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Owner: Academic Senates Academic Senates:
Policy Area: Chapter 4 Academic Affairs
References:

AP 4102 Career and Technical Education Programs

(Replaces current SBCCD AP 4104)

Each career/technical program in the District shall appoint career/technical education advisory committees to develop recommendations for the career/technical education programs and to serve as a liaison between the District and its business/industry community partners.

Each career/technical program shall develop appropriate entrance requirements and discipline- specific competencies that students should master by the time they complete the program. The documentation of these competencies may be demonstrated by program-determined measures, local public agency examinations, national program examinations, success at transfer institutions, and/or employer surveys.

- *Written procedures mandated by The Federal Education Department General Administrative Regulations 2nd Edition.*

Consistent with federal regulations pertaining to federal financial aid eligibility, the Vice President of Instruction will ensure that the District complies with the United States Department of Education's disclosure requirements for each of the District's gainful employment programs, by disclosing federally-mandated information about the programs to prospective students. The District shall make the required disclosures available to prospective students in promotional materials and on its website.

The Vice President of Instruction shall establish procedures to ensure that the District meets these reporting requirements whenever the District intends to add a new gainful employment program.

References:

Title 5, Sections 55600 et seq.

2 Code of Federal Regulations Part 200 (The Federal Education Department General Administrative Regulations, 2nd Edition);

34 Code of Federal Regulations Part 600 (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended); 34 C.F.R. Part 600.

ACCJC Accreditation Standard II.A.14

Attachments:

[AP 4102 Career and Technical Education Programs - Comments](#)

Approval Signatures

| Step Description | Approver | Date |
|-----------------------------|------------------------|---------|
| Chapter owners are notified | Mark McConnell | pending |
| Chapter owners are notified | Celia Huston: Approver | pending |

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