

SBVC Academic Senate

Meeting Minutes

April 3, 2019

AD/SS 207 3:00 – 4:30 P.M.

Topic	Discussion	Action
1. Call to Order and Roll Call	<ul style="list-style-type: none"> Meeting called to order at 3:03 p.m. Roll call via sign-in sheet [see attachment: AS Documents, Sign-in Sheet]. 	
2. Public Comments	<ul style="list-style-type: none"> None. 	
3. Senate President's Report C. Huston	<ul style="list-style-type: none"> Spotlighting Our Success Awards Celebration: Nominations can be made through this Friday, April 5. The dinner is May 10, 2019. District Climate Survey: Please take time to fill out the survey. This is what we think of District services- it will have sections on HR and accounts payable. This is often used in the District Program Review to support their requests. The more feedback we can give, the better. We also use this as evidence for accreditation. It was sent out on Monday through the Office of Planning and Research on Monday and B. Baron sent out an email again on Tuesday. Both emails should have a link to the survey. BP & AP 3570: There was a lot of discussion on this at District Assembly yesterday. We pulled it to get more feedback. This comes out of Crafton Hills; their students really want to make the entire district a smoke- and tobacco-free campus. I'm thinking we need to agendize this for discussion at our next meeting. There were a lot of good issues brought up such as if there aren't ashtrays on campus but people smoke anyways, the amount of work it makes for the custodial and gardening staff who have to clean up debris, the impact on the neighborhood when they smoke in their neighborhoods or across the street instead of in the smoking areas. <ul style="list-style-type: none"> T. Allen: Are we supposed to be a nonsmoking campus? C. Huston: We have designated smoking areas. There isn't really any feedback from our campus. G. Evans-Perry is already going to reach out to the Office of Student Life to see what our student association has to say about going to a totally smoke-free campus. We want your opinion so the faculty on District Assembly so they can vote your way. Talk to your colleagues, especially if they smoke. Ask them how it would impact them. R. Hamdy: Did this come up in the past? Is there a record of it? I'm sure we did. 	

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<p>3. Senate President's Report, continued C. Huston</p>	<ul style="list-style-type: none"> ○ C. Huston: In College Council. I can look up the minutes. I think it was about where the designated sites would be, then later about reducing the number of designated sites. • Academic Senate Scholarship: We are awarding one \$250 scholarship this year. A group of the Exec team looked over all those applications. I didn't think I could provide the name until it's been awarded. Remember that we have offers to match funds. I inquired about where our current balance is and haven't heard yet. I'll get back to you when I hear. We're going to make a difference in a student's life this year. Maybe next year it can be two students' lives. • ACCJC Annual Report: Is in the process of being completed and submitted. ACCJC has changed the forms to be more streamlined and simple; the annual report follows that. • Flex Day: Coming up on Tuesday. There are a lot of interesting events, including the Guided Pathways event. I heard that there will be more exciting events with Guided Pathways in the future, but I can't share details yet. • Follow-up: A few people talked to me about B. Baron's presentation and asked me to do some follow-up. I've got a follow-up meeting with him next week. One question was about setting goals for a full-time to part-time ratio. Let me know if there is anything you would like me to clarify. • Welcome: New senators J. Banola and K. Lawler! [applause] 	
<p>4. SBVC President's Report D. Rodriguez</p>	<ul style="list-style-type: none"> • Vision for Success: I don't have as much information as I was hoping to share with you today because the data seems to have shifted on that. J. Gilbert is working with the campus researchers to get me that. The state had Valley College as only graduating one male over the last three years. The data was a little off, but the state is aware of that now and they're working on it. • Promise Program: For the District overall as of this past Friday, we had just over 2200 students who are interested. 552 are interested in going to Crafton. 1540 are interested in going to Valley. About 170 are uncertain of which campus they want to attend. • Questions/Comments: <ul style="list-style-type: none"> ○ A. Avelar: How much can we fund? ○ D. Rodriguez: We have the greenlight to fund as much as we want to. That's exciting for us, especially when you talk about changing a community. The 1540 who expressed interest in Valley, my hunch is not all of them will want to move forward; there will be some attrition. Some won't fill out the FAFSA in a timely manner. Some won't want to be a full-time student. We will do our very best to keep them all. Even with attrition we have the power to transform our community. Thank you to everyone who is involved and allowing us to have such a great program. At first we were thinking 1000 students. We started looking at the 	

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<p>4. SBVC President's Report, continued D. Rodriguez</p>	<p>numbers very closely. We found we could probably afford more. There's such interest in it we thought it's what we're supposed to be doing- educating the community, so open the gates.</p> <ul style="list-style-type: none"> ○P. Ferri-Milligan: You know I'm going to mention support services. As we get more students we want to make sure there is counseling, tutoring, and everything they need. ○D. Rodriguez: Yes, that's in the budget. Again, I'm excited about it. I hope all of 1500 of those students come. • Assembly Bill 19 & Assembly Bill 2: You may have heard conversation about these assembly bills. Part of the deal of receiving dollars from the statewide promise program is institutions have to be part of the statewide loan program. It's a big issue. Our District took the position of not participating in the federal student loan program. Awhile back our default rate was incredibly high; so high that we could have been in jeopardy of losing our Title IV federal financial aid funding. So we opted out. There's a lot of interest in having us in the program, and so we are considering it. We are in conversation with the State Chancellor's office. We want to look into the support we can get to see how we can educate students so they understand it needs to be paid back. We have the ability in the Inland Empire region to make sure there is a truly robust financial literacy program- not just flyers or T-shirts, a real program. We are also asking for assistance in working with students after they graduate. We're hoping for an absolute yes. • Questions/Comments: <ul style="list-style-type: none"> ○R. Hamdy: We have the option of capping that, right? ○D. Rodriguez: No because it's federal money. ○R. Hamdy: So they can get a loan for whatever they qualify for, essentially? ○D. Rodriguez: There are caps of how much a first year student, second year student, etc. can take out. Theoretically a student can walk out of here with \$28,000 of loans. ○D. Burns-Peters: My understanding is currently the local promise program we've launched is not going to leave our students, so what would be the advantage in offering that debt if there's a fully funded program? ○D. Rodriguez: Exactly. Some make the argument that students still need to pay rent, live, put food on the table, etc. ○R. Hamdy: Also this is just for our feeder high schools. If we were to do the statewide promise it would be open to the entire region as opposed to just the local feeder schools. It would be open to the entire region. They would just have to be in California. ○T. Allen: What about distance education? ○R. Hamdy: I don't know. 	

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<p>4. SBVC President's Report, continued D. Rodriguez</p>	<ul style="list-style-type: none"> ○ D. Rodriguez: I just wanted to let you know where we are. It's easy to get the different promise programs mixed up. • Generation GO: This is our job readiness program for the schools. • C. Huston: It's what VocEd noncredit became? • D. Rodriguez: No, because VocEd was broader. With the Generation GO program, it's been very successful so far, in the sense that we are running out of businesses to approach for internships. Generation GO will ultimately be a countywide program. The goal is that every single junior and senior in San Bernardino County participate. We are looking into discussions with the state of California and nationally to discuss changing the laws so we can get our students into internships. We are looking at the second cohort who is going through; about 70% have come back to be full-time students here at SBVC. Even if that drops to 50%, that's transformational. Our college-going population is about 28% - 30%. People at the national level are recognizing what you all are doing. 	
<p>5. Committee Reports</p>	<ul style="list-style-type: none"> a. Personnel Policy [J. Notarangelo] <ul style="list-style-type: none"> • No report until the meeting on the 17th. We'll announce advancement in rank. b. Student Services [A. Aguilar-Kitibutr] <ul style="list-style-type: none"> • We will continue our discussion on the grade appeal process with a view to have some recommendations by the end of the semester. We should have a meeting with the VPI as well and the Director of Admissions. c. CTE [K. Melancon] <ul style="list-style-type: none"> • No report d. EEO [R. Hamdy] <ul style="list-style-type: none"> • No report. e. Professional Development [R. Hamdy] <ul style="list-style-type: none"> • Flex Day is on April 9. Please register even if nothing interests you, which I don't believe will be the case. I strongly encourage Science and Math faculty to go to the STEM one, or even CTE where there is a little bit of math involved. • The safe Spaces team is working really hard to get a dialogue going on how we can help our LGBT students. We would appreciate hearing your voice in that. • The ergonomics chiropractor, Dr. Clyde, is taking time off work at UCR to come see us. M. Nguyen is a new guy at District who will do an ergonomics assessment for you. You can get an assessment in our workshop from 11 – 12 p.m. Dr. Clyde is hilarious. • Full-time faculty: please submit your reports. Don't just save them because we cannot access them. If you do this on a regular basis we can process them faster because it's very time consuming. Please share that with your departments. 	

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<p>5. Committee Reports, continued</p>	<p>f. Elections [D. Burns-Peters]</p> <ul style="list-style-type: none"> • The deadline for Outstanding Professor deadline is this Friday. We have some choices in nominations, but not many. Please submit. <p>g. Curriculum [M. Copeland]</p> <ul style="list-style-type: none"> • Curriculum workshop on Flex Day. We will be there to help you, especially if it's something you're looking at for articulation. It's really a good idea to get a head start on that. <p>h. Program Review [P. Ferri-Milligan]</p> <ul style="list-style-type: none"> • No report. <p>i. Accreditation & SLOs [C. Huston]</p> <ul style="list-style-type: none"> • Yesterday we met. We are going to bring a recommendation for institutional set standards to the next Senate meeting. We've been looking at information coming out of ACCJC and recommendations they made to other schools. We realized our institution set standards fall in the same parameters as other institutions that received recommendations for improvement, so we thought we should improve now. We'll bring it to Senate on the 17th. <p>j. Ed Policy [vacant]</p> <ul style="list-style-type: none"> • No report <p>k. Legislative [vacant]</p> <ul style="list-style-type: none"> • No report <p>l. Financial Policy [vacant]</p> <ul style="list-style-type: none"> • No report 	
<p>6. Additional Reports</p>	<p>a. SBCCD-CTA [A. Avelar]</p> <ul style="list-style-type: none"> • Hopefully everyone saw the negotiations update this morning. [applause] • We did have faculty come out to negotiations at Crafton. We may have another request coming up because we are looking for something for benefits. Based on our contract language we are looking for something for full- and part-time faculty. We are negotiating again in this room on Friday, April 12, from about 9:30 – 4:00 p.m., although it might go later than that because that's what happened last time. You might get invited to that. It does help so District sees it's not just the negotiations team. • The last negotiation was solely on wages. It did last 10 hours. We did get an agreement that should be posted soon. You will see that the full time salary schedule is a bit revamped. We are looking to get to the median. Getting rid of the first 5 steps was the best way to start that. The current step 6 will be the new step 1. Everyone will retain their numbers- that was part of the battle. If you're on step 7 you'll remain on step 7 and move on to step 8. Again this is all if the body approves it. You'll vote on that- it was a lot of work. It's just down to 19 steps, so 2 more steps were added. Those on steps 20-24 will 	

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<p>6. Additional Reports, continued</p>	<p>be on the new step 21. That took a lot of work.</p> <ul style="list-style-type: none"> • The part time one, and anyone with overload, will also have a table of steps and columns. The way this is currently set up is there is a flat rate. There was a caveat for things like serving on a hiring committee in the summer, but for your non-instructional and instructional part-time faculty if this is approved we will go on to a salary schedule. It will be similar to the full-time schedule, but it will only have 3 columns. When we consider the issues with paperwork, rolling it into regular pay ensures that everyone is compensated for that. Again the body will vote for that. • I would encourage everyone to get involved in negotiations. See how much work it is. • I believe there will be a forum at the Union office. Go if you have questions. Last year only 2 people showed up. • In terms of looking at the little stuff, please send a personal email not your school email because the District owns those servers. If you have things that you don't want the District administration to see, use personal email. <ul style="list-style-type: none"> ○ D. Rodriguez: I would say the same thing. • We also have elections coming up. K. Lawler, our elections chair, is also here; you'll be getting emails from him. We had nominations for the full time reps and a part-time rep. <p>b. District Assembly [C. Huston]</p> <ul style="list-style-type: none"> • We met yesterday. We spent a lot of time talking about the smoking AP/BP. • We also passed the new 2410 that came to our last senate meeting. Once that's Board approved, the new APs/BPs won't be quite so arduous to update anymore. We may have to suffer through the rest of the year, but we should start next year with a better process. • There was an AP/BP on contract education that I wanted to be sure was reviewed on our campus. There was another on remedial education. I already gave both to M. Copeland, but I wanted to bring it here as well. It was about remedial education and AB 705, but there wasn't anything about reading. I wanted to know if we wanted anything about reading in there; it's a legal update so we can't change some language. • We had one spot open. C. Luke applied and was elected. A. Avelar is terming out. • We have one more meeting in May. 	
<p>7. Consent Agenda</p>	<p>a. Minutes</p> <ul style="list-style-type: none"> • 3/20/19 <ul style="list-style-type: none"> ○ Motion 1 	<p>Motion 1: Move to approve the consent agenda. 1st: D. Smith 2nd: D. Burns-Peters</p>

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7. Consent Agenda, continued		Discussion: None Approved: Unanimously Abstentions: None
8. Old Business	a. ASCCC Spring Plenary Resolutions [C. Huston] <ul style="list-style-type: none"> • I sent out the ASCCC final resolutions via email on Monday, April 1. The list did not change much since I showed them to you last week. I just want to be sure everyone looks at them. • If you or anyone in your departments have a strong opinion on how you want to vote on these, please let me know. You can get the full text of the resolutions from the email. 	
8. New Business	a. Outstanding faculty [C. Huston] <ul style="list-style-type: none"> • C. Huston: We had a question come up for the first time- can we nominate part-timers? I checked with our two past presidents (going back 10 years) and neither knew. J. Stanskas said to bring it back to the body. J. Gilbert pointed out language that says, “regular Contract Faculty,” which implies full-time. I don’t think we can change this now, but we can certainly change it later if we want to include part-time nominees. • Questions/Comments: <ul style="list-style-type: none"> ○ T. Allen: It says nominations by contract employees. ○ D. Smith: It clearly says full time nominees. <ul style="list-style-type: none"> ▪ Motion 2 ▪ Motion 3 	Motion 2: Move that we understand the context of this as full-time faculty can nominate other full-time faculty. 1 st : D. Smith 2 nd : A. Aguilar-Kitibutr Discussion: <ul style="list-style-type: none"> • D. Burns-Peters: Has it ever been considered that we have a pathway to nominate adjuncts? Maybe a separate award? We have some who have been here for years and years. C. Huston: All we have to do is update our policy. • J. Bjerke: I think it doesn’t specifically say only full-timers.

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<p>9. New Business, continued</p>	<p>b. CTE Online Pathways Grant [D. Burns-Peters]</p> <ul style="list-style-type: none"> • http://cvc.edu/pathwaysgrant/ • The California Virtual Campus and the Online Education Initiative was charged with handling applications for a grant that came out. It's called the Improving Online CTE Pathways Grant. It came to us as an option. Over Spring break the DE team submitted a letter of intent that we would like to apply for the grant. The details can be found on their website. This is to improve, specifically CTE certificates and programs, but it can also be degrees. We know that online education is definitely a need for our students. It's an opportunity to grow our FTES. 	<ul style="list-style-type: none"> • A. Avelar: I think the intent here is full-time. That's what the motion is. <p>Approved Opposed: J. Bjerke, M. Jacobo Abstentions: None</p> <p>Motion 3: Move to create another award that nominates outstanding adjunct faculty. 1st: R. Hamdy 2nd: M. Copeland</p> <p>Discussion:</p> <ul style="list-style-type: none"> • C. Huston: We'll have to work the details out. We'll work on wording and the voting process and bring it back in time for that to take place. <p>Approved: Unanimously Abstentions: None</p> <p>Motion 4: Move that the Senate support the DE committee and any interested people in the development of this grant. 1st: J. Notarangelo</p>

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<p>9. New Business, continued</p>	<ul style="list-style-type: none"> • We did a letter of intent, basically outlining we would like to request a grant amount of \$250,000 – 500,000. That’s the max you can ask for. It’s a 1-year grant. It has to be written, implemented, and done within one year. It has a very short turnaround time. • Our proposal basically outlined that we want to do an inventory of CTE programs. What is currently offered online? What are gaps that prevent programs from being online? Where do we have potential to become fully online? Also what is the need? We also wrote in faculty training and support that those courses be made in a quality form using the OEI rubric. • I’m here today to let you know that we did send out a campus-wide announcement a couple of times inviting you to the table to talk about what this might look like. The grant isn’t written yet. What are things you need in your programs to be supported? Those meetings are this Thursday and Friday in Lib-147 from 2 – 4 p.m. • If you or anyone in your programs who are in the CTE area can come, we want your input. Some of you got those direct invitations. If you did it’s because we identified you as really critical to the process. Our deadline is May 1st, so we only have a couple of weeks to get it done. • The other thing I’m asking for is a motion of support in our proceeding forward in this. <ul style="list-style-type: none"> ○ Motion 4 	<p>2nd: A. Avelar</p> <p>Discussion:</p> <ul style="list-style-type: none"> • A. Avelar: What is the year for this grant? • D. Burns-Peters: It’s June of this year to June of next year. It’s really quick. CVC/OEI has been given the charge to manage the grant. I should also note that Crafton wrote a letter of intent with similar general goals. • P. Ferri-Milligan: If we move forward I want to make sure that we talk to the CTE faculty and make sure that this is what they want. • D. Burns-Peters: Absolutely. • M. Copeland: You said the money comes in June, by “implemented” do you mean the classes need to be up and running? • D. Burns-Peters: No, we just have to have it up and running. • J. Notarangelo: This is more about

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<p>9. New Business, continued</p>		<ul style="list-style-type: none"> • program development and not infrastructure? • D. Burns-Peters: It is infrastructure in terms of training, course templates, etc. • R. Hamdy: I think an important part of this is getting instructional designers. We don't have them like we used to. It could be beneficial across the board. • A. Avelar: If this motion is approved I recommend that you reach out to all CTE faculty. Do you know what the award sizes are? • D. Burns-Peters: We got to request 3 levels of funding. When you submit the grant there will be a budget outline. From \$1-\$100,000; \$100,000 - \$250,000; \$250,000-\$500,000. • P. Ferri-Milligan: Moving forward make sure this is what CTE wants.

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<p>9. New Business, continued</p>	<p>c. 2018 – 2019 Academic Senate Sub-Committees [C. Huston]</p> <ul style="list-style-type: none"> • By-Law 311 says we will appoint our standing committees annually, no later than the last meeting of our spring term. • My recommendation is to have CTE, Equal Opportunity, Educational Policy, Elections, Personnel Policy, and Student Services. <ul style="list-style-type: none"> ○ Motion 5 <p>d. Election of New Senators [C. Huston]</p> <ul style="list-style-type: none"> • I wanted to let everyone know that we're going to need to elect senators. • Upcoming vacancies: <ul style="list-style-type: none"> ○ Humanities: 2 ○ Math, Business, Computer Technology: 2 ○ Science: 4 ○ Social Sciences: 2 ○ Counseling: 2 • D. Burns-Peters will email out a timeline and our policy. Mostly you work within your division to decide how you elect senators. Those names need to be in no later than May 8th. We'll have food at our last meeting and invite those new senators to join us. • Questions/Comments: <ul style="list-style-type: none"> ○ R. Hamdy: Can I make a recommendation? Let's use a bigger room so we can fit more senators? ○ C. Huston: Sure. 	<p>Approved: Unanimously Abstentions: None</p> <p>Motion 5: Move to approve the standing sub-committees for the 2019-2020 year. 1st: M. Copeland 2nd: R. Hamdy: Discussion: None Approved: Unanimously Abstentions: None</p>
<p>10. Announcements</p>	<ul style="list-style-type: none"> • A. Avelar: The elections for our ratification board is now. We will also have ...if you don't have access to your union email please contact Ted Phillips at Crafton. • R. Hamdy: Oracle training tomorrow from 3 – 5 p.m. • C. Huston: I think I can send one more person to the CTE noncredit institution in San Diego. I have some interested, but I want to be sure that anyone who is interested has the chance. • C. Jones: Growth mindset and fixed mindset workshop next Wednesday for MESA. MESA also has a physician's assistant, veterinarian, and medical doctor coming to speak. • A. Hallex: All full- and part-time faculty got an email from M. Milligan. It's about the DSPS program plan. It takes less than 3 minutes to complete. 	
<p>11. Adjournment</p>	<ul style="list-style-type: none"> • Meeting adjourned at 4:09 p.m. • Next meeting: April 17, 2019, at 3:00 p.m. in AD/SS 207. 	