments	<p>Public Comments: non-agenda and agenda-related (max. 10 minutes @ 2 minutes each)</p> <ul style="list-style-type: none"> ● A. Hecht – Black faculty and staff, they have Black History Month coming in February. Please support all of their events. I know they sent out emails already. Please, please support them. Asian Pacific Islander Association (APIA) has two classes late start in English and Communication together. If you have students who wish to get into English or Communication, bring them over to counseling and we will help them out. 	
7.	Consent Agenda	<p>Consent Agenda</p> <p>a. Approval of the minutes for 12/6/2023</p> <ul style="list-style-type: none"> ● Motion 1 	<p>Motion 1: Move to Approve the Consent Agenda.</p> <p>19 Responses Aye: 90% (17 votes) Nay: 0% (0 votes) Abstain: 10% (2 vote) Motion passes</p>
8.	Action Agenda	<p>Action Agenda</p> <ul style="list-style-type: none"> ● None 	
9.	Information Items	<p>Information Items</p> <p>a. Program Review: Proposed Change of Charge</p> <ul style="list-style-type: none"> ● D. Graham presented the proposed change of charge for Program Review. Feedback on this proposed change is needed by February 9, 2024. <p>b. Governance Committee Structure: Adopted Model and Committee Membership</p> <ul style="list-style-type: none"> ● D. Burns-Peters: There was a meeting this week that adjusted how this might be presented. We are going to defer this as an information item for our next meeting on February 7th, 2024. <p>c. DEIA Liaison</p> <ul style="list-style-type: none"> ● M. Copeland presented to the Academic Senate for a first-read consideration of the proposed DEIA Liaison that the Curriculum Committee has already read and voted unanimously to approve. <p>d. Curriculum: Class Cap Process</p> <ul style="list-style-type: none"> ● M. Copeland brought a Class Cap Process, that the Curriculum Committee has already read and voted unanimously to approve, as a first-read for the Senate to consider. <p>e. Elections: Bylaw Change-Senator Vacancies.</p>	

		<ul style="list-style-type: none"> • T. Berry, J. Herrera, and C. Huston presented the first read of a change in Bylaw 138 for the Senate to consider. 	
10.	Administrative Policies	Administrative Policies <ol style="list-style-type: none"> a. Level 1 <ol style="list-style-type: none"> a. No Pending Level 1 Items b. Level 2 <ol style="list-style-type: none"> a. No Pending Level 2 Items c. Level 3: 10+1, A.S. purview, feedback required. <ol style="list-style-type: none"> a. 4222 Remedial Coursework (A.S. 1st Read) b. 2410 Board Policies & Administrative Procedures (A.S. 1st Read) c. 5011 Admission and Concurrent Enrollment of High School and Other Young Students d. 5030 Fees (A.S 1st Read) e. 5700 Intercollegiate Athletics 	
11.	New Business	New Business <ol style="list-style-type: none"> a. Future actionable agenda items <ul style="list-style-type: none"> • None 	
12.	Announcements	Announcements <ul style="list-style-type: none"> • We do have Black History Month coming up with lots of events happening. • A lot is coming up with our Asian Pacific Islander group – Watch your email. 	
13.	Adjournment	Adjournment Next Meeting: February 7, 2024, B100	The meeting adjourned at 4:38 pm
		Approval Date: Academic Secretary: Thomas Berry Academic Secretary Initials:	