

Commonly known as the "Ten Plus One," (as articulated in [Title 5 of the Administrative Code of California, Sections 53200](#)) the following define "Academic and Professional matters."


- Curriculum including establishing prerequisites and places courses within disciplines
- Degree and certificate requirements
- Grading policies
- Educational program development
- Standards or policies regarding student preparation and success
- District and college governance structures, as related to faculty roles
- Faculty roles and involvement in accreditation processes, including self-study and annual reports
- Policies for faculty professional development activities
- Processes for program review
- Processes for institutional planning and budget development
- Other academic and professional matters as mutually agreed upon between the governing board and the senate

	<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
1.	<b>Call to Order and Roll Call</b>	<b>Meeting Call to Order at 3:05 pm</b> Sign-in sheet and voting record	
2.	<b>Public Comments: non-agenda and agenda related (max. 10 minutes @ 2 minutes each)</b>	<b>None</b>	
3.	<b>Senate President's Report</b>	<b>Senate President's Report</b> <ul style="list-style-type: none"> <li>• <b>D. Burns-Peters</b> reported on several items. <ul style="list-style-type: none"> <li>○ Student Enrollment Project Application included three faculty positions to be identified to participate in that as selected by the Senate President. The three participants are D. Knight, A. Mills, and K. Buffong.</li> <li>○ Collegiality in Action will be facilitated by the California Community College League during the in-service day, on April 11, 2023.</li> <li>○ Dr. Sonya Christian from Kern County College District is the new California Community College Chancellor Select.</li> <li>○ A reminder that when Academic Senate meets it is a structured business meeting and has many processes due to the Brown Act. Space to converse outside of this structure is being provided through Open Senate Office Hours. Two will occur soon, one on March 9, 2023, from 9 am to 11 am and another on April 13, 2023, from 2 pm to 3 pm.</li> <li>○ The Educational Master Plan Steering Work Group met at the district office to develop the district plan. It was an opportunity to look at SBVC's and CHC's EMPs and to voice requests regarding how the district can support what has been requested. One common thread included the conversation about building trust in multiple directions between SBVC &amp; the district, and CHC &amp; the district.</li> <li>○ The fifth Wednesday Academic Senate meeting, March 31, 2023, will be for the basics of Academic Senate and to reflect the needs and questions of the AS body.</li> <li>○ Senators interested in attending plenary in Anaheim, CA, please email D. Burns-Peters over the next week to work with the office of instruction to see how many can be funded.</li> </ul> </li> </ul>	

		<ul style="list-style-type: none"> <li>○ We are working collaboratively to determine our funding for ZTC-OER and how that impacts our current lead and liaison.</li> <li>○ Finally, advancement in rank, outstanding professor, and professor emeritus decisions will occur soon. Please consider who may be good candidates to name for outstanding professors.</li> </ul>	
4.	<b>Committee Reports</b>	<b>None</b>	
5.	<b>Additional Reports</b>	<p><b>CTA</b></p> <ul style="list-style-type: none"> <li>● <b>B. Williams</b> reported that the union is currently in contract negotiations. One Demand to Bargain concerns the training that is mandated versus that which is suggested. The inclusion of part-time faculty in the training process was also a point of concern. It was also mentioned that the resolution of grievances continues. Finally, the Educators Hike was a success and there are plans for another next fall. Mr. Williams thanked those who attended the general membership meeting and participated in the by-law changes. Lastly, a reminder about the joint CSEA/CTA Picnic/BBQ on May 6<sup>th</sup> from 11am-2pm in Sylvan Park in Redlands was given.</li> </ul>	
6.	<b>SBVC President's Report</b>	<p><b>SBVC President's Report</b></p> <ul style="list-style-type: none"> <li>● <b>Interim President Dr. L. Fontanilla</b> reported about the funding for summer and fall 2023. <ul style="list-style-type: none"> <li>○ Covid-19 funds are still left to provide student fees, tuition, and books for the summer.</li> <li>○ As well Minority Serving Institution funds are available to continue the Books Plus program for the fall.</li> </ul> </li> </ul> <p><b>Interim President Fontanilla</b> thanked those who put together the High School Counselors Event that provided information about SBVC and encourages attendees to speak to students and parents about the benefits of attending SBVC.</p> <p><b>Interim President Fontanilla</b> made a few updates concerning marketing.</p> <ul style="list-style-type: none"> <li>○ First, a recommendation to bring Paul, the Marketing Manager, to Academic Senate.</li> <li>○ Second, feather flags will be set up on Mt. Vernon Ave. to announce things like enrollment and bring public awareness to the college.</li> <li>○ Third, contractors will begin work when it stops raining to tend to the landscaping on Mt. Vernon and Esperanza.</li> <li>○ Finally, SBVC grounds will benefit long-range from the landscape beautification project utilizing Measure CC funds.</li> </ul>	
7.	<p><b>Consent Agenda</b></p> <p>a. <b>Approval of the minutes for 2/1/23 and 2/15/23</b></p>	<p><b>Consent Agenda</b></p> <p><b>Motion 1</b></p> <p><b>Motion 2</b></p> <p><b>Motion 3</b></p>	<p><b>Motion 1: Move to Separate the Minutes for 2/1/23 &amp; 2/15/23 on the Consent Agenda.</b></p> <p>1<sup>st</sup>: C. Jones 2<sup>nd</sup>: B. Tasaka</p> <p>19 Responses Aye: 100% (19 votes) Nay: 0% (0 votes) Abstain: 0% (0 votes)</p> <p><b>Motion passes</b></p> <p><b>Motion 2: Move to Approve</b></p>

			<p><b>the Minutes for 2/1/23.</b>  1<sup>st</sup>: C. Jones  2<sup>nd</sup>: S. Meyer  19 Responses  Aye: 90% (17 votes)  Nay: 0% (0 votes)  Abstain: 10% (2 votes)  <b>Motion passes</b></p> <p><b>Motion 3: Move to Approve the Minutes for 2/15/23.</b>  1<sup>st</sup>: C. Huston  2<sup>nd</sup>: T. Allen  19 Responses  Aye: 74% (14 votes)  Nay: 0% (0 votes)  Abstain: 26% (5 votes)  <b>Motion passes</b></p>
8.	<p><b>Action Agenda</b></p> <ul style="list-style-type: none"> <li>a. Program Review Co-Chairs</li> <li>b. AP 4020: Program Curriculum and Course Development</li> <li>c. AP 5035 Withholding of Student Records</li> </ul>	<p><b>Action Agenda</b></p> <ul style="list-style-type: none"> <li>a. Program Review Co-Chairs <ul style="list-style-type: none"> <li>• Action: Confirmation Vote</li> </ul> </li> <li>b. AP 4020: Program Curriculum and Course Development <ul style="list-style-type: none"> <li>• <b>Motion 4</b> <ul style="list-style-type: none"> <li>○ Changes include “11 principles” instead of “10 principles, and “faculty” instead of “instructional faculty.”</li> </ul> </li> </ul> </li> <li>c. AP 5035 Withholding of Student Records <ul style="list-style-type: none"> <li>• <b>Motion 5</b></li> </ul> </li> </ul>	<p><b>Confirmation Vote for Dr. Celia Huston &amp; Dr. Danielle Graham to be Program Review Co-Chairs for no more than 18 months.</b>  19 Responses  Aye: 95% (18 votes)  Nay: 0% (0 votes)  Abstain: 5% (1 vote)  <b>Program Review Co-Chair Positions are Confirmed.</b></p> <p><b>Motion 4: Move to Support AP4020 with changes.</b>  1<sup>st</sup>: B. Tasaka  2<sup>nd</sup>: M. Worsley  19 Responses  Aye: 90% (17 votes)  Nay: 5% (1 vote)  Abstain: 5% (1 vote)  <b>Motion passes</b></p> <p><b>Motion 5: Move to Support AP5035.</b>  1<sup>st</sup>: C. Jones  2<sup>nd</sup>: S. Meyer</p>

			<p>19 Responses  Aye: 100% (19 votes)  Nay: 0% (0 votes)  Abstain: 0% (0 votes)  <b>Motion passes</b></p>
9.	Information Items	<p><b>Information Items</b></p> <p><b>a. Common Application: Phase Two-NoheMy Ornelas and Davena Burns-Peters</b></p> <ul style="list-style-type: none"> <li>• <b>N. Ornelas and D. Burns-Peters</b> provided an update on the Common Application process implemented between SBVC and CHC. There has been an increase in cross-enrollment since implementation and now the goal is to recognize additional barriers for students and faculty. A Qualtrics survey requesting potential solutions to barriers students may encounter when cross-enrolling has been sent out. Please share this survey with constituent groups.</li> </ul> <p><b>b. Math: Self Placement for STEM-AB 1705 Compliance-Anthony Castro</b></p> <ul style="list-style-type: none"> <li>• <b>Dr. S. Lewis</b> provided a presentation, in lieu of A. Castro's absence, on AB 1705 compliance. Clarification from the state was received concerning how to place students in math courses, especially those in STEM. High school students do not have to repeat courses that qualify for appropriate placement in college. Co-requisite support is being provided by the math department to include topics students did not acquire previously, which are needed for higher-level courses, for example, in the sciences.</li> </ul> <p><b>c. SBCCD Program Review Resource Request Application-Davena Burns-Peters</b></p> <ul style="list-style-type: none"> <li>• Motion 6</li> </ul> <p><b>d. Program Review: Needs Assessment Results-Celia Huston</b></p> <ul style="list-style-type: none"> <li>• <b>Celia Huston</b> provided a packet that outlines the Needs Assessment results to review and take back to departments and divisions to be shared.</li> </ul>	<p><b>Motion 6: Move to Table Agenda Item C.</b>  1<sup>st</sup>: C. Huston  2<sup>nd</sup>: A. Hecht  19 Responses  Aye: 100% (19 votes)  Nay: 0% (0 votes)  Abstain: 0% (0 votes)  <b>Motion passes</b></p>
10.	Administrative Policy Tracking	<p><b>Administrative Policy Tracking</b></p> <p><b>a. Level 2</b></p> <ol style="list-style-type: none"> <li>1. <b>5030 Fees: Annual Review in Response to State Guidance (L2, Senate feedback 3/1/23, Senate support 3/15/23, PPAC 3/13/23, BOT 1<sup>st</sup> read 3/9/23 and 2<sup>nd</sup> read 4/13/23)</b></li> </ol> <p><b>b. Level 3</b></p> <ol style="list-style-type: none"> <li>1. <b>AP 4020: Program Curriculum and Course Development (feedback provided, chapter lead response received, A.S. support 3/1/23, PPAC 3/13/23, BOT 1<sup>st</sup> read 4/13/23 2<sup>nd</sup> read 5/11/23)</b></li> <li>2. <b>AP 5035 Withholding of Student Records (feedback provided, chapter lead response received, A.S. support for changes made 3/1/23, PPAC 3/13/23, BOT 1<sup>st</sup> read 4/13/23 2<sup>nd</sup> read 5/11/23)</b></li> </ol> <p><b>c. BOT 1<sup>st</sup> Read.</b></p> <ol style="list-style-type: none"> <li>1. <b>3420, 3430, 3433, 3434, 3435 (L2, legal update, non-10+1, constituent feedback complete, PPAC 2/13/23, BOT read 3/9 and 4/13)</b></li> </ol> <p><b>d. BOT 2<sup>nd</sup> Read.</b></p>	

		<p>1. No items pending.</p> <p>e. Future AP Work</p> <p>1. 2510</p>	
11.	<p><b>New Business</b></p> <p>a. Future actionable agenda items</p>	None	
12.	Announcements	<p>Announcements</p> <p>a. <a href="#">Academic and Professional Matters: The 10+1 in Practice</a>: March 3, 2023, 12:00-1:00, Webinar presented by ASCCC Relations with Local Senates Committee, free registration.</p> <p>b. <a href="#">2023 CTE and Noncredit North Regional Workshops</a>: March 6, 2023, Laney College (in person only), 9:00-3:00 pm, free registration</p> <p>c. Area D Meeting: April (date and registration link TBD)</p> <p>d. <a href="#">ASCCC Spring Plenary</a>: April 20, 2023-April 22, 2023, Double Tree by Hilton Hotel Anaheim (Virtual option available)</p>	
13.	<p>Adjournment</p> <p>Next Meeting: March 15, 2023, B100</p>	Meeting Adjourned at 4:24 pm	
		<p>Approval Date: March 15, 2023</p> <p>Academic Secretary: Thomas Berry</p> <p>Academic Secretary Initials: </p>	