

## **Program Review Committee**

Year End Report 2021-2022

The Program Review Committee established several new goals for Spring 2022 including defining a campus process for replacement equipment, repairs, and supplies; publishing the timeline and process for 2022-2023 Needs Assessment before the end of the semester; and improving communication regarding the funding process for Needs Assessment.

The 2021-2022 Needs Assessment concluded in February. Prioritization lists were given to President's Cabinet on 3.18.22 and 3.28.22. The Committee worked to combine the best aspects of the 2020-2021 and 2021-2022 Needs Assessment Pilots. The end result maintains the simpler format and rubric, but bring back a few of the data categories for 2020-2021. As part of the Committee's efforts to reduce bias and increase equity an optional 'listening session' is available in 2022-2023 for those who feel they can better communicate their needs verbally. The Committee decided to let requests remain on the Prioritization List for up to three years rather than required programs to resubmit requests every year. The Committee opted to end the punitive link between the Needs Assessment and Program Efficacy.

The Committee initiated work on a Replacement Process to address campus and committee concern regarding repair and replacement requests being submitted as Needs Assessment; these requests being made year and year because they were only funded for one year or remain unfunded. The Committee strove to clearly define what a repair and replacement request is, and what a growth request is. Concurrently, there was a creative shift in the budget development process. Divisions were asked to include the cost of supplies, repairs, and replacement of equipment in their developmental budget. The Committee is collaborating with College Council and the VPAS to provide clear direction how and where to seek funding, including available funding sources on campus, how classified and faculty vacancies, and when requests should come to Program Review.

After much discussion around Program Efficacy the Committee endorsed developing an entirely new format and process. The initial concept revolves around a 6-year efficacy cycle that utilizes a SWOT format for annual 'micro-efficacies'. The 'micro-efficacies' would have a different focus each year for instance DEIA & Access, Currency & Demand, and Outcomes. This allows for focused, campus-wide professional development and the opportunity to utilize in-service days. The concept replaces efficacy ratings with a peer support format and shifts narrowly focused and punitive culture to a reflective, supportive culture focused on continuous quality improvement.

The Program Review Committee operates under the authority of the Academic Senate. The Committee felt that concept represented such a sweeping change in program efficacy that the concept needed to be brought to Academic Senate. On 4.20.22 the Academic Senate motioned to support the work of the committee to;

1. Develop a concise, coordinated, and peer supported Program Efficacy process that focuses on continuous quality improvement
2. Present drafts to constituencies during the summer and fall semesters to gather feedback on how Program Efficacy can better serve their areas.
3. Bring new Program Efficacy process that meets legal and accreditation requirements to Academic Senate for approval in fall 2022 for implementation in spring 2023.