

**SBVC ACADEMIC SENATE
Minutes**

AD/SS 207 3:00 PM – DATE: 9.6.17

Topic	Discussion	Action
Call to Order		Called to order at 3:05 p.m.
Approval of Minutes from August 16, 2017		<p>Motion on Minutes of 8/16/17 1st: D. Smith 2nd: J. Murillo</p> <p>Amendments: spelling of Lorrie Burnham's name Approved: unanimously in voice vote Abstentions: Y. Beebe; J. Demsky</p>
President's Verbal/Written Report	<p>*See attachment to these minutes for a copy of the president's written report. The president or other senators made additional comments about the following items:</p> <ul style="list-style-type: none"> • C. Huston went to the Board of Trustees study session to discuss the draft of the 2017/2018 budget (see handout). Valley will end the academic year with a positive balance. J. Torres is here and he may answer questions if time permits. ○ R. Galope spoke to the board during the budget presentation: he clearly stated that EDTC does not write curriculum and does not offer noncredit classes. C. Huston wants the Senate to know it was spoken by EDCT to our Board that is our job to write curriculum and schedule classes. <ul style="list-style-type: none"> ▪ M. Copeland: As Curriculum chair, she would like it to be known that, although [EDTC] say[s] this aloud, privately it is discussed very differently. ▪ C. Huston: At least we have this recorded. She spoke with President Rodriguez about this, and the scheduling and hiring of instructors will be done through our campus. ○ The Board of Trustees discussed EDTC and KVCR: they are not assessed for District services. The Board knows that they need to assess those services for the future. ○ C. Huston distributed handouts of the campus committee structure. We will open this during the semester. The District 	

Topic	Discussion	Action
<p style="text-align: center;">President's Verbal/Written Report</p>	<p>committee structure will be discussed</p> <ul style="list-style-type: none"> ▪ Share these committee descriptions with your colleagues or in meetings. We want to discuss whether these descriptions are current or if there is overlap- do we need to consider restructuring the committees (either adding or deleting). ○ Guided Pathways: SBCCD will send a team to the Guided Pathways workshop. Last year, this came around, but it required a quick turnaround. There is a section designated in the Guided Pathways application for the Academic Senate to respond regarding faculty support, but because of the quick turnaround our response was very neutral. Given what we know now, it sounds like a good idea but we need to study more. This year we have more time. C. Huston would like to hear from anyone who would like to follow this project, gather information, and bring it back to the Senate. <ul style="list-style-type: none"> ▪ J. Murillo: I do not think that a committee met yet. ▪ C. Huston: There is no official Guided Pathways committee. ▪ J. Murillo: There was discussion surrounding a dual enrollment and concurrent enrollment. ▪ C. Huston: It was talked about in conjunction with dual enrollment. Diesel discussed it in Tech. If we are going to apply, there is a place for the Senate to support it. It will be due later this semester, around November, so I would like more information. ○ DACA: there is a great deal of information about DACA right now. The attached handout has the statement from our District Chancellor and our President, as well as a list of other organizations that made formal statements about DACA, such as the Faculty Association of California Community Colleges, the Academic State Senate of the Community Colleges, California Community College League, and the Library Association. Emails with this information have gone out widely. Please pull this information for your students. <ul style="list-style-type: none"> ▪ It was brought to C. Huston's attention that the Academic Senate would like to make a resolution about DACA. J. Murillo and A. Jennings said they would work together to write a statement for the Senate. There is language on the Academic 	

Topic	Discussion	Action
<p style="text-align: center;">President's Verbal/Written Report</p>	<p>Senate guidelines.</p> <ul style="list-style-type: none"> ▪ R. Hamdy and A. Jennings: The Chancellor and President already put out a letter; is that sufficient? ▪ C. Huston: The Senate can direct me to go to the Board of Trustees meeting next week and state that we support the statement made by the Chancellor, the presidents of the two colleges, and the District. <ul style="list-style-type: none"> ○ Noncredit: The Executive Committee made a unanimous appointment of J. Gilbert, who was willing to take on the noncredit coordinator position for the rest of [the fall 2017] semester. This was already discussed with and approved by President Rodriguez. ○ District Assembly: We need faculty representatives for District Assembly. District Assembly is very similar to College Council. They only meet eight times per year; one meeting already passed, so there are only seven meetings for the rest of the academic year. <ul style="list-style-type: none"> ▪ District Assembly works on educational policies and procedures, and different things that rise up from the District level and the college level. <ul style="list-style-type: none"> • R. Hamdy: Does this person need to come from the Senate? • C. Huston: No, it can be anyone not only a Senator. This is a good position for someone who is interested in advancement in rank. There is a category of service to the campus community, and this would be a good way to get that on your resume. • D. Smith: When are the meetings? • C. Huston: They are on the first Tuesday of each month from 3:00 – 4:30 p.m. in the Board Room. They are “dark” in the summer and January. They meet September – December, and February – May. ○ Strong Workforce Applications: An email was sent by Albert last week regarding the Strong Workforce applications. The second-round applications are due on September 15, 2017. <ul style="list-style-type: none"> ▪ S. Briggs: There is a meeting at UC Riverside on Friday, September 8, 2017. ▪ C. Huston: This is a regional meeting that will discuss shared money. This application is for the campus where all of the money stays with us if we want to expand programs such as our Library Technology Program. We need to write a grant. ▪ S. Briggs: The one at UC Riverside will be good if you are 	<p>Motion that the C. Huston support the statement from the President Rodriguez, et al. on behalf of the Academic Senate.</p> <p>1st: J. Murillo 2nd: Y. Beebe</p> <p>Approved unanimously. No abstentions. C. Huston will state this at the next Board of Trustees meeting.</p>

Topic	Discussion	Action
President's Verbal/Written Report	interested. They need faculty to attend.	
New Business	<p>b. Reassign Time (M. Copeland): (passed out a “lengthy” handout; she will touch on a few points.) Currently as Curriculum Chair, M. Copeland receives .58 reassign time in the fall and .38 reassign time in the spring. She is asking for .58 reassign time in each the fall and spring. This is an increase of .2 reassign time in only the spring; the fall would remain the same. Her key justifications for asking for the reassign time are as follows:</p> <ul style="list-style-type: none"> • The State Chancellor’s office used to take months to approve courses. Now the State office has streamlined their process for approving courses. This means that they returned the authority to the local colleges. M. Copeland needs to sign a document certifying that [SBVC] followed processes. The Statewide Senate told M. Copeland that this puts pressure on us to be sure that all procedures were correctly followed. Thus, M. Copeland needs to be current on state regulations, Title V, California Ed. Code, ACCJC policies, etc. (detailed in her handout). The main impetus for this, from her perspective, is what the State Chancellor is doing by returning this to the local colleges. In her opinion, this should be a full-time job, but she understands that many people feel that they do not get enough reassign time. Curriculum reassign time varies widely across the state, varying from 40% to 80%. <ul style="list-style-type: none"> ○ A. Avelar: Can you send me that survey? [CCTA] is currently looking at reassign time. ○ M. Copeland: I just made a quick question on the list serve for curriculum chairs. ○ A. Avelar: That should be fine. ○ M. Copeland: Does anyone have questions/concerns? I am pretty straightforward with what I am asking for; it is not a large increase. The Curriculum “guru” at Chaffey College is trying to make the curriculum chair a full-time position. Typically, the higher reassign time in the fall semester is due to the deadline to get courses approved for the catalogue, but this only represents a small portion of the overall job. Last year, all faculty were told that they had to update their courses immediately. Many faculty are making changes to the course outline of record and they are basic changes that are not always seen in the catalogue. I also included some information on the curriculum specialist. There will probably be a Senate 	

Topic	Discussion	Action
<p style="text-align: center;">New Business</p>	<p>resolution eventually.</p> <ul style="list-style-type: none"> ○ C. Huston: What would you like to see happen today? ○ M. Copeland: I would like to see a motion from the Senate to approve the increase of reassign time. ○ C. Huston: Then we can take that to the administration. <p>b. Study Abroad Advisor (R. Hamdy): She is also looking for a motion of support. See attached form. This is about the Study Abroad Program. In the Spring 2018 Semester, [SBVC] is going to Barcelona, Spain. There is a meeting [Thursday, September 6, 2017] in HLS-139 at noon. Emails were sent to both faculty and staff. There is usually a lot of interest in these meetings. Over the past few years, L. Gomez and R. Hamdy have overseen the Study Abroad Program. It has been their mission to grow this program, particularly for L. Gomez because study abroad is her passion. It is difficult to grow a program like this unless you have dedicated time. L. Gomez has to meet with students, ensure that the course offerings from the consortium fit students; plans, etc. This is very time consuming. [SBVC] has several first-generation college students. L. Gomez also advises students on how to talk to their parents about traveling out of the country. About ten students went to Barcelona, Spain, in spring 2017; seven or eight are going to London, England this fall 2017; we are hopeful for twelve or so can go to Barcelona, Spain in spring 2018. L. Gomez and R. Hamdy are only looking for a motion of support so that L. Gomez can go to her dean to ask for some dedicated time. She is already the Study Abroad advisor, but that falls within her regular responsibilities. L. Gomez would like dedicated time to spend working on Study Abroad-related activities.</p> <ul style="list-style-type: none"> • The attached form includes the following information: <ul style="list-style-type: none"> ○ A call to action from the State Chancellor's office. ○ SBVC belongs to the Foothills Consortium, administered by Citrus College. The downside of this is that we lose the FTES because students enroll at Citrus College. The way that SBVC administered this does not leave time for us to plan our own Study Abroad program where students enroll in our classes and we collect FTES. ○ Additionally, SBVC could create field study opportunities for students to study abroad on summer trips. L. Gomez had a homegrown Costa Rica program for several years, but it did not have the right infrastructure and it fell by the wayside. SBVC is at a tipping point and would like to grow the program. 	<p>Motion to support the increase of reassign time for the Curriculum Chair. 1st: M. Wilson 2nd: A. Aguilar-Kitibutr</p> <p>Approved unanimously. No abstentions.</p>

Topic	Discussion	Action
<p>New Business</p>	<ul style="list-style-type: none"> ○ The handout contains a list of what L. Gomez can do with the ○ 50% dedicated time. Additionally, R. Hamdy will continue to work with the Study Abroad Program, but she is not looking for reassign time. ○ R. Hamdy is looking for a motion of support to request 50% dedicated time for L. Gomez to work on Study Abroad program. <ul style="list-style-type: none"> ▪ M. Copeland: Do other colleges have counselors dedicated to Study Abroad? ▪ R. Hamdy: Yes, usually full-time faculty members are designated as Study Abroad coordinators, not counselors. For Study Abroad, you really need a counselor to spearhead the program because you need someone who can walk students through the ed. plan, etc. ▪ P. Ferri-Milligan: How did you come up with the 50% reassign time, because that is a lot? ▪ R. Hamdy: It's <i>not</i> reassign time. We are just asking for Marco, or whomever, to allow her to dedicated 50% of her time. She is still going to council; she is still going to do everything for the Study Abroad Program. We talked to the President of this, she is not going to leave her post and go do something else. She just wants more dedicated time to work on the Study Abroad Program. ▪ P. Ferri-Milligan: Isn't that an internal issue? ▪ A. Aguilar-Kitibutr: It's a special assignment if it's 50%. Direct student contact hours is 30 hours per week; that would mean that she spends 15 hours per week for this particular assignment. ▪ P. Ferri-Milligan: Is that something that needs to go through the Academic Senate? Isn't it an in-house issue for Counseling? ▪ R. Hamdy: President Rodriguez wanted us to go to the Senate and say that L. Gomez is already working with these students. She could, for example, work with Study Abroad students on Tuesday and Thursday, and still maintain the student-contact hours, but specifically work with Study Abroad students on those days. ▪ A. Aguilar-Kitibutr: I just want to make a comment about L. Gomez's sabbatical. She did a sabbatical to establish an infrastructure; that was years back, but it fell to the wayside because we did not have many counselors back then. ▪ R. Hamdy: President Rodriguez spoke to L. Gomez about 	

Topic	Discussion	Action
<p>New Business</p>	<p>this several times. The President is very supportive of us building these Study Abroad opportunities for students and faculty, but without giving L. Gomez more dedicated time it is an unrealistic expectation at this point.</p> <ul style="list-style-type: none"> ▪ J. Murillo: Do we have the counselors right now to meet the general population requirements? Or is it an issue with Marco? ▪ A. Aguilar-Kitibutr: That is why I see this as an internal issue, or maybe it is informational? It would create a vacuum if we take away 50% of her time from the general population, I suppose. It would be an issue for the dean and the faculty. I would imagine that there is no need for a motion of support, only as informational. ▪ C. Huston: I'm thinking we need to have more information. ▪ R. Hamdy: Can I at least ask for [the Senate] to move forward? If Ailsa (as the faculty chair) and Marco cannot make the 50% work, then we go back to the drawing board. President Rodriguez wanted us to get support from the Senate to explore this further. I am not asking for the Senate to give L. Gomez the 50% time. We need to start the process because we are losing FTES every time we go through the consortium. ▪ A. Avelar: We are only sending about seven-ten students. I heard that in the past this went through different faculty. I think we need to incorporate those who went through this in the past. ▪ R. Hamdy: That is why we need the infrastructure. We need a company who has a liability. If L. Gomez were to get this dedicated time, she would be the point-person. What is happening right now on our campus is all of these faculty are interested in doing Study Abroad, but they are doing it in a silo. That is exactly what happened with Costa Rica. If L. Gomez were to oversee the program, all faculty interested in field study would have a one-stop-shop. ▪ D. Burns-Peters: I want to voice what A. Avelar said. I am on the other side of these conversations; I worked with faculty that have been part of Costa Rica. They understood why it went on the wayside. They have been proactively trying to reestablish that within the last four years. I would like to support that they be involved in this process. My opinion is that there is something further coming down the 	

Topic	Discussion	Action
<p style="text-align: center;">New Business</p>	<p>line and that this is the first step. I want to make sure that there is faculty consultation.</p> <ul style="list-style-type: none"> ▪ P. Ferri-Milligan: I feel uncomfortable going over the counseling department because it is still 50% reassign time. They need to be able to do something within their department. I would suggest that this just be informational. ▪ C. Huston: We have the Student Services co-chair (A. Aguilar-Kitibutr) here; we can ask her to report back and work with R. Hamdy and L. Gomez. <p>b. ZTC Degree Grant (R. Pires): C. Huston: R. Pires asked to be moved to the next agenda.</p> <p>b. FCC Proceeds Guiding Principles (J. Torres): (two handouts- one is yellow and one is green).</p> <ul style="list-style-type: none"> • C. Huston: I want to briefly introduce this. At the end of the spring 2017 semester, J. Torres brought us a draft of the Guiding Principles and based on the feedback from this committee, those of us on the Budget Committee crafted and approved the yellow form. It included the spirit of all the recommendations from both senates on campus. The green document is what ended up going to the Board after it went through the Board’s Budget Sub-Committee. I was not pleased with this in Budget Committee because there were some changes: there is no mention of the words “campus,” “colleges,” or “serve students.” J. Gilbert went to the Board Budget Sub-Committee and made some progress with getting one word changed. Because I am very close to this, I don’t want to direct the conversation too much. I asked J. Torres to come here today. I want to get some direction from [the Senate] before it goes to the Board for a second reading. • J. Torres: Let me start by saying something. One of the things that happened when I started as an interim with my job, there was a lot of criticism towards the District Office, specifically towards the fiscal department. I have been taking my job very seriously to make sure we are transparent with everyone. Having said that, we received \$157 million from the FCC. One challenge was that we signed an agreement nondisclosure, meaning we cannot talk about it. This meant it was difficult to be transparent. Once the period expired, we were able to talk about it as much as possible. I came here a few months ago to talk about it and the Guided Principles. I take responsibility to make sure we are transparent with this money. It is not part of the budget. Having said that, [the yellow document] is what was drafted at the District Budget Committee. 	

Topic	Discussion	Action
<p>New Business</p>	<p>The District Budget Committee had a working session and came up with [the green document]. Here is some rationale as to why they changed some of the things:</p> <ul style="list-style-type: none"> ○ Number 2: It doesn't mention following collegial process, but they felt that Numbers 2 and 13 were redundant. ○ When we talk about colleges, the Board Budget Committee felt that when we talk about the District, the colleges are included. When we say District-wide, everyone is included. The Board felt strongly that "SBCCD" means the colleges. <ul style="list-style-type: none"> ▪ A. Avelar: We vote for Board members, so it is possible for intent to be forgotten when new Board members are elected. It should be clearly recorded that SBCCD includes not only the District office, but the colleges as well. We have seen that happen ▪ J. Torres: If you look at Number 7, it mentions "educational master plan" and "program review," and [the District] does not have an "educational master plan." Only the colleges have educational master plans. ▪ C. Huston: But you do have a program review. ▪ J. Torres: We do have a program review, but our needs are not as large as [the colleges'] needs. ○ The other question that came up was "should" should be "shall." The Trustees agreed to change this to make it stronger. ○ The fund balance, after conversation, the District Budget Committee recommended that it should be restored to 15%. The Board of Trustees also had those conversations. We did feel that this puts restrictions specifically on Valley because you are the ones with a fund balance. You won't be able to use it. <ul style="list-style-type: none"> ▪ S. Start: They made a range. ▪ J. Torres: They created a range of 12% – 15%. ○ C. Huston: What about removing "all together" in Number 12? <ul style="list-style-type: none"> ▪ J. Torres: They removed "all together" because they felt it was covered in Number 1. All of our students are our core mission and they felt it was a duplication. ▪ A. Avelar: Sometimes redundancy is important. It takes more than once to get something through. ▪ C. Huston: I'm hoping to get some direction from [the Senate]. This goes to the Board for the second reading; it already went through the Budget Committee and collegial processes. Do you want me to outline the intents? To 	

Topic	Discussion	Action
<p>New Business</p>	<p>protest the removal of “collegial consultation” from Item 2?</p> <ul style="list-style-type: none"> • A. Avelar: [Wasn't the District] dinged for not following collegial processes? • C. Huston: They did follow the collegial process here. • S. Stark: I want to say that J. Gilbert did a very great job of articulating this to the Board. • J. Torres: Both M. McConnell (Crafton’s Academic Senate President) and J. Gilbert did a great job. • M. Copeland: I have a question about Number 4. The District is going to be reimbursed for costs related to the auction. What are those expected costs and who makes up that accounting? • J. Torres: We do. It is a little less than a million dollars in legal fees, different things that we spent so far. • M. Copeland: So the District will make up something like a bill? • A. Avelar: It is separate from the colleges? • J. Torres: No, it will go back to you. • T. Vasquez: Regarding what A. Avelar was saying, so revenue generated from investments is not redundant. It would be beneficial to reaffirm what is from the District and what is from the colleges. It would be more consistent. • C. Huston: I am getting the feeling that in my report to the Board I suggest that they pull this back and reconsider those items? • J. Torres: They can make changes. Going back to transparency- the Budget Committee completed this in May. It could have been done in June, but one of the things that I recommended to the Board Budget Committee was that we do not forward anything in the summer and make sure that there are two reads. The first was in August and the second will be in September. • T. Vasquez: What do you mean by real estate in terms of investment? Is that something that the college can use as well? For example, if we purchase a house, can we use it as a field station? • S. Stark: We can make sure it is used by the college as well. • J. Torres: We have not discussed the type of projects we will have. 	

Topic	Discussion	Action
	<ul style="list-style-type: none"> • T. Vasquez: Can we be included in those conversations? • J. Torres: Yes. • T. Vasquez: Because of the past history that we have had with the District, the intent should be an overarching theme because of revolving doors in the past. • M. Copeland: Is there a cap or limit on the reimbursement? I know that sometimes costs for services can get out of control. • S. Stark: This is done already. There will not be any new costs. • C. Huston: Thank you, Jose, for coming. Thanks for you feedback, everyone. I'll take this to the Board. <p>b. Faculty Ethics Policy (C. Huston): It was brought to the attention of the Executive Committee that we should read the faculty ethics statement (see attached document). The concern is that the current statement is not inclusive of the ethics in Title IX. There is nothing that speaks to our behavior with students or other people on campus.</p> <ul style="list-style-type: none"> • P. Ferri-Milligan: It does; "responsibility to students: demonstrate respect for students as individuals," does address a lot. • C. Huston: It does, however, the other side of this feels that it does not address sexual harassment, or consensual relations between faculty and students, faculty and staff, faculty and administrators; any variety of combinations that could happen when people are around each other frequently. • A. Avelar- If it is sexual harassment, shouldn't there be policy in Title V and IX? There should be policy there that we can lean on for processes. In terms of consequence of this behavior... • C. Huston: The Senate cannot do consequences, period. We are talking about an ethics statement- how we conduct ourselves with students and our population. I highlighted part of the statement because our ethics statement is positive; it is what we want to do. The last time we looked at this we decided not to include anything punitive or negative about how people conduct themselves. I wonder if we change the statements in the ethics policy, it might change the feel of the bullets and we would need to change everything. Instead, I wonder if we should just add the sentence "it is expected that faculty conduct themselves in accordance with our contract, with the law, and with administrative procedures," then leave everything else the same. Also classified senate includes the following in their ethics statement; it is not necessarily negative, 	

Topic	Discussion	Action
	<p>punitive, or judgmental: “We recognize that these behaviors are inappropriate as a faculty member.” I’m interested in feedback.</p> <ul style="list-style-type: none"> • P. Ferri-Milligan: We’ve been arguing with this. We want to say explicitly, “Don’t have sex with students on campus.” For me, I think this is a no-brainer: you don’t have sex with students on or off campus. So, if you respect them and you treat them ethically, you would not do this. • C. Huston: Well and it isn’t a no-brainer for everyone. • R. Hamdy: I agree with P. Ferri-Milligan; that this is fine for faculty and if stricter guidelines need to be spelled out, then it needs to be for the entire campus. If the District wants to put a really strong policy together, then that is for everyone. I think in terms of ethics and what faculty do inside and outside of their classrooms in their respective positions, this is vey good. Anything else needs to be put together by the District to address all employees. • C. Huston: There is AP-3430, which is extremely detailed. Also AP-3435, which outlines the steps and consequences. But not everybody is aware that the AP exists. • J. Murillo: Can we just put it in everyone’s mailbox? • P. Ferri-Milligan: R. Hamdy suggested a workshop. If we are worried about ethics and ethical behavior, we can have a workshop that goes over ethics to encourage those who need it. • A. Avelar: Those who need to go, go. • R. Hamdy: We talked about doing that at an all-faculty meeting. Maybe opening day is not the best venue for that because we don’t want it to be punitive. It can be addressed for all faculty, and also for all classified staff. We can work to get something in place for Spring Opening Day so that everyone hears the same message. The ethics statement is already in place; let’s just educate people. • J. Murillo: Can we request that District send out their AP and their ethics statement on this issue. • C. Huston: Mr. Vice Chancellor (J. Torres)? • J. Torres: You can request whatever you like. • M. Copeland: I think this issue is highlighted as symptomatic of what the Executive Committee discussed where the Board has not followed through with certain resolutions and requests from the Senate. We make resolutions and have certain topics of discussion, but we never hear back. There are rumors going around about lawsuits and this other discussion about the ethics statement is symptomatic of the bigger issue and our frustration 	

Topic	Discussion	Action
	<p>with the Board not following through with what the Senate perceives as problems.</p> <ul style="list-style-type: none"> • P. Ferri-Milligan: That leads into the previous issue of “SBCCD,” “District office,” and campuses. • C. Huston: The feeling I’m getting is that nobody wants to make any kind of move today. • T. Vasquez: Where do[the slides] show up? The documents? • C. Huston: It’s on our website? • T. Vasquez: Is it easy to get to for anyone who is new? • P. Ferri-Milligan: I have a laminated copy! I keep it with me along with the 10+1 and “Tips and Facts” from CTA. • C. Huston: I will add it to the website. AP-3430 is extensive and relatively new. • S. Stark: I just want to say that a request from the Academic Senate of this college to the Vice Chancellor’s office would be well supported and appreciated also by our President and our Cabinet. The workshops that you were talking about- those would be fantastic. • P. Ferri-Milligan: Celia, where are the additions you added? • C. Huston: One was in the introduction to how we built our statement. • M. Warsley: I think it is weird that we don’t have a requirement upon hiring. When you get a job at a university, you have to go through a workshop prior to even stepping on campus. This is an avenue we should explore. Having the literature here is helpful, but this seems very dire. We should come back, hash it out, and consider a requirement for new hires. You would not be allowed to interact with a student until you complete a workshop like that. • C. Huston: J. Torres is our Vice Chancellor of Human Resources right now. • J. Torres: This is a topic we have been discussing at Cabinet as well. One thing we discussed implementing was a Title IX training at each college. It helps when we have your support. The other thing we are talking about is hiring process and onboarding: there are two different sides- employee relations and operations. Employee operations is one thing we want to restructure and revamp. We want to provide training that is needed. We ask applicants what we missed in the onboarding process. Processes are important. • C. Huston: Would a motion for the Senate to direct me to address 	

Topic	Discussion	Action
<p align="center">New Business</p>	<p>the Board and say we would like to have the District widely distribute information on Title IX, AP-3430, and AP-3435; provide Title IX training for all current employees; and ensure that Title IX is included in the onboarding of new employees be helpful?</p> <ul style="list-style-type: none"> • R. Hamdy: Mr. Torres, please have the new HR hire work closely with me and with the Professional Development Coordinator at Crafton. 	<p>Motion for C. Huston to address the Board and say we would like to have the District widely distribute information on Title IX, AP-3430, and AP-3435; provide Title IX training for all current employees; and ensure that Title IX is included in the onboarding of new employees</p> <p>1st: A. Aguilar-Kitibutr 2nd: D. Burns-Peters Discussion- M. Copeland: Can we ask that the Board respond? A. Aguilar-Kitibutr: Invite Mr. Torres to come back? C. Huston: 60 days? J. Torres: 60 days is reasonable.</p> <p>Amendment: We would like the Board to respond to this motion and we would like these things accomplished within 60 days; Mr. Torres will report back.</p> <p>Approved unanimously.</p>
<p align="center">Old Business</p>	<p>a. ACCJC Mid-Term Report (C. Huston): The VPI's office sent this out via email two weeks ago. Celia didn't receive feedback, but she was sick and Dr. Smith was on vacation. This will go to board at the next meeting for their second read. Then it will be sent to ACCJC by October 15, 2017.</p> <ul style="list-style-type: none"> ○ S. Stark: Celia, did you get my evidence? ○ C. Huston: Yes, it will be included for the second reading. <p>b. Combined SSSP/SE/BSI Report and President's Report(C. Huston): President Rodriguez said she didn't think she could make the meeting and she sent S. Stark in her place.</p> <ul style="list-style-type: none"> • A. Avelar: The Student Success Center provides tutorial services for the math and science divisions. They are supposed to offer tutoring for other areas, but it is limited because of a huge logistics issue. Currently the Success Center is staffed by: two counselors who should be counseling, one professional expert who should be a veteran's specialist. There is no clerical support, there is no director, there is no coordinator. It is open Monday – Saturday because those people make it happen. The Center is in crisis mode now. It has been in crisis mode for over a year now. I think 	

Topic	Discussion	Action
<p style="text-align: center;">Old Business</p>	<p>we were waiting for a new dean to be hired. It is not fair to our students. The quality [of tutoring] is affected despite the efforts by those employees. To put it in perspective, they cannot buy markers and they were denied by the print shop.</p> <ul style="list-style-type: none"> • S. Briggs: I want to put this in perspective. They cannot purchase markers like they did when they were on grant funding, so in that respect it is limited. • A. Avelar: Along with that, the demand for support didn't go down. • S. Briggs: You are right- it went up 10% from 2011 to the 2016/2017 figures, it went up 10%. We are servicing more numbers now in 2016/2017 than we did at the height of the grant. • C. Huston: Why can't they buy markers? Why can't they hire tutors? • S. Stark: Here is what I know- last year the Student Success Center was funded at \$408,000 beyond the salaries of the institutionalized positions, for tutoring & SI. \$200,000 of that was from Student Equity carryover money. This year \$100,000 of the \$400,000 was covered by Student Equity. We institutionalized into our general fund an additional \$100,000 so that the base money stays at \$400,000 like it was last year. We heard the outcry earlier this year that this was important. We made the additional decision to fund an additional \$100,000 this year to raise by \$100,000 from \$408,000 dollars to \$508,000 for the funding of the Student Success Center. Since then we had a surprise of our stabilization. We are going to be okay this year, but we did lose over a million dollars due to that. We came back and readdressed in Cabinet what we were going to fund, and this stuck. With \$100,000 more than was in the budget last year, I don't know why you can't purchase markers. If it is a mechanical or flow issue, or purchase order issue let me know. • C. Huston: The email said they cannot buy markers or hire tutors. If there is funding we want to get these people going. • S. Briggs: Let me speak to that since it is under me. Yes, there has been a change in the budget and we all know that. We also know that in terms of staffing, we don't have that. At one point we had a director. Now we don't have a director. Marc has been gone for two or three years now, so someone has to absorb those duties. Who absorbed those duties? The two counselors and Pete, who is part of Veterans resources. When rose king left, we never replaced her as Tutorial Coordinator. We need that position desperately, like our sister college has. We don't have a director or Tutorial 	

Topic	Discussion	Action
<p style="text-align: center;">Old Business</p>	<p>Coordinator. We don't have a director; we don't have a tutorial coordinator. It's happened over several years to get where we are. We also just lost a secretary. She was a tutorial coordinator who stepped down because it was overwhelming. Now we don't have a secretary. We are hiring and working with HR. We don't have sufficient resources without director, Tutorial Coordinator, and secretary.</p> <ul style="list-style-type: none"> • S. Stark: True, the director is gone. The director duties will be assumed by the new dean position. • C. Huston: The hiring committee has been formed. • S. Stark: Rose king's position is funded. I'm not quite sure why, is there a complication in that we want a position that is a faculty-based position? I don't know what process has been started there. • S. Briggs: It could be a faculty position. We talked to HR and President Rodriguez. She thinks we can use Crafton's position, however we were told that there is no funding for that position. The position that is there now is not what the collective body wants- these talks have been going for over a year. I am not sure that anyone would be happy with the position as it is now. • C. Huston: A. Avelar will bring it to the Executive Committee. We will look into how the Senate can support this moving forward. • P. Ferri-Milligan: We handled this with program review. Taking a classified position and just making it into a faculty position without going through the Program Review process- I would object to and I imagine so would classified. Program Review approved tutors and people who were supervising. The problem started when rose's position stopped. • S. Briggs: The problem started when we first got the grant and we didn't fill Marc's position. There are a lot of things that happened. We aren't getting a director because the dean will take the place of that. We are getting another secretary and some Tutorial Coordinator in whatever form. In the meantime, we will get a professional expert to help relieve some of the responsibilities. • M. Copeland: My understanding is the 600-level course was created. Now we are collecting FTES for that. You can't collect equity money and apportionment at the same time. • S. Briggs: We accounted for that. • S. Stark: Here is the plan- we collected 75 FTES of noncredit last year. We hope to double that this year. We want to make it self-supporting. 	

Topic	Discussion	Action
Old Business	<ul style="list-style-type: none"> • S. Briggs: We worked toward that. When I came in we stopped the equity money. Yes, during that time, we didn't have a lot of extra of anything because of the path we had to be on to collect apportionment. We worked through those pains. I think one of the larger issues is our structure. I'm an advocate of program review, however, even before that our structure collapsed. • C. Huston: This will go to the Executive Committee and we bring it back here once we have the chance to discuss it. 	
College President's Report	<p>S. Stark is standing in for President Rodriguez.</p> <ul style="list-style-type: none"> • C. Huston: Mr. Stark, do you have anything else to report? • S. Stark: No. <p>[The College President's Report was included with part b. of "Old Business.]</p>	
Committees		
a. Ed. Policy J. Gilbert	No report.	
b. Personnel Policy J. Notarangelo	No report.	
c. Student Services A. Aguilar-Kitibutr	No report.	
d. Career/Tech S. Meyer	No report.	
e. Equity/Diversity	No report.	
f. Elections J. Demsky	No report.	
g. Curriculum M. Copeland	No report.	
h. Program Review P. Ferri-Milligan	<ul style="list-style-type: none"> • Update: We are going through the needs assessment process. <ul style="list-style-type: none"> ○ Documents are going out on September 18, 2017, and they will be due back on October 23, 2017. ○ The EMPs are different. They will require a little more analysis, but they will help with the needs assessment writing and the efficacy writing. 	
i. Accreditation & SLOs C. Huston	No report.	
j. Professional Development	No report.	

R. Hamdy		
Topic	Discussion	Action
Additional Reports		
a. SBCCD-CTA A Avelar	<ul style="list-style-type: none"> We passed across the table SP-1379 for part-time rehire rights. We also submitted a proposal for sunshine. I think the District will also have their proposal as well. 	
b. District Assembly J. Gilbert	<p>[C. Huston]</p> <ul style="list-style-type: none"> We need faculty representation. Glen Kuck announced his resignation, effective October 2, 2017, to open a nonprofit to support special needs children. Talked about the enrollment management. <ul style="list-style-type: none"> The “24-hour pay-or-quit” will be coming back. 	
8. Announcements		
9. Public Comments	<ul style="list-style-type: none"> Dr. Briggs: The Success Center can afford markers. J. Murillo: Who is on the Guided Pathways teams? What about peer evaluation assignments? <ul style="list-style-type: none"> C. Huston: I was “voluntold” that I would go to Guided Pathways. I will find out about the composition of the team soon. If you are interested, send me an email. It is in San Bernardino. I haven’t been contacted about peer evaluation assignments yet. 	
10. Adjournment	4:31 p.m.	