



Current Status: Pending

PolicyStat ID: 4556654



Origination: 10/2007
Last Approved: 11/2014
Last Revised: 11/2014
Next Review: 6 years after approval
Owner: Human Resources Human Resources
Policy Area: Chapter 7 Human Resources
References: Legally Required

BP 7400 Travel

(Replaces current SBCCD BP 7400)

The Chancellor is authorized to attend conferences, meetings and other activities that are appropriate to the functions of the District.

The Chancellor shall establish procedures regarding the attendance of other employees at conferences, meetings, or activities. The procedures shall include authorized expenses, advance of funds, and reimbursement.

All travel outside the state of California and with expenses over \$1,000 must be approved in advance by the Board.

Reference:

Education Code Section 87032; [Government Code Section 11139.8](#)

Attachments:

- [BP 2735 Board Member Travel.docx](#)
- [BP 7400 Travel- Comments](#)
- [BP 7400 Travel- Legal Citations](#)
- [SBCCD - Overview for Legal Update 31 Final Version.docx](#)

Approval Signatures

Step Description	Approver	Date
Chapter owners are notified	Kristina Hannon	pending

Edited by Nikac, Stacey: Administrator

2/2/2018, 3:16PM EST

Updated per Legal Update #31