SBVC ACADEMIC SENATE
Minutes
Library Viewing Room 3:00 PM – DATE: 11.1.17

Topic	Discussion	Action
Call to Order		Called to order at 3:05 p.m.
Approval of Minutes from October 18, 2017		**Motion to approve 10/18/17 Minutes.** 1st: M. Worley 2nd: J. Notarangelo **Approved unanimously** **Abstentions:** C. Huston
President's Verbal/Written Report C. Huston	*See attachment to these minutes for a copy of the president's written report. The president or other senators made additional comments about the following items: • The **Noncredit Program Coordinator** position will be filled for the Spring 2018 semester. If you are interested, send a letter of intent with your qualifications to C. Huston by Tuesday, November 13th at noon. • **ZTCD Grant**: We got it. We are looking for people to fill coordinator, counselor, librarian, and instructional designer positions. Attachments will come with extra detail. Email a letter of intent and your qualifications to C. Huston by Tuesday, November 13th at noon. ○ If you have questions regarding info, contact R. Pires. She wants others to apply for coordinator. We should not assume that she will take on that role. • **VPI Search:** C. Huston secured ART 144 for the Wednesday, November 29th Senate meeting. We will invite each applicant to address the Academic Senate for 15-20 minutes. Since it is an open meeting, all faculty, classified, and managers are invited. • **Guided Pathways:** C. Huston went to the CCC Guided Pathways Workshop on October 20,2017. Guided Pathways are a huge opportunity for faculty. We will need to complete the self-assessment. It is a good check on collegial consultation. It will be a good exercise for our campus. We will be meeting on alternating Wednesday the one of the adjacent classrooms to [the Library Viewing Room]. Several faculty participated in the	

Topic	Discussion	Action
President's Verbal/Written Report C. Huston	workshop: D. Hunter, A. Castro, J. Gilbert (although he was no longer faculty at the time), among others. We will reach out to see who else needs to be at the table. It will be a good snapshot of where we are as a campus even if we do not move forward with the grant. The multi-year work plan can have up to two years as a planning phase and we can see where we want to go. There is a huge window for us to learn about our needs and Guided Pathways. Completing the self-assessment commits us to nothing. • **Common Assessment** basically is dead. They pulled out of the CCCAssess and it will not be implemented. Given all that is going on with multiple measures and the CSU dropping courses, we still need to pay attention. • **Ed Policy:** J. Gilbert is missing. Right now I am putting the list of items that need a first or second read on the back of our agendas. Please let me know if you have feedback. J. Gilbert provided a list of items that were ready for a second read and we put them on hold so that I and M. McConnell can prepare.	
New Business	a. **Academic Senate President Nominations Closed (J. Demsky):** There was one candidate. C. Huston won. [applause] b. ~~**EDCT Reorg (R. Galope):**~~ • Not here. There was a lot of discussion about the EDCT reorganization at the District Assembly Exec Committee meeting Monday. R. Galope said that given how up in the air everything was, he wants to step back and go through the Program Review process with the District before he moves forward. The positions he had on there are already filled with interims and have not gone through the District Program Review process. • M. Copeland: Why did they fill all these positions and start that without going through their own Program Review process? • C. Huston: We still want to invite [R. Galope]. Crafton told me that they voted not to support it. S. Lillard: Are there bodies in the interim positions? What is happening with the interim bodies? What is the length of their contract?	

Topic	Discussion	Action
New Business	• C. Huston: We will ask about that. EDCT deals with interims because they need someone to help with grant positions. I would assume that anyone with an interim contract can be released at the end of that contract. I know that one reason why EDCT deals so much in professional experts and interim positions is that they to fill things for grants that they receive and that way they can bring someone in to do the work and easily let them go? • S. Lillard: Are we sure they are short term? Those contracts could be one year, two years…It's worth finding out. • L. Dirkson: In addition to having those interim positions, another point of concern is that according to the restructuring, they are taking some programs that we have at SBVC such as, AB 104, to the District office. According to stipulations of the grant it may cause legal issues if it is held there and not Valley College. It is contrary to the nature of the grant itself. • C. Huston: What I was told several times is that chart is based on doodling. R. Galope used it as a brainstorm, but it ended up in the Board Bok without [R. Galope's] knowledge. At the District Assembly Exec, I suggested that they ask J. Gilbert about how their work relates to the 10+1, etc. because he is very familiar with how that works. Maybe the loss of J. Gilbert will also be our gain. • P. Ferri-Milligan: Has the Program Review Committee met regularly? • C. Huston: They haven't since Kumal left, who was the previous person in J. Gilbert's current position. c. **ASCCC Resolutions:** • Resolutions went out at the last meeting. First of all, are there any resolutions that anyone wants to go over in greater detail? M. Copeland is going to represent us at Plenary. She will leave later this evening. If we have a really strong opinion of how she should vote, we can tell her. If there is nothing of strong interest, she can vote how she feels. ○ S. Lillard: At this point are you aware of the Senate's view on these? Are they in support of these and that is why they are going forward?	

Topic	Discussion	Action

New Business	o M. Copeland: The likelihood is that these will be discussed over the next two days and that they will change somewhat. There is not always a clear idea. There is often heated discussion back and forth and they just take a vote at the end. There are always some that are a no-brainer, but others people will feel very strongly about.
	o C. Huston: Sometimes they flip completely from Wednesday to Saturday. One I hope that doesn't change is the one about removing barriers for DE. By Saturday it is possible that there could be two resolutions, one for and one against. It's very interesting.
	o S. Lillard: Can we look at Certification and Coursework from Home Schools (*7.03 F17)? The title concerns me a little bit because there can be a quality issue.
	  ▪ C. Huston read the resolved for this resolution.
	o A. Aguilar-Kitibutr: Can you read about repetition of courses (*14.01 F17)?
	  ▪ C. Huston read the resolved for this resolution.
	o M. Worley: Can we look at *17.01 F17?
	  ▪ C. Huston read the resolved for this resolution.
	o C. Huston: Please support *17.05 F17.
	o P. Ferri-Milligan: What about *7.02 F17?
	  ▪ C. Huston read the resolved for this resolution.
	o M. Copeland: You can email me feedback. Voting doesn't take place until Saturday.
	o C. Huston: They will likely change hoursly, so they will have updated resolution packets available on the Senate website.	

Old Business	a. **Committee Structure:** • C. Huston: I went straight to the Foundation's policies and constitution. There was absolutely nothing embedded in the policies or constitution about having faculty serve on that committee. It made taking faculty off a nonstarter. o Suggestion: limit faculty membership to one per division. o Campus life and commencement: We talked about two faculty per division. R. Carlos was thinking the committee	

Topic	Discussion	Action

Old Business	can also be people who serve on hearings for student conduct. This way he would not have to request faculty each semester.
	○ I never received feedback to combine SSSP, Enrolment Management, and Equity. We already talked about no changes to Basic Skills.
	○ I am entertaining thoughts and ideas as well as a motion to approve this as the committee structure for the few remaining committees that we didn't approve yet. I am also open to this being changed.
	  ▪ D. Fozouni: Just a quick clarification- you were mentioning committee not being a part of it- we need faculty otherwise there is no faculty involvement. Having at least one faculty per division ensures that scholarships are reviewed by faculty with expertise in the fields. That is important. Are there too many? Yes, perhaps. To reduce it to the level where they are not represented would be problematic. J. Lamore had great insight and he emphasized the importance of having at least one faculty per division.
	  ▪ P. Ferri-Milligan: Didn't scholarships start on campus, then the foundation took over?
	  ▪ C. Huston: I think, yes.
	  ▪ Y. Beebe: Yes, it took a lot of changes.
	  ▪ J. Norarangelo: So we can fix that by limiting faculty per division?
	  ▪ C. Huston: We can make it 10% of the division size or two faculty per division.
	  ▪ Y. Beebe: What's the makeup now?
	  ▪ C. Huston: About 16 faculty. What I understand is that everyone wants to be assigned to this committee.
	  ▪ D. Fozouni: At least one per division, but no more than two.
	  ▪ Y. Beebe: It does have a heavy amount of workload during that one month. You're doing a huge amount of reading and dedicating all of your time to that. You're really trying to see if they donor and their wishes are	

Topic	Discussion	Action

Old Business	being represented. Now that it's moved to a computer-based system, it was relied on too much. You have to also look at other factors. It's not like there's no work. It is just very concentrated.
	▪ M. Slusser: I think it may be too large, but I feel like one per division is very limited. I feel like much of discussion is for faculty to say that this student's work in this area has meaning. One per department is too many. While their work is concentrated, it's still very intensive. I would suggest more than one per division. There were also issues that arise during the year, so sometimes there are smaller meetings during the year. I would recommend more than one per division.
	▪ J. Murillo: How many people show up and how many people are assigned?
	▪ C. Huston: I know there are about 16 faculty, but I don't have attendance records.
	▪ Y. Beebe: There were some who showed up very consistently, and others did not.
	▪ C. Huston: That would be true on any committee.
	▪ D. Fozouni: I spoke to someone in my division. She said the workload was quite heavy, but it is because so many do not participate.
	  1. C. Huston: I thought of two ways that the Senate can impact attendance. We have some input on the evaluation form. We could make committee attendance a line item.
	  2. We also control tenure review and advancement in rank.
	    They are not punitive, but they do no affect people who don't care about advancement in rank.
	▪ R. Hamdy: I really want to revisit my idea of getting committee chairs together. The chair can make a lot of difference. If I were able to get more support about getting committee chairs together.
	▪ P. Ferri-Milligan: I remember S. Lillard and I went to L. Buckley (former VPI) and complained because we	

Topic	Discussion	Action
Old Business	were on Program Review and nobody was showing up. That was a long time ago. Administrators have a lot of pull in getting people to show up. • R. Hamdy: I had the same problem when I first became chair of Professional Development. I sought out all the people on my roster that weren't showing up. I called, I went to their office, and said I need their help. • Y. Beebe: I wanted to ask about scholarship because there wasn't a faculty chair since J. Lamore left. I think it is in a different category, but is there supposed to be a faculty chair? • C. Huston: Every committee needs an administrative and non-administrative chair. They can be a classified or faculty person for the non-administrative chair. That's what it says in our AP. • Y. Beebe: That topic should be brought up with scholarship. It hasn't had a faculty chair in a long time. When I tried to chair it, the Foundation tried to take over and say it didn't need a faculty chair. • C. Huston: We have the AP behind us. We have the ACCJC watching to make sure we follow our policies and procedures. As a committee they need to elect a second chair person who is non-administrative. • J. Demsky: Question or perhaps a proposal- do we have the authority to term-limit faculty on committee selection? I found faculty who stampede for the scholarship committee. Students know and they sign up with those faculty. Can we have it so you cannot sign up for scholarships year after year? It creates fiefdoms. • C. Huston: I actually don't know. Academic Senate assigns committees. As far as I know is it doesn't say we can't. • M. Copeland: The difficulty is when you have high workload committees like Curriculum or Program Review, we tend to have faculty who are very valuable	**Motion move to approve the list as we have it with the idea that once we have these things we can start assigning committee members as soon as possible.** 1st: J. Notarangelo 2nd: J. Murillo **Discussion:** • C. Huston: I will give you a sign up sheet with the required number of people required for each committee. You as senators can take it to your departments. • J. Demsky: We are faculty among equals. I have no authority to tell anyone to do anything. What should I say to them if they don't want to sign up? • C. Huston: They will be assigned. • J. Demsky: So they can expect an email from [C. Huston]? • M. Copeland: The Senate President will assign them if they don't sign up. • C. Huston: I can send out the committee structure. I can attach the list. If the positions are not filled. • P. Ferri-Milligan: It's worked for program review and it got them people and they've showed up. **Approved unanimously** **No Abstentions**

Topic	Discussion	Action
Old Business	members. I wonder how we should differentiate which committees are regulated.	
College President's Report D. Rodriguez	• No report.	
Committees		
a. Ed. Policy Vacant	• No report	
b. Personnel Policy J. Notarangelo	• No report • However, J. Notarangelo will make a presentation on the 15th on the online teaching certificate that was approved last Spring. He will get the info to C. Huston. He will give a brief report and remind everyone what we agreed to beta test. Most likely asking body to approve implementation of online teaching certificate beginning Spring for all new online faculty.	
c. Student Services A. Aguilar-Kitibutr	• No report	
d. Career/Tech S. Meyer	• Small workforce round 2 and 3 were allocated. Everyone got an email from A. Maniaol for who won the awards in the amount allocated. • Email S. Meyer if you have questions.	
e. Equity/Diversity K. Melancon	• No report	
f. Elections J. Demsky	• No report	
g. Curriculum M. Copeland	• No report	
h. Program Review P. Ferri-Milligan	• We are ranking faculty and equipment this Friday at Program Review. Two weeks later we will rank classified and budget. • I will bring rankings to us and bring back to the campus.	
i. Accreditation & SLOs C. Huston	• No report	

Topic	Discussion	Action
j. Professional Development R. Hamdy	• I am going through the flex reports that the committee approved approved. They're starting to get some activity on that. • Submit your activity early and often!	
Additional Reports		

a. SBCCD-CTA
A. Avelar
[S. Lillard- proxy]
	• If you've been coming to lunches and/or heard A. Avelar's reports, there is a lot going through negotiations right now. Even though there are only a few articles open in the contracts, there are 20 topics or so that they are covering right now. It is unprecedented.
	  o The one on everyone's mind is wages. So that article is open. The District is doing a compensation study district-wide for all employees. They say that there should be results by December or so. The District said that the consultant is mostly done with the report for faculty; it is much more difficult for staff. They are compiling their information. The union already did their own study as well. A lot of the work was done by T. Philips from Crafton and A. Avelar from Valley.
	    • We found that we are below the median. Here is what we will do that is different from the way it's been handled in the past. Our plan is to disseminate that research to all of you, so that you can see by column, by row, all the comparisons to our 7 comparison colleges. It is publicly available, we just compiled it in a nice, neat format.
	    • They could disseminate it to faculty as early as next week. Everything is documented and we note where we got it. Our numbers are solid. There is no disputing their validity. Watch for that in the next week or two. It's interesting.
	• We are also looking for one more faculty to serve on the Health Benefits committee as a CTA appointee. We have one faculty from here and one from Crafton. The person on that committee is a part of the group that looks at the benefit packages and plans. You look at what is in the Kaiser plan, Blue plan, whatever that may be. This will be presented to District. We just look at bottom dollar. The work of each plan is done by the	

Topic	Discussion	Action
	committee. They will look into the health vendors, so it will be a lot of work, but it is really important work because we do not know what is happing with the Affordable Care Act (ACA). ○ Email S. Lillard if you are interested in being on that committee. • The committee meets on Friday afternoons; check with C. Elmore for details.	

b. District Assembly
 C. Huston
	• Meets next Tuesday.
	   ○ One item on then agenda is what to do with J. Gilbert. He is the president of District Assembly, but he is not currently assigned to the committee because he is not a manager representative. He is on a MOU from faculty. Is he faculty? Is he management? We need to discuss this.
	   ○ J. Torres is doing a couple of presentations to District Assembly that he will bring to us on November 15th. One is a response to the Title IX request we made that they disseminate information better and onboard faculty with that information.
	   ○ I am going to start to draft faculty to District Assembly. She is waiting for dust to settle with all of the interims. They only meet 4 times per year.	

8. Announcements	• D. Fozouni: Last week we wrapped up the third annual horror film festival. It spanned four Thursdays in the month of October. A lot of people come together to make this happen- administration, and staff helped, but the backbone of the festival is the faculty. I want to acknowledge those who helped.
	   ○ Invasion of the Body Snatchers: J. Joshua, A. Blackship, M. King
	   ○ The Thing: M. Slusser, T. Heibel, C. Luke
	   ○ The Fly: D. Burns-Peters, J. Demsky, J. Lamore
	   ○ Dawn of the Dead- L. Angle, C. Luke, D. Fozouni
	     ■ This takes a lot of work and effort. You have to watch the movie a couple times, come up with questions, and come here to watch the movie and discsus. I wanted to thank all of faculty who participated. [applause]
	 • D. Burns-Peters: It was something that came up in the first Senate meeting- talking about food pantry interest. I've been	

Topic	Discussion	Action
8. Announcements	following what is happening with Student Services. There will be a soft opening for a food pantry for our students on November 16th. They will also have toiletries available for our students. There will be a fair that day as well including programs such as Cal Fresh. ○ You can contact A. Moody with questions. ○ The ASG is holding a food drive as well. Donations will go to the pantry. ○ We are partnering with Community Action Partnership to pick up the food. • J. Murillo: Can we all include that in our program review and needs request? When is the meeting? ○ B. Tasaka: The next meeting should be on Friday. I can deliver more solid information after that. ○ C. Huston: What kind of food are they asking for? ○ B. Tasaka: Anything nonperishable as well as can openers. ○ A. Jennings: I've heard many nonprofits are looking for peanut butter because of its nutritional value. ○ B. Tasaka: I can update you at the next meeting. I think the interest is in getting it open and determining what policies will be in place. Then we can look to expand resources. In talking with A. Moody, the hope is to bring those resources in a fair-style setting at least once a semester in the future. ▪ **Update: The soft opening of the Valley 360 Resource Center will be Tuesday, November 14, from 1:00 – 3:00 p.m.**	
9. Public Comments	None	
10. Adjournment		4:04 p.m.

SBVC ACADEMIC SENATE
Location Library Viewing Room
3:00 PM – November 1, 2017

1. Call to Order: Roll Call (sign in)		3:00 pm
2. Approval of Minutes from 10/18/17		
3. Senate President's Verbal and Written Report		3:05 pm
4. New Business		
a. Academic Senate President Election Results	J. Demsky	3:10 pm
b. ~~EDCT Reorg~~	~~R. Galope~~	3:15 pm
c. ASCCC Resolutions		3:35 pm
5. Old Business		
a. Committee Structure		3:45 pm
6. College President's Report	D. Rodriguez	4:05 pm
7. Committees		4:15 pm
a. Ed. Policy	Vacant	
b. Personnel Policy	J. Notarangelo	
c. Student Services	A. Aguilar-Kitibutr	
d. Career/Tech	S. Meyer	
e. Equity/Diversity	Vacant	
f. Elections	J. Demsky	
g. Curriculum	M. Copeland	
h. Program Review	P. Ferri-Milligan	
i. Accreditation & SLOs	C. Huston	
j. Professional Development	R. Hamdy	
8. Additional Reports		
a. SBCCD-CTA	A. Avelar	
b. District Assembly	J. Gilbert	
9. Announcements		4:25 pm
10. Public Comments		
11. Adjournment		4:30 pm

Academic Senate
Sign-In Sheet
November 1, 2017

	SENATOR	INITIAL
A	Aguilar-Kitibutr, Ailsa	*(initialed)*
	Avelar, Amy	
B	Barnett, Kellie	
	Beebe, Yvonne	*(initialed)*
	Burnham, Lorrie	
	Burns-Peters, Davena	*(initialed)*
C	Calderon, Colleen	
	Copeland, Mary	
D	Demsky, Jeffrey	*(initialed)*
F	Ferri-Milligan, Paula	*(initialed)*
	Fozouni, Daihim	*(initialed)*
G	Gilbert, Jeremiah	
H	Huston, Celia	
J	Jennings, Amy	*(initialed)*
	Jones, Carol	
	Jones, EJ	
	Jones, Patricia	*(initialed)*
K	Kafela, Kathy	
L	Lopez, Leonard	
M	Massad, Sana	
	Melancon, Kenny	*(initialed)*
	Mestas, Marie	*(initialed)*
	Meyer, Stacy	*(initialed)*
	Moeung, Botra	
	Murillo, Joan	*(initialed)*

N	Notarangelo, Joseph	*(initialed)*
R	Rosales, David	
S	Slusser, Michael	*(initialed)*
	Smith, David	*(initialed)*
T	Tasaka, Bethany	*(initialed)*
V	Vasquez, Mary Lou	
	Vasquez, Tatiana	
W	Worsley, Margaret	*(initialed)*

FREQUENT VISITORS	
Briggs, Stephanie	
Hamdy, Rania	*(initialed)*
Rodriguez, Diana	
Smith, James	
Thayer, Scott	
Weiss, Kay	

VISITORS (Print Name)	INITIAL
Dikson Lee	D.C.
Barbara Nichols	BN
Charles Kelly	CK

See back if more sign-in space is needed

SBVC Academic Senate President's Report
11/1/2017

Non-Credit Coordinator: Faculty interested in serving as Non-Credit Coordinator for Spring 2018 should email a letter of intent outlining their interest and qualifications to me by 12 noon on Tuesday, November 13, 2017. Non-Credit Coordinator comes with .50 reassign time. A detailed description of the position is available on the hand out and will be sent out via email.

ZTCD: The grant provides funding for several faculty positions with reassign time. ZTCD Coordinator (.40 reassign), ZTCD Counselor (.40 reassign), ZTCD Librarian (.20 reassign), ZTCD Instructional Designer (.20 reassign). The funding period for these positions is funding period is from January 2018-December 2018. A detailed description of these positions is available on the hand out and will be sent out via email. Interested faculty should email a letter of intent outlining their interest and qualifications to me by 12 noon on Tuesday, November 13, 2017.

VPI Search: VPI finalists will address the Academic Senate at our Wednesday, November 29, 2017 meeting from 3:00-4:30 pm. The meeting will be held in ART 144 to accommodate greater attendance.

Guided Pathways: The CCC Guided Pathways Workshop on 10/20/17 went over how to complete the self-assessment tool for Guided Pathways. The self-assessment must be completed by 12/23/17 in order to be eligible to apply. There will be an opportunity for faculty input into the self-assessment on 11/8/2017 from 3-4:30 in the library (room TBD). The first Guided Pathways multi-year work plan will be due by March 30, 2018.

Common Assessment: ASCCC President Julie Bruno announced via email that "On October 24, the Chancellor's Office issued a memo communicating the results of an external project review of the initiative and Chancellor Oakley's decision to terminate CCCAssess and halt the completion of common assessment tests in mathematics, English, and English as a Second Language. The termination of CCCAssess raises many questions that will need to be answered in the coming months to ensure that our colleges are able to serve the assessment and placement needs of all students"

Student Conduct Hearings: Ray Carlos, Director of Student Life is in need of faculty volunteers to serve on Student Conduct Hearings.

Ed Policy: Until such time as a new Ed Policy chair can be identified Ed Policies will be placed at the bottom of our agenda for first and second readings. Please review the Ed Policies and notify me if you'd like to suggest any policy changes. Board Policies and Administrative Procedures can be found on the District website at http://www.sbccd.org/Board_of_Trustees/Policies_,-a-,_Procedures

Save the Date

Fall Curriculum Regional Meeting South, 11/18/17, Long Beach City College
2017 Fall Plenary, Nov 2-4, 2017, Irvine: Mary
Accreditation Institute, February 23-24, 2018, Garden Grove
2018 Spring Plenary, April 12-14, 2018, San Mateo
CTE Institute, May 4-5, 2018, Southern California
Faculty Leadership Institute, June 14-16, 2018
Curriculum Institutes, July 11-14, 2018 Southern California

Policies and Procedures Review

Policies & Procedures for 1st Read in District Assembly
BP 3915 Printing
AP 3915 Printing
AP 7380 Retiree Health Benefits: Academic Employees

Policies & Procedures for 2nd Read in District Assembly Upon approval these will be forwarded to the Board.
BP 3226 Awards
BP 5075 Course Adds, Drops, and Withdrawals
AP 7100 Commitment to Diversity
BP 7100 Commitment to Diversity
BP 7120 Recruitment and Hiring
BP 7130 Compensation
AP 7213 Part Time Faculty: Benefits
AP 7240 Confidential Employees
AP 7365 Discipline and Dismissal - Classified Employees
AP 7385 Salary Deductions

Policies & Procedures (Academic & Professional) 2nd Reading– On Hold
AP 4060 Delineation of Functions Agreements
BP 4060 Delineation of Functions Agreements
AP 4070 Course Auditing and Auditing Fees
BP 4070 Course Auditing and Auditing Fees
AP 4101 Independent Study
BP 4101 Independent Study
AP 4102 Career and Technical Education Programs
BP 4102 Career and Technical Education Programs
AP 4103 Work Experience
AP 4110 Honorary Degrees
AP 4227 Repeatable Courses
AP 4228 Course Repetition - Significant Lapse of Time
AP 4229 Course Repetition - Variable Units
AP 4240 Academic Renewal
BP 4103 Work Experience
BP 4110 Honorary Degrees
BP 4240 Academic Renewal
AP 5040 Student Records, Directory Information, and Privacy
AP 5150 Extended Opportunity Programs and Services
BP 5040 Student Records, Directory Information, and Privacy
BP 5150 Extended Opportunity Programs and Services

San Bernardino Valley College - Zero Textbook Cost Degree (ZTCD) Grant

SBVC is planning to implement a zero-textbook cost Associate of Arts degree in Liberal Arts and Social Science emphasis. The implementation and funding period is from January 2018-December 2018. The goal is to establish ZTCD cohorts; one 40 student cohort for the fall 2018 semester and a second 40 student cohort for spring 2019. Both cohorts will be guaranteed a zero-textbook cost AA in Liberal Arts with a Social Science emphasis pursuant of guidelines developed by the SBVC degree implementation team and collegial consultation. To implement this zero-textbook cost degree and institutionalize it past the funding period, four temporary faculty ZTCD positions will exist during the period from January 2018 to December 2018. Future funding for these positions is dependent on the success of this program and available college funding sources or other grant awards

ZTCD Coordinator

This position has .40 release time in spring 2018, .40 release time in fall 2018, and $1500 summer stipend ($49 non-instructional hourly rate). The ZTCD Coordinator will work with the ZTCD implementation team, and existing OER stakeholders; including the AB 798 Textbook Affordability Campus Coordinator, OER Ad Hoc Committee, Professional Development Coordinator, Office of Research, Planning and Institutional Effectiveness, and collegial consultation committees, among others, to fulfill the grant objectives and workplan activities. This includes the coordination of faculty teaching ZTC classes, development of guidelines and degree pathway, outreach, recruitment of student cohorts, and the tracking of success and textbook cost savings data for student cohorts.

ZTCD Counselor

This position has .40 release time in spring 2018, .40 release time in fall 2018, and $1500 summer stipend ($49 non-instructional hourly rate). The ZTCD Counselor is part of the ZTCD implementation team and will work with existing OER stakeholders to fulfill the grant objectives and workplan activities. This includes the coordination of outreach and student cohorts, participation in the development of guidelines and degree pathway, track student progress, and meet with students regularly to facilitate registration and matriculation process, and student success.

ZTCD Librarian

This position has .20 release time in spring 2018, and .20 release time in fall 2018. The ZTCD Librarian is part of the ZTCD implementation team and will work with existing OER stakeholders to fulfill the grant objectives and workplan activities. This includes assisting faculty with the curation of zero textbook cost instructional materials, take part in the maintenance of the college OER website, and help facilitate communication between faculty and the DSPS office to ensure OER materials are ADA compliant.

ZTCD Instructional Designer

This position has .20 release time in spring 2018, and .20 release time in fall 2018. The ZTCD Instructional Designer is part of the ZTCD implementation team and will work with existing OER stakeholders to fulfill the grant objectives and workplan activities. This includes assisting faculty in the best practices of OER curriculum design and delivery to students, including ADA compliance. The ZTCD Instructional Designer will research best practices and develop a SBVC Instructional Design OER handbook for faculty use.

All positions will attend OER and ZTCD conferences, and meetings when appropriate.

These positions are contingent on the execution of the grant contract by the SBCCD district and approval from the CTA per the Grant MOU (April 2017). This grant will be managed by the Dean of Academic Success & Learning Services, and report to the Vice President of Instruction.
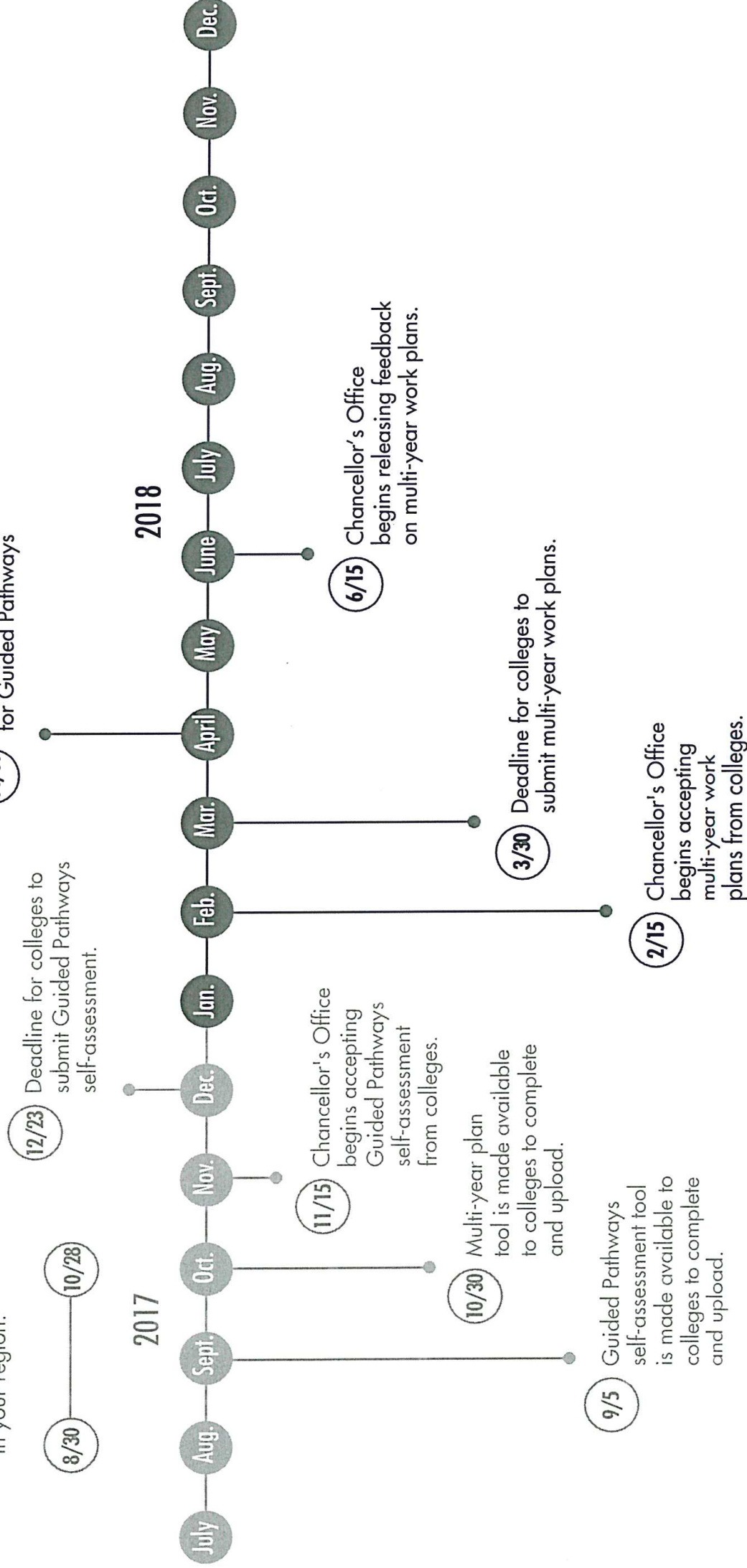
Current Resolutions @ Fall Plenary

*2.01 F17   Request Accrediting Commission for Community and Junior Colleges (ACCJC) to Readdress Bachelor Degree Program Requirements

*3.01 F17   Support for DACA Students

*4.01 F17   Support Students Transferring to UC, CSU, and Private and Out-of-State Institutions

*7.02 F17   Identify and Remove Barriers to Offering Noncredit Distance Education Courses

*7.03 F17   Evaluation and Certification of Coursework from Home Schools

*7.04 F17   Internship Opportunities for Students Enrolled in Noncredit Courses and Programs
*7.05 F17   Student Accountability Model Codes - CB09 Revision

*9.01 F17   College Autonomy and Faculty Purview for Determining Meta Majors or Areas of Focus

*10.02 F17   Dialog and Collaboration on Apprenticeship Faculty Minimum Qualifications

*13.01 F17   Recognition of Course Sections with Low-Cost Text Options

*14.01 F17   Allow Students to Repeat Substandard Grades at Other Regionally Accredited Institutions

*15.01 F17   Aligning Transfer Pathways for the California State University and University of California Systems

*15.01.01   F17   Amend Resolution 15.01

*17.01 F17   Faculty Involvement in Scheduling of Courses

*17.02 F17   Local Academic Senate Role in Developing and Implementing Guided Pathways Frameworks
*17.03 F17   Application of Faculty Policies to Apprenticeship Instructors

*17.04 F17   Local Senate Purview Over Placement of Apprenticeship Courses Within Disciplines

*17.05 F17   Support for Academic Senate Faculty Leadership Training

CALIFORNIA COMMUNITY COLLEGES GUIDED PATHWAYS

Timeline for Awards

2017

8/30 Register for and attend a required Institutional Effectiveness Partnership Initiative (IEPI) workshop in your region.

9/5 Guided Pathways self-assessment tool is made available to colleges to complete and upload.

10/30 Multi-year plan tool is made available to colleges to complete and upload.

11/15 Chancellor's Office begins accepting Guided Pathways self-assessment from colleges.

12/23 Deadline for colleges to submit Guided Pathways self-assessment.

2018

04/30 Funding allocations for Guided Pathways

2/15 Chancellor's Office begins accepting multi-year work plans from colleges.

3/30 Deadline for colleges to submit multi-year work plans.

6/15 Chancellor's Office begins releasing feedback on multi-year work plans.

Timeline months: July, Aug., Sept., Oct., Nov., Dec., Jan., Feb., Mar., April, May, June, July, Aug., Sept., Oct., Nov., Dec.