



HOW TO ACCESS SHAREPOINT



Log onto the SBVC website

Go to the campus homepage:
www.valleycollege.edu

Click the Log In button in the upper right corner.

This is the same place you go to log onto Canvas and your campus email.



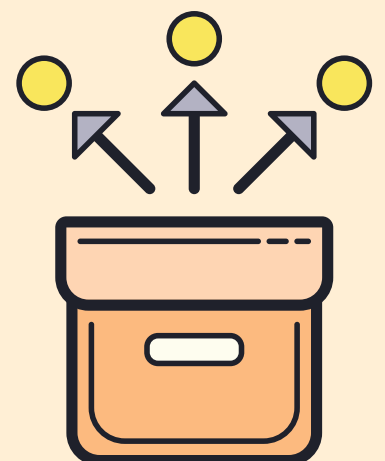
Select Office 365

Log in using the same username and password that you use for your campus email account.

YOU WILL SEE ALL SHAREPOINT GROUPS THAT ARE SHARED WITH YOU.

Join the Academic Senate SharePoint

You now have access to shared folders and documents!



questions?

Contact:
Bethany Tasaka
btasaka@valleycollege.edu