



SBVC ACADEMIC SENATE

Agenda
Wednesday, April 18, 2018

3:00-4:30 PM AD/SS 207

- 1. **Call to Order and Roll Call (Sign-In)** 3:00 pm
- 2. **Public Comments** 3:05 pm
- 3. **Senate President's Report** 3:10 pm
- 4. **Committee Reports** 3:15 pm
 - a. Ed. Policy -
 - b. Personnel Policy – Joe Notarangelo
 - c. Student Services – Ailsa Aguilar-Kitibutr
 - d. Career/Tech - Stacy Meyer
 - e. Equity/Diversity – Kenny Melancon
 - f. Elections – Margaret Worsley
 - g. Curriculum – Mary Copeland
 - h. Program Review – Paula Ferri-Milligan
 - i. Accreditation & SLOs – Celia Huston
 - j. Professional Development – Rania Handy
- 5. **Additional Reports** 3:20 pm
 - a. SBCCD-CTA – Amy Avelar
 - b. District Assembly
- 6. **Consent Agenda** 3:25 pm
 - a. Minutes 4/4/18
- 7. **Old Business** 3:30 pm
 - a. ASCCC Spring Plenary Report
- 8. **New Business** 3:35 pm
 - a. ZTC – J. Berjke
 - b. Limit on Online Instruction
 - c. FCC Auction Funds Proceeds
 - d. Faculty Chairs – Program Review, Honors
- 9. **SBVC President's Report** 4:20 pm
- 10. **Announcements** 4:25 pm
- 11. **Adjournment** 4:30 pm

Commonly known as the "Ten Plus One," (as articulated in Title 5 of the Administrative Code of California, Sections 53200) the following define "Academic and Professional matters."

<ul style="list-style-type: none"> 1. Curriculum including establishing prerequisites and places courses within disciplines 2. Degree and certificate requirements 3. Grading policies 4. Educational program development 5. Standards or policies regarding student preparation and success 6. District and college governance structures, as related to faculty roles 	<ul style="list-style-type: none"> 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports 8. Policies for faculty professional development activities 9. Processes for program review 10. Processes for institutional planning and budget development 11. Other academic and professional matters as mutually agreed upon between the governing board and the senate
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Academic Senate Meeting Dates Spring 2018: 1/17/18, 2/7/18, 2/21/18, 3/7/18, 3/21/18, 4/4/18, 4/18/18, 5/2/18, 5/16/18

Academic Senate Sign-In Sheet April 18, 2018

	SENATOR	INITIAL
A	Aguilar-Kitibutr, Ailsa [Michelle Tinoco, proxy]	
	Avelar, Amy	
B	Barnett, Kellie	
	Beebe, Yvonne	
	Burnham, Lorrie [Rania Hamdy, proxy]	
	Burns-Peters, Davena	
C	Calderon, Colleen	
	Copeland, Mary	
D	Demsky, Jeffrey	
F	Ferri-Milligan, Paula	
	Fozouni, Daihim	
G	Gilbert, Jeremiah [Vicente Avarez, proxy]	
H	Huston, Celia	
J	Jennings, Amy	
	Jones, Carol	
	Jones, EJ	
	Jones, Patricia	
K	Kafela, Kathy	
L	Lopez, Leonard	
M	Massad, Sana	
	Melancon, Kenny	
	Mestas, Marie [Patti Wall, proxy]	

	Meyer, Stacy	
	Moeung, Botra	
	Murillo, Joan [Todd Heibel, proxy]	
N	Notarangelo, Joseph	
R	Rosales, David	
S	Slusser, Michael	
	Smith, David	
T	Tasaka, Bethany	
V	Vasquez, Mary Lou	
	Vasquez, Tatiana [Soha Sobhanian, proxy]	
W	Worsley, Margaret	

FREQUENT VISITORS	
Briggs, Stephanie	
Quach, Patty	
Rodriguez, Diana	
Thayer, Scott	
Torres, Jose	
Weiss, Kay	

VISITORS (Print Name)	INITIAL
Andreea Hecht	
Fernando	

See back if more sign-in space is needed



SBVC ACADEMIC SENATE
President's Report
Wednesday, April 18, 2018

Congratulations to Dr. John Stankas who was elected President of the Academic Senate of California Community Colleges at the Spring Plenary session.

Be on the lookout for the **District Employee Climate Survey**. District offices are collecting data to help examine how well we are providing services to employees district wide. The survey takes approximately 15 minutes to complete. All of your responses are anonymous and answering each question is optional

Guided Pathways: There will be a Guided Pathways-Defining Meta Majors meeting on May 1, 2018 from 2:30-4:30 in AD/SS 207 and **Guided Pathways Regional Meeting:** Friday, May 11 2018 @ Pasadena City College. This ASCCC sponsored event is free and includes lunch.

Drop for Non-Payment: The District Enrollment Management Committee (DEMC) reviewed the Academic Senate recommendation for drop for non-payment as well as several other models. The committee voted for "Suspension of drop for nonpayment for students owing less than \$200. Payment plans for students owing +200, paid in full before subsequent enrollment (a balance of \$200 may be carried into the subsequent semester)"

In the News: SBVC sophomore Andrew Aguilera threw a historic no-hitter while pitching against the San Diego City College Knights on March 7, 2018. This was the first documented no hitter for SBVC since 1935, and the first ever against a collegiate opponent.

Voting is now open for Outstanding Professor. Voting concludes at 6 pm on 4/25/18.

Save the Date

- Career and Non-Credit Institute, May 3-5, 2018, Costa Mesa (Celia, Mary, Magda, Anthony, Melita)
- Guided Pathways Regional Meeting, May 11, 2018 Pasadena – Free!
- Curriculum Regional Meeting, May 19, 2018, (Cerritos) – AB705 will be a major topic
- Faculty Leadership Institute, June 14-16, 2018, San Diego (Rania)
- Curriculum Institute, July 11-14, 2018 Southern California (Leticia)

2018-2019 Meeting Dates	
August 15, 2018	January 16, 2019
August 29, 2018*	January 30, 2019*
September 5, 2018	February 6, 2019
September 19, 2018	February 20, 2019
October 3, 2018	March 6, 2019
October 17, 2018	March 20, 2019
October 31, 2018*	April 3, 2019
November 7, 2018	April 17, 2019
November 21, 2018	May 1, 2019
December 5, 2018	May 15, 2019
*5 th Wednesday for Special Topic	

Name	Requisite
BIOL-155	DEPARTMENTAL ADVISORIES: ENGL 914 and MATH 942.
	PREREQUISITE/COREQUISITE: CD 105 or CD 105H.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015
CD-111	as determined through the SBVC assessment process.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined through the SBVC
CD-114	assessment process.
	PREREQUISITES: ENGL 914 or eligibility for ENGL 015 or higher as determined by the
	SBVC assessment process and MATH 090 or eligibility for MATH 095 or higher as
CHEM-101	determined by the SBVC assessment process.
CHEM-105	PREREQUISITES: ENGL 914 and MATH 090.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by the SBVC
CHEM-110	assessment process.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined through the SBVC
ENGL-015	assessment process.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by the SBVC
ENGL-022	assessment process.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by SBVC assessment
ENGL-032	process.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by SBVC assessment
ENGL-055	process.
ENGL-061	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by the SBVC
ENGL-063	assessment process.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by SBVC assessment
ENGL-065	process.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by SBVC assessment
ENGL-070	process.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by SBVC assessment
ENGL-075	process.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by SBVC assessment
ENGL-077	process.
	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined through the SBVC
ENGL-125	assessment process.
	PREREQUISITES: ENGL 914 or eligibility for ENGL 015 as
	determined through the SBVC assessment process and MATH 942
	or eligibility for MATH 952 as determined by the SBVC
GEOL-101	assessment process.
HVAC/R-057C	DEPARTMENTAL ADVISORY: ENGL 914.
HVAC/R-060C	DEPARTMENTAL ADVISORY: ENGL 914.
HVAC/R-061C	DEPARTMENTAL ADVISORY: ENGL 914.
HVAC/R-062C	PREREQUISITES: HVAC/R 060C and HVAC/R 061C. DEPARTMENTAL ADVISORY: ENGL 914.
HVAC/R-065C	DEPARTMENTAL ADVISORY: ENGL 914.
HVAC/R-066C	DEPARTMENTAL ADVISORY: ENGL 914.
HVAC/R-067C	DEPARTMENTAL ADVISORY: ENGL 914.
HVAC/R-068C	DEPARTMENTAL ADVISORY: ENGL 914.

PS-101	PREREQUISITES: MATH 952 or eligibility for MATH 090 as determined by the SBVC assessment process and ENGL 914 or determined by the SBVC assessment process and ENGL 914 or eligibility for ENGL 015 as determined by the SBVC assessment process.
RTVF-104	PREREQUISITE: ENGL 914.
SDEV-016	PREREQUISITE: ENGL 914 or eligibility for ENGL 015 as determined by the SBVC assessment process. COREQUISITES: HIST 138 and ENGL 914.
WELD-027	PREREQUISITE: WELD 010 or WELD 012. DEPARTMENTAL ADVISORIES: TECALC 087 and ENGL 914 or eligibility for ENGL 015 as determined by the SBVC assessment process.
WELD-028	PREREQUISITE: WELD 010 or WELD 012. DEPARTMENT ADVISORIES: TECALC 087 and ENGL 914 or eligibility for ENGL 015 as determined by the SBVC assessment process.
WELD-047	PREREQUISITE: WELD 046. DEPARTMENTAL ADVISORY: ENGL 914 or eligibility for ENGL 015 as determined by the SBVC assessment process.
WELD-066	PREREQUISITE: WELD 045. DEPARTMENTAL ADVISORY: ENGL 914 or eligibility for ENGL 015 as determined by the SBVC process.



Proposal for Allotment of \$76 Million in FCC Auction Proceeds Second Read for Final Approval

Guiding Principles

1	KVCR		
2	Mandated Transition & Modernization	\$ 16,000,000	2,3,8,9
3	Operations Deficit for Three Years (2017-18, 2018-19, 2019-20)	5,000,000	2,5,9
4	Media Academy Start Up	2,000,000	1,2,8,9
5	KVCR Endowment	30,000,000	1,2,5,8,9,10
6	TOTAL KVCR (<i>Amounts not expended as allotted will be added to KVCR Endowment.</i>)	\$ 53,000,000	
7	COLLEGES		
8	SBVC (69.71%)†	\$ 6,971,000	
9	CHC (30.29%)†	3,029,000	
10	Reserve for “Promise Program”	10,000,000	
11	TOTAL COLLEGES*	\$ 20,000,000	1,2,7,9
12	DISTRICT SUPPORT SERVICES	\$ 1,000,000	1,2,7,9
13	ESTIMATED AUCTION EXPENSE REIMBURSEMENT TO GENERAL FUND	\$ 2,000,000	1,2,4,6,9
14	TOTAL ALLOCATION PROPOSED	\$ 76,000,000	
15	ORIGINAL PROPOSAL	\$57,000,000	
16	ADDITIONAL ALLOCATION PROPOSED**	\$19,000,000	

†Percentage distribution based on Resource Allocation Model (www.sbccd.org/bfs/2017-18budget, page 8) and proposed by District Budget Committee.

*Colleges also received \$20 million in early 2018 as an investment in the Pension Rate Stabilization Trust (STRS/PERS) per FCC Guiding Principles 1,2,6,8,9,10,11, and 12.

**Funds come from the \$80 million approved by the Board on December 14, 2017

Proposal for Allotment of \$57 Million in FCC Auction Proceeds

Guiding Principles

1	KVCR		
2	Mandated Transition & Modernization	\$ 16,000,000	2,3,8,9
3	Operations Deficit for Three Years (2017-18, 2018-19, 2019-20)	5,000,000	2,5,9
4	Media Academy Start Up	2,000,000	1,2,8,9
5	KVCR Endowment	21,000,000	1,2,5,8,9,10
6	TOTAL KVCR	\$ 44,000,000	
7	COLLEGES		
8	SBVC (69.71%)†	\$ 6,971,000	
9	CHC (30.29%)†	3,029,000	
10	TOTAL COLLEGES*	\$ 10,000,000	1,2,7,9
11	DISTRICT SUPPORT SERVICES	\$ 1,000,000	1,2,7,9
12	ESTIMATED AUCTION EXPENSE REIMBURSEMENT TO GENERAL FUND	\$ 2,000,000	1,2,4,6,9
13	TOTAL ALLOCATION PROPOSED	\$ 57,000,000	

†Percentage distribution based on Resource Allocation Model (www.sbccd.org/bfs/2017-18budget, page 8) and proposed by District Budget Committee.

*Colleges also received \$20 million in early 2018 as an investment in the Pension Rate Stabilization Trust (STRS/PERS) per FCC Guiding Principles 1,2,6,8,9,10,11, and 12.

Guiding Principles for the FCC Auction Proceeds Strategic Financial Plan

Overarching

1. Our students are our core mission and we will focus our resources on their success.
2. All FCC auction proceeds activity shall be transparent.

One-Time Expenditures

3. SBCCD will use the proceeds as a one-time investment in KVCR for the mandatory transition costs from UHF to VHF over-the-air and current broadcast standards.
4. SBCCD will be reimbursed for all costs related to the FCC auction.
5. One-time fund proceeds should help KVCR reach financial sustainability within a specified, board-approved timeframe.
6. The district unrestricted general fund balance shall be restored to a range of 12-15%.
7. With the exception of items 3-6 above, one-time expenditures shall support the approved program review, and educational and facilities master plans.

Principal Investment

8. Proceeds shall be invested in a manner that serves SBCCD for years to come.
9. Principal amount shall not be used as a resource for ongoing expenditures unless approved by the Board of Trustees.
10. Investments should include real estate and a diversified portfolio.

Revenue Generated from Investments

11. Revenue generated from the investment of proceeds shall help SBCCD meet its strategic goals as established in the comprehensive master plan.
12. Annual revenue amount shall be subject to annual allocation and follow existing collegial consultation and established budget processes.

Memorandum

To: Dr. Celia J. Houston

From: Anthony S. Blacksher

Date: April 10, 2018

Subject: Honors Program Coordinator Position

Please receive this memorandum as a request that I might be considered for the position of Honors Program Coordinator. As the Honors Program serves an important function in preparing students for the challenges of rigorous intellectual work, I believe that I am capable in helping them achieve success by assisting the program with the organizational, communication, and procedural demands required of an Honors Program Coordinator. Furthermore, I look forward to working with faculty and staff who share my enthusiasm in helping students identify and accomplish goals of great scholastic achievement.

Entering my third year as an instructor of sociology at San Bernardino Valley College, I am confident that I have demonstrated the capacity to effectively perform the duties and tasks required of this position. As listed in the description for the position of Honors Program Coordinator, please find my responses as evidence for my qualifications.

- 1) Whereas the Honors Program Coordinator is expected to provide guidance and orientation to Honors faculty and work with faculty department chairs to insure the quality and commitment of honors faculty and (11) attend relevant meetings of college groups and committees (department meetings, chair meetings, Curriculum Committee, etc.) for recruitment or curricular matters:
 - I have great working relationships with over half of the faculty teaching honors courses across a variety of disciplines and subject areas. Furthermore, in my work on the Arts, Lectures, & Diversity committee and sub-committee, I have helped the committee chair communicate policies related to funding and requesting speakers to faculty members, both in large meetings and by working directly with individuals. As these qualities stem from my desire to create and implement shared visions of success for our college, I look forward to applying this same process more directly to the Honors Program.
- 2) Whereas the Honors Program Coordinator is expected to oversee honors courses, assisting discipline faculty in creation of new courses and consulting on content review of honors courses:
 - I have experience, at previous institutions, developing courses and working with department chairs to ensure that proposed courses met the UC and CSU Articulation Agreements. At San Bernardino Vally College, I am involved in changes to sociology courses by providing input to the department chair concerning SLOs, course objectives, and requirements. Also, I communicate regularly with my chair about how courses will fit into the medium and long-term goals for the department.
- 3) Whereas the Honors Program Coordinator is expected to manage the Honors Program budget and (8) order graduation medallions (or other forms of regalia accessories, if desired):
 - I have been involved in several positions where I had fiduciary responsibilities related to budget, expenses, and programming, in both long and short-term planning. This includes board membership for non-profit organizations as well as working on the Arts, Lectures, and Diversity Committee at SBVC. In coordinating the John Trudell Poetry annual Reading at SBVC, I had an important role in selecting and ordering the memorial tribute plaque given to the honored poets.
- 4) Whereas the Honors Program Coordinator is expected to coordinate recruitment of students to the honors program:
 - I have in my committee work and position as a faculty member at San Bernardino Valley College developed connections with members of campus that have allowed me to share

events, information, and opportunities to audiences campus-wide as well as to specific sub-groups on campus. More specifically, in coordinating the Battle of the Campuses Poetry Slam, I have been able to recruit a group of students with a very niche skill to represent our college.

- 5) Whereas the Honors Program Coordinator is expected to act as chair of the Honors Committee, and also (9) chair the Honors Program Scholarship committee, including raising funds for scholarship and chairing committee to consider applications for scholarship;
 - I have, in positions outside my role at SBVC, performed various executive duties related to the facilitation of meetings. Most recently, I have been a secretary on a non-profit board, where my preparation of the agenda, minutes, and financial reports were crucial for our meetings. Furthermore, I look forward to using my skills on the Honors Program Scholarship committee, where I have been involved with a community based scholarship program for nearly twenty years. As a part of this program, fundraising and reviewing applicants to receive those funds is a necessary.
- 6) Whereas the Honors Program Coordinator is expected to prepare and manage honors information in various media (update print Program brochure at least yearly, update Program web pages as needed, maintain Program Blackboard community, etc.);
 - I have, for nearly fifteen years, been responsible for managing the media content or community relations of at least one group or organization. This has included, maintaining a presence on social media sites, building and updating websites, and sending press releases. At San Bernardino Valley College, I am working to develop our departmental social media goals and strategies as well as having just recently redesigned our department informational brochure.
- 7) Whereas the Honors Program Coordinator is expected to attend meetings of relevant honors organizations, such as UCLA TAP and the Honors Transfer Council of California;
 - I look forward to attending meetings for the purpose of implementing ideas and strategies that will benefit our Honors Program. I also look forward to attending meetings with students as a recognition of the work they have done and to help them build a network that will facilitate opportunities beyond their time at SBVC.
- 10) Whereas the Honors Program Coordinator is expected to plan and organize workshops, seminars, informational sessions on topics of interest to Honors students;
 - I have at San Bernardino Valley College planned and organized several events. These include, the John Trudell Poetry Reading, Battle of the Campuses Poetry Slam, the guest lecture of Dr. Juli Grigsby. As a part of the Arts, Lectures, and Diversity committee, I have worked with countless other faculty and staff to help develop a range activities including lectures, student activities, and information sessions.

With the encouragement of the current Honors Program Coordinator, Honors Program Counselor, and numerous faculty members, I respectfully submit to you this memorandum listing some of the ways my qualifications and experience at SBVC translates into the duties of the Honors Program Coordinator. I look forward to meeting with you and the Academic Senate to convey my interest, my enthusiasm, and my desire to continue serving our students in this capacity.

Thank you,

Anthony S. Blacksher

I would like to be considered for Faculty Chair of the Program Review Committee for the upcoming term. My training and leadership experience have provided me with a global perspective and the skill set needed to efficiently and effectively maintain equity in the Program Review process.

My qualifications include the following:

Current responsibilities:

- Faculty Chair, Program Review Committee
- Oversee and Coordinate Supplemental Instruction Across the Disciplines
- District Program Review Committee

Past responsibilities include the following:

- Academic Senator, Humanities Division
- Educational Policy Chair, Academic Senate
- Basic Skills Committee Chair
- Program Review Committee Member
- Accreditation Standards Committee—Chair of Standard 2B—Student Services
- Faculty Chair, Reading Department
- Curriculum Committee Member
- Non-Credit Task Force for District Assembly
- Non-Credit Ad Hoc Committee—SBVC
- Learning Compass Advisory Committee

Thank you for your consideration.

Paula Ferri-Milligan, Ed.D.

Professor, English

Faculty Chair, Program Review Committee

Phone: 909-384-8244