SBVC Academic Senate Agenda & Minutes

Wednesday, May 3, 2023

3:00-4:30pm in <mark>B100</mark>

Commonly known as the "Ten Plus One," (as articulated in Title 5 of the Administrative Code of California, Sections 53200) the following define "Academic and Professional matters."

- Curriculum including establishing prerequisites and places courses within disciplines
- Degree and certificate requirements
- Grading policies
- Educational program development
- Standards or policies regarding student preparation and success
- District and college governance structures, as related to faculty roles

- Faculty roles and involvement in accreditation processes, including self-study and annual reports
- Policies for faculty professional development activities
- Processes for program review
- Processes for institutional planning and budget development
- Other academic and professional matters as mutually agreed upon between the governing board and the senate

	Agenda Item	Discussion	Action
1.	Call to Order and Roll Call	**Call to Order and Roll Call** • Sign-in sheet and voting record	**Meeting Call to Order at 3:06 pm**
2.	Public Comments	**Public Comments: non-agenda and agenda related (max. 10 minutes @ 2 minutes each)** • **None**	
3.	Senate President's Report	**Senate President's Report** • **None**	

4.	Committee Reports	**Committee Reports**
		a. **DE Committee:** DE Addendum Approval Process
		b. **Accreditation:** Ethics Statement
		  • **C. Huston**: Will be brought back in the fall '24 for continued discussion.
		c. **Elections Ad Hoc:** Advancement in Rank, Outstanding Professor, Upcoming Elections: Senators, VP, Secretary
		  • **D. Burns-Peters:** Advancement in Rank candidates have been selected and notified; to be on Friday's Spotlighting event. Outstanding Professor selections have been forwarded to be included in the Spotlighting event. Requesting full-time faculty volunteers to fill Senator positions for the next academic year.	

5.	Additional Reports	**Additional Reports**
		a. **CTA**
		  • **None**
		b. **ASCCC**
		  • **None**	

6.	SBVC President's Report	**SBVC President's Report**	

		• **Interim President Dr. L. Fontanilla** reported the following information: • The semester's winding down and I won't be with you at your last meeting due to being in France. • I want to give you my sincere thanks for all the work that you have done this semester with a great group of students. • Congratulations to B. Tasaka and the API Association for a wonderful event they had on Monday. • The "From the Middle" application was accepted, and we will be focusing on Starfish. • I really want to thank the Welding faculty for coming over and talking about their concerns. We listen and we try to address the concern that's happening with college, whether faculty, staff, or students. • Thank you, and good afternoon.	
7.	Consent Agenda	**Consent Agenda** **a. Approval of the minutes for 4/5/23, 4/19/23** b. **AP 4010:** Academic Calendar c. **AP 5013:** Students in the Military • See **Motion 1**	**Motion 1: Move to approve the Consent Agenda.** 23 Responses Aye: 100% (23 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) **Motion passes**
8.	Action Agenda	**Action Agenda** • **None**	
9.	Information Items	**Information Items** a. Presentation: DSO Strategic Plan • **Dr. N. Ornelas** presented the DSO Strategic Plan (https://sbccd.edu/about-sbccd/strategic-planning/index.php). • **A. Hecht** inquired about the Student Equity Plan (https://www.valleycollege.edu/about-sbvc/offices/office-research-planning/call_to_action_data.php) b. SP23.01 Waive Retirement Requirement for Conferring of Professor Emeritus for Professor Madeline "Matie" Manning Scully • **M. Worsley** introduced Resolution SP23.01 • See **Motion 2** c. DE Definitions Packet • **M. Worsley** & **D. Burns-Peters** presented DE Definitions as a living document that will evolve and change. The definitions will assist with and exist on course scheduling and information pages. d. Proposal: A.S. Executive Committee Structure Modification • **D. Burns-Peters** presented a proposed structure modification to the Academic Senate Executive Committee. e. Curriculum Committee: Batch Approval of Course Advisories and Prerequisites • **Dr. D. Humble** presented a batch approval of over 100 courses to update and remove language that is now incorrect. f. Program Review: Moving SWOT from BETA to Practice • **C. Huston** & **D. Graham** presented 1st read support for the ASPIRE process in the fall. g. Accreditation Committee: Governance Manual and Committee Structure Planning • **C. Huston** presented the results of AP2510 and a motion of support at the next A.S. meeting to work	**Motion 2: Move to approve Resolution** SP23.01 to Waive the Retirement Requirement for Conferring of Professor Emeritus for Professor Madeline "Matie" Manning Scully and to Waive the Second Reading of the Resolution. 1st: R Hamdy 2nd: C. Houston 23 Responses Aye: 100% (23 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes) **Motion passes**

		on the Governance Manual and Committee Structure Planning over the summer to bring back in the fall.
		h. Proposal: Department Name Changes
		    • Department Name Changes:
		        • From "Reading" to "Education, Reading, & Literacy"
		    • Division Name Changes:
		        • From "Social Sciences, Human Development, & Physical Education" to "Social Sciences, Human Development, Kinesiology, & Health"
		    • At the next meeting, a motion of support will be requested for these changes.
		i. SP23 Plenary: Resolution results and impact
		    • D. Burns-Peters asked A.S. body to read as compiled.	

10.	Administrative Policy Tracking	**Administrative Policy Tracking**
		a. **Level 1: Information Only**
		    a. 3310 Public Records
		    b. 6535 Use of District Equipment
		    c. 6540 Insurance
		b. **Level 2**
		    a. No items pending
		c. **Level 3**
		    a. **AP 4010:** Academic Calendar (L3, **10+1**, first review of redline language, feedback to PPAC 5/8/23, BOT 1st read 6/11/23 2nd read 7/15/23)
		    b. **AP 5013:** Students in the Military (L3, **10+1**, first review of redline language, feedback to PPAC 5/8/23, BOT 1st read 6/11/23 2nd read 7/15/23)
		Board of Trustees Reads
		a. **1st Read**
		    a. **AP 4020:** Program Curriculum and Course Development (L3, constituent feedback complete, PPAC 4/13/23, BOT 1st read 5/11/23 2nd read 6/8/23)
		    b. **AP 5035:** Withholding of Student Records (3, constituent feedback complete, PPAC 4/13/23, BOT 1st read 5/11/23 2nd read 6/8/23)
		b. **BOT 2nd Read**
		    a. No items pending
		Future AP Work
		    a. 2510	

11.	New Business	**New Business** a. **Future actionable agenda items** • **None**	
12.	Announcements	**Announcements** • **Seussical the Musical, May 4-7, 2023, at SBVC Theatre Arts.**	
13.	Adjournment	**Adjournment** **Next Meeting:** <mark>May 17, 2023 B100</mark>	**Meeting Adjourned at 4:47 pm**
		Approval Date: May 17, 2023 **Academic Secretary: Thomas Berry**	

| | | Academic Secretary Initials | |