

**SBVC ACADEMIC SENATE
Minutes**

AD/SS 207 3:00 PM – DATE: 8.16.17

Topic	Discussion	Action
Call to Order		Called to order at 3:03 p.m.
Approval of Minutes from May 17, 2017		<p>Motion on Minutes of 5/17/17 1st: M. Copeland 2nd: P. Ferri-Milligan Approved: unanimously in voice vote</p> <p>Note: P. Wall was proxy for M. Mestas D. Burns-Peters is a Senator not a Visitor</p>
President's Verbal/Written Report	<ul style="list-style-type: none"> • See attachment to these minutes for a copy of the president's written report. The president or other senators made additional comments about the following items: <ul style="list-style-type: none"> ○ The Academic Senate Retreat was last week (August 9, 2017) <ul style="list-style-type: none"> ▪ There is a list of areas where the Academic Senate can become more involved on campus. ▪ Think creatively about how we can become more involved in these areas without duplicating other efforts on campus. ○ President Rodriguez's Opening Day PowerPoint was great. <ul style="list-style-type: none"> ▪ Neither the Academic Senate nor our committee work appeared in those photos despite our many achievements: tenure, advancement in rank, program reviews (240 courses approved, 49 programs, 14 new programs through ACCJC without substantive change), etc. These are not small achievements. ▪ Take a committee picture and use it as a recruiting tool for future recruitment. ▪ President Rodriguez said she would like to put those committees and achievements in her presentations. <ul style="list-style-type: none"> • Please send photos and information to both the president and P. Bratulin. ○ Basic skills has a call for membership- AP requires one member from English, Math, & Reading. We are currently 	

Topic	Discussion	Action
	<p>lacking English & Reading faculty.</p> <ul style="list-style-type: none"> ○ Meetings are held on the 2nd & 4th Tuesday of each month from 2:30 – 4:30 p.m. ○ Hiring committee update: <ul style="list-style-type: none"> ▪ Instructional dean positions have closed, but committees have not formed yet. ▪ VPI position has not yet closed. ○ There are major changes in CSU system beginning fall 2018. CSU is dropping remedial courses as well as moving away from placement exams ○ Lastly, should the Academic Senate meet on the 5th Friday of August 	<p>Motion that the Senate does not meet on 1st: P. Ferri-Milligan 2nd: M. Copeland Approved unanimously. The next Senate meeting will be the first week in September.</p>
<p>New Business</p>	<ul style="list-style-type: none"> a. Meeting Norms: Please exercise common courtesy during discussions. Our meetings tend to go past 4:30 p.m. because we like to engage in discussion. The general guidelines from the Brown Act provide each person 3 minutes and a total of 10 minutes per topic. b. District Update: <ul style="list-style-type: none"> • Chancellor’s update: It is good to see everyone; this will be a great year. Chancellor Baron introduced the interim police chief, Bob Miller. Miller was the police chief for the city of Colton as well as at CSU San Bernardino. Miller left retirement to work for SBVC. ○ B. Miller informed the senate that he has experience as faculty at CSU San Bernardino. He is proud that the officers have a “great reputation on campus.” He encouraged the Senate reach out to him. He checks his emails and he answers his phone. Miller acknowledged that parking is an issue. ○ The Chancellor distributed two handouts (see attached). <ul style="list-style-type: none"> ▪ The first document outlines the Board of Trustees’ strategic directions (9 for the year). ▪ The second document details the guiding principles for the FCC auction proceeds. This document was drafted by the board’s budget committee, and then taken to the district budget committee. It will come to the whole board in September. Provide Chancellor Baron with any input you have regarding the guidelines. Once the guidelines are in place, a process for requesting the money will be put in place. It is currently in the treasury earning interest. 	

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	<ul style="list-style-type: none"> ○ There are upcoming changes in the Human Resources department so that we may meet accreditation standards. The Vice chancellor position was discontinued because of failed searches. There are currently two directors: A. Perez (collective bargaining and grievances) and K. Hannon (day-to-day recruitment, onboarding). ○ There is outstanding money as a result of removing the 24-hour drop-for-nonpayment policy, as expected. This will be discussed at District Assembly in September. G. Kuck and J. Torres are going to put data together to see which students have outstanding balances. Ultimately, we will likely end up with a more sensible policy that is not as liberal as the current one and less rigid than the one that required payment 24 hours after registration. <ul style="list-style-type: none"> ▪ We are going to look into the option of debiting student financial aid since it is received digitally. ○ We are going to look for an alternative to WebAdvisor. Ideally, we hope to have the Oracle Cloud financial system by January. We did not use the latest version of WebAdvisor because we customized the version we use, thus removing the option to update the technology. ○ This fall semester we will present the idea of multi-year contracts for managers to the Board. The District will do another salary study. We have to do one every five years in accordance with the CSCA contract. We have a contract and they are going to do a salary study of staff, faculty, and managers, hopefully by January. ○ To the faculty senate: Chancellor Baron is proud of the work done in OER. Students frequently drop out of college due to expenses, and we should do anything we can to support their success. ○ The plan to have a new campus bookstore at the start of the fall term did not work out because we did not come to terms with the classified union. There are currently two proposals under consideration- Barnes and Noble and Follett. The committee liked Follett more and the company has a larger quantity of stores in California. They also support OER and inexpensive books. <p>c. SSSP/SE/BS Combined Report: C. Huston sent out the combined SSSP and a group of people started working on it in the spring 2017 semester. There is a signature line item for the Academic Senate and</p>	

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	<p>she would like Senate approval before signing it.</p> <ul style="list-style-type: none"> ○ Aguilar-Kitibutr provided an update: In keeping with our collegial consultation, a process was drafted for SSSP, Basic Skills, and Student Equity. The process began towards the end of the spring 2017 semester and continued throughout the entire summer. The Ad Hoc committee brought updated information back to the Academic Senate's meetings. ○ J. Gilbert noted that signature does not mean that the Academic Senate approves or endorses an item; it only means we recognize that it followed the collegial process. ○ Feedback on this process can go to A. Aguilar-Kitibutr and she would relay that information to the appropriate administrators. You can send emails to the following people: <ul style="list-style-type: none"> ▪ A. Aguilar-Kitibutr ▪ Interim Vice President of Student Services, Dr. Thayer ▪ The Dean of Counseling Matriculation, the interim dean of FYE, and Student Equity. ▪ Basic Skills: Kay Weiss, Paula Ferri-Milligan. ○ C. Huston will disseminate the final draft once it is available, then we may decide whether or not to make a motion of support. <ul style="list-style-type: none"> ▪ P. Ferri-Milligan asked that instructional faculty intently read the final draft. ○ Ideally, this will go to the Board of Trustees in November, since it is due in December. <p>d. Motion to reaffirm OER Ad-Hoc Committee: R. Pires asked the Academic Senate for a motion to support the continuation of the OER Ad-Hoc Committee.</p> <p>e. Sub-Committee Sign-Up: A list of the sub-committees was passed around and senators signed up for the committee of their choice.</p> <ul style="list-style-type: none"> ● R Hamdy: requested each sub-committee to discuss their purpose. <ul style="list-style-type: none"> ○ J. Gilbert: Ed. Policy's main focus is to follow APs and BPs in the 4000s and 5000s. Potential focus may include the CSU system changes (mainly non-STEM majors having a different pathway than STEM majors). While this may be implemented within specific departments, it is a campus decision. Similarly, we may examine the assessment process if the CSU system uses multiples measures for student placement. ○ S. Meyer: Career Tech/Workforce Development will participate in smart workforce and help people deal participating in that, as well as answering questions. 	<p>Motion to support the continuation of the OER Ad-Hoc committee 1st: A. Avelar 2nd: J. Gilbert Comments: A. Avelar- this is not going away; [the Academic Senate] should consider making this a permanent committee. Approved unanimously.</p>

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	<ul style="list-style-type: none"> ○ J. Notarangelo: Personnel policy will be working with DE and DE certification. A. Aguilar-Kitibutr: Student services works with all things student services. ○ C. Huston: The Elections Sub-Committee works with chairs, honors coordinator, advancement in rank, outstanding professor, etc. ○ C. Huston: Equivalency is a new sub-committee that D. Burns-Peters will chair. They are tasked with keeping the equivalency process smooth and working with new full- and part-time hires. ○ C. Huston: The Equity and Diversity Sub-Committee needs a co-chair; see Celia if you are interested. This sub-committee could possibly tackle the Senate's initiatives on food drives, providing educational supplies to students, efforts to create a sustainable campus, etc. ○ C. Huston: Right now there is an Ad Hoc OER committee. If we want to make it a subcommittee of the senate, that's internal. If we make it a campus-wide search committee, it goes through AP, college council, district assembly, and the Board of Trustees. <p>Bylaws, Section 317 has the charge of the committee of equal opportunity.</p>	
<p style="text-align: center;">Old Business</p>	<ul style="list-style-type: none"> a. Academic Senate VP: Laurie Burnham was supposed to be the Academic Senate Vice President this year. She is now acting as the interim dean of the Science Division. Thus we are looking for an interim AS VP because she is now a manager. Ideally, someone will volunteer to be VP. The Executive Senate committee does have authority to ask someone chair a committee when the Senate President and Vice President are not available. One major role of the VP is lead the Senate meeting in the President's absence. <ul style="list-style-type: none"> ● R. Hamdy volunteered to be the Vice President. b. Non-Credit Coordinator: L. Burnham also filled the Non-Credit Coordinator position as an Academic Senate representative. The position has 50% reassign time for faculty. It is unclear how the 50% reassign time will be determined at this point in the semester. L. Burnham is willing to continue working with Non-Credit, however, as M. Copeland remarked, this is a faculty position and Burnham is an interim manager. Because L. Burnham started this position in a previous term, she will work with whomever replaces her. 	<p>Motion for R. Hamdy to serve as the Academic Senate Vice President. 1st: P. Ferri-Milligan 2nd: M. Worsley Approved unanimously.</p>

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	<ul style="list-style-type: none"> • C. Huston: “Is there a full-time faculty person who doesn’t already have load?” • M. Copeland: “We need to look at it as we need a coordinator for noncredit. Maybe it won’t get filled in the fall, maybe it will get filled in spring.” She then recommended that we email all faculty at SBVC to see who is interested. • C. Huston: “Who stays if Laurie [Burnham] comes back?” That is, who holds the position if a different person fills the Dean of Sciences position in the Spring 2018 term and L. Burnham returns to a faculty position? • J. Gilbert: The Academic Senate can approve an “over-over load” if the appropriate dean writes a letter, and if we talk to president and chancellor. • C. Huston: “I would rather talk to exec senate rather than put it out to full senate.” <p>After further discussion, it was determined that the Executive Senate would discuss the matter further at their meeting on August 23, 2017. After the meeting, an email will be sent to the faculty at SBVC to see if anyone is interested and capable of filling the Non-Credit Coordinator position. Finally, the Academic Senate would like L. Burnham to submit a written report of her progress so that faculty know what the position entails.</p>	
<p>College President’s Report</p>	<p>President Rodriguez has a couple of talking points:</p> <ol style="list-style-type: none"> 1. Opening day: “Thank you all for being there. Thanks to Rania, Karen, and the Vice Presidents, who really helped me pull that together. I’m just an ideas person. Hopefully you all enjoyed it. I’m open to feedback. I already heard about changing up the breakfast.” 2. Goals for the semester: <ul style="list-style-type: none"> • Opening the gym facilities for employees by mid- or late Fall, including the track. Potential difficulties that arise include liability issues and gym staff presence. The administration is looking for solutions. One option is to charge a small fee to help cover those costs, similar to the way Crafton runs their facilities. • A “true Promise Program for the campus.” Dr. Thayer will meet with the Colton Joint Unified School District Superintendent, and President Rodriguez will meet with the San Bernardino School District Superintendent to identify best practices, etc. President Rodriguez’s goal includes examining all fees that apply to first-year students, including the cost of books, lab fees, etc. Both President Rodriguez and Dr. Thayer will present their findings to the Academic Senate. 	

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	<ul style="list-style-type: none"> • The Den is officially open! <ul style="list-style-type: none"> ○ S. Meyer: The hours of operation for the Den are currently 8:00 a.m. – 3:00 p.m., Monday – Thursday. The Sunroom will open on September 5, 2017, and it will be open Monday – Thursday. <ul style="list-style-type: none"> ▪ There is a new baking program. The instructor will be preparing new baked goods for both the Den and Sunroom. Their class times are between 3:00 p.m. and 10:00 p.m., and this may slightly diminish their ability to cater. • The grant-writer position closed. Dr. Smith is working with the hiring committee and interviews will be held soon. We hope to have someone in place before the end of the semester, provided that the search is successful. • We are developing quality programs with the strong workforce programs to help students find employment in their field. • Finally, President Rodriguez wants to celebrate our accomplishments year-round instead of waiting for the end of the term(s). Please inform the office of the President when your areas have announcements, news, or events. Additionally, share stories of students who continued to do great things after leaving SBVC. Information will be shared with the campus’ marketing campaigns, social media, and monthly board reports. <ul style="list-style-type: none"> ○ Ideally, this will help bring resources to SBVC and market the college. ○ Email the information to the office of the President and Cc your Vice President. ○ Occasionally, when appropriate, we will celebrate our accomplishments on campus so that everyone can join. • Questions/comments for the President: <ul style="list-style-type: none"> ○ A. Avelar inquired about the KVCR money and noted that the campuses have both been subsidizing KVCR for many years. ○ C. Huston and J. Gilbert: There is a district budget meeting tomorrow (August 17, 2017). <p>President Rodriguez: The District is open to conversation.</p>	
Committees		
a. Ed. Policy J. Gilbert	<p>The CSU system is implementing two major changes in fall 2018. CSUs want to double their enrollment by 2025.</p> <ol style="list-style-type: none"> 1. They want to remove the placement exam process. Refer to the LA Times article (linked here). All CSU students will be able to take courses that count for credit immediately. SBVC should still be on track to move towards a common assessment. The effects of this decision are still unknown at this time. We may see an impact on our 	

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	<p>below college-level courses as students go directly to a CSU system. Our below college-level courses could increase or decrease in demand, but we will not know at this time.</p> <p>2. The CSU system intends to remove Intermediate Algebra as a required course. Currently, any student who wants an AA/AS needs to take Intermediate Algebra (Math 095 at SBVC). Students who want a BA/BS can take a college-level course, such as College Algebra (Math 102), Statistics (Math 108), or the Ideas of Math (Math 115).</p> <ul style="list-style-type: none"> • The CSUs want an alternate pathway for non-STEM majors that does not include Intermediate Algebra. An executive order detailing this requirement is expected, but it has not yet been released. • The alternate pathway might be a math course, or it might be an alternative discipline such as philosophy. • The Math Department had some faculty researching alternative pathways leading into a college-level statistics course, and will talk about it at their next department meeting. • This executive order will impact math department because Intermediate Algebra (Math 095) may not be in high demand. • In the past, the state Academic Senate mandated that students need Intermediate Algebra (Math 095) as part of their AA/AS degree. Students also needed College Algebra (Math 102) and Intermediate Algebra (Math 095) is a prerequisite to Math 102. <ul style="list-style-type: none"> ○ The Math Department will discuss this in the future. They will also need to talk to the science departments, the social science departments, and curriculum committee. ○ The executive order will apply to degrees, not certificates. • President Rodriguez: Are there any predictions on student success at the community college level by going to this model? • J. Gilbert: The CSU system is using the rationale that the CSU that Intermediate Algebra (Math 095) is the stumbling block for many students. Our math department sees the majority of students struggle in Beginning Algebra (Math 090) and College Algebra (Math 102); Intermediate Algebra (Math 095) seems okay. Other states have used similar approaches, but those approaches have only been in place for a few years. It is difficult to determine their success within such a short period of time. • President Rodriguez: Is that information specific to community colleges? • J. Gilbert: No, this information is specific to four-year institutions. Much of the previous research is centered on Pre-Statistics 	

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	<p>courses. The current discussion will encompass more than only Statistics and Pre-Statistics. One option is to take a course such as Ideas of Math (Math 115) and turn it into a quantitative reasoning course. In the past, only the University of Redlands was interested in this type of course. The CSU and UC systems were not interested in a quantitative reasoning course at the time.</p>	
b. Personnel Policy J. Notarangelo	No report	
c. Student Services A. Aguilar-Kitibutr	No report	
d. Career/Tech S. Meyer	No report	
e. Equity/Diversity	No report	
f. Legislative Policy A. Avelar	No report	
g. Elections	No report	
h. Financial Policy	No report	
i. Curriculum M. Copeland- Update	No report, but there will be a report at the next meeting.	
j. Program Review P. Ferri-Milligan Update	<ul style="list-style-type: none"> • Institutional Program Review report will be posted on the website every year now. Hard copies are also available. <ul style="list-style-type: none"> ○ Shows transparency of the committee throughout the year. ○ It has Efficacy Reports and the results in them. ○ The Needs Assessment report is on the website. • Look for EMPs going out on December 2, 2017. <ul style="list-style-type: none"> ○ There is a new/revised form, so let your department chairs know 	
k. Accreditation & SLOs C. Huston- Update	No report, but there will be a report at the next meeting.	
l. Professional Development R Hamdy	<ul style="list-style-type: none"> • First meeting is Monday, August 21, 2017. • Get your conference request in early. Money tends to run out. 	
Additional Reports		
a. SBCCD-CTA A Avelar	<ul style="list-style-type: none"> • Executive board meeting is at 12:30 p.m. two days from now [Friday, August 18, 2017]. • Many of our executive members are completing their terms and the 	

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	<p>bylaws say their positions need to be filled with new people.</p> <ul style="list-style-type: none"> • A. Avelar will be lead negotiator for one more year, then stepping down. There is a need for new people to get involved. • Our contract was set to expire, but it was extended our contract on June 28, 2017. It encompasses all of the MOUs we did last year [2016 – 2017 year]. • We sent in our sunshine to District, and it should be in the September board. • CTA did not open any new articles. We are looking at wages, beneits, workload, and the calendar. We reached agreements, but the other and the other 5 are still out there. We did receive SP 1379, and we will review that. • There is a luncheon this month: S. Lillard will send an email. • Anyone who is interested in filling a position next year should start shadowing the person who currently holds the position. • The CTA does its own salary study. A. Avelar is working on it and it will be done before January 2018. The union does its own research too. The first negotiation meeting is August 25, 2017. 	
<p>b. District Assembly J. Gilbert</p>	<p>2 quick things-</p> <ol style="list-style-type: none"> 1. The first meeting is September 5, 2017. Meetings are held on the first Tuesday of each month. <ul style="list-style-type: none"> • If an item arises and you feel is a district-wide issue, please contact J. Gilbert so that he can put it on the agenda. 2. Calendar: There has not been an agreement and we need the 2018-2019 calendar, J. Gilbert sent out an appointment to the appropriate faculty and managers. <ul style="list-style-type: none"> • The calendar needs to go to the Board of Trustees by December, so we will roll the current calendar over to next year. • There will be three In-service Days and four Flex Days. • Currently we are waiting for the District to approve the proposal or provide a counterproposal. One challenge was that the Vice Chancellor was on vacation. 	
<p>8. Announcements</p>	<p>None</p>	
<p>9. Public Comments</p>	<ul style="list-style-type: none"> • J. Gilbert: the pretty circular photo on faculty handbook was his photo. • S. Meyer: How many of you would be interested in us bringing back the garden on campus? (many people raised their hands). <ul style="list-style-type: none"> ○ J. Murillo: “Why don’t we have fruit trees on campus?” • Dr. J. Smith: Announced that a research assistant named C. Burton accepted a new job. His department had four very good people in the 	

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	<p>last couple of years move on to other positions. Dr. Smith would like to refer students to work study and a couple of other student-level jobs since there is a strong need right now.</p> <ul style="list-style-type: none"> ○ A. Avelar: "When you have a vacancy like that, is it something that gets hired?" ○ Dr. J. Smith: Three of the positions are posted now and a fourth position will be posted soon. ○ R. Hamdy: "Charles is fantastic. Pop in and say bye." 	
10. Adjournment	4:34 p.m.	

Academic Senate Sign-In Sheet August 16, 2017

	SENATOR	INITIAL
A	Aguilar-Kitibutr, Ailsa	AK
	Avelar, Amy	AA
B	Barnett, Kellie	
	Beebe, Yvonne	
C	Calderon, Colleen	CC
	Copeland, Mary	MC
D	Demsky, Jeffrey	
F	Ferri-Milligan, Paula	FM
	Fozouni, Daihim	DF
G	Gilbert, Jeremiah	SG
H	Huston, Celia	CH
J	Jennings, Amy	AJ
	Jones, Caroline	JC
	Jones, EJ	JE
	Jones, Patricia	JP
K	Kafela, Kathy	KK
L	Lopez, Leonard	LL
M	Massad, Sana	
	Melancon, Berchman Kent	
	Mestas, Marie	Patricia Mestas proxy
	Meyer, Stacy	SM
	Moeung, Botra	
	Murillo, Joan	MM
N	Notarangelo, Joseph	NO
R	Rosales, David	

S	Slusser, Michael	MS
	Smith, David	DS
	Sobhanian, Soha	
T	Tasaka, Bethany	BT
V	Vasquez, Mary Lou	
	Vasquez, Tatiana	
W	Worsley, Margaret	MW

FREQUENT VISITORS	
Hamdy, Rania	
Rodriguez, Diana	
Smith, James	JS
Thayer, Scott	TS
Weiss, Kay	

VISITORS (Print Name)	INITIAL
Josh Miller	JM
Lycretia Ting	LT
Albert Manias	AM
Mark Raymundo	MR
ANTHONY / ASSE	
Burns-Peters, Davena	BP
* need to be be added to email reminder	

See back if more sign-in space is needed

Carol Jones

SBVC Academic Senate President's Report

8/16/2017

The **Academic Senate Retreat** was held on 8/9/17. The retreat focused on developing potential projects that the Senate could develop that will have a positive impact for faculty and the campus. We had 20 active and imaginative participants who brought forward the ideas listed below.

<ul style="list-style-type: none">• Community Based Projects<ul style="list-style-type: none">• Food Bank/Prof. Attire/Toiletries• Student Assistance Center• Senate Handbook/Senate Recruitment• Leadership in effort to improve Student Success/Retention/Completion• Tracking Alumni Data• CTE Alumni Reunion• Equity for Online Students w/ Tutoring/Sl/Library• Campus Committee Structure Committee/Faculty Accountability• Non-Credit Committee	<ul style="list-style-type: none">• Cooperation between Senate/CTA sync Acad/Prof with Workload• Foodbank/Educational Supplies Bank• Board Accountability/Communication• Streamline Senate Processes/Response Time• Faculty Engagement/Committee Attendance/Accountability• Sustainable Campus/Landscaping/Solar Panels• Review Section Number System for Online/Hybrid• Online Certification Process• Collaborative Meetings/Retreat
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Basic Skills Committee: Call for membership! The charge and membership of the Basic Skills committee call for (at least) one faculty member from English, reading, and math.

Instructional Deans/VPI Update: Hiring for the Science, Business Math and Learning Technology, and Academic Support Deans is ongoing. The positions have closed, but the hiring committees have not been formed yet. VPI position has not closed.

CSU Changes: The CSU system has announced that beginning fall 2018 CSU's are dropping Intermediate Algebra as a prerequisite for many majors. Additionally, CSU will be moving away from academic placement exams and remedial education. Academic Senate will need to take the lead on what impact these changes will have at SBVC.

CourseLeaf: At the July 13, 2017 meeting Board approved a 2-Year contract with LeepFrog Technologies to provide "catalog, curriculum, and scheduling services for the San Bernardino Valley College (SBVC) campus"

Accreditation Mid-Term Report: The first draft went out to the campus in May 2017. The Board first reading took place at the August Board Meeting. A final draft will go out to the campus next week.

Save the Date

Area D Meeting, October, 2017

2017 Fall Plenary, Nov 2-4, 2017, Irvine

Accreditation Institute, February 23-24, 2018, Garden Grove

2018 Spring Plenary, April 12-1, 2018, San Mateo

CTE Institute, May 4-5, 2018, Southern California

Faculty Leadership Institute, June 14-16, 2018

Curriculum Institutes, July 11-14, 2018 Southern California

BOARD OF TRUSTEES

STRATEGIC DIRECTIONS FOR 2017- 2018

1. Increase Student Success (Education Master Plan [EMP] for both colleges + district)
 - a. Create a structured approach to increase student success.
 - b. Adopt best practices from the Guided Pathways program and integrate funding from SSSP, basic skills, and student equity.
 - c. Create a comprehensive media degree aligning KVCR and SBVC.
2. Increase Access (EMP for both colleges + district)
 - a. Increase the college-going rate in our service area.
 - b. Maximize credit FTES, non-credit FTES and international program while maintaining an acceptable productivity level at both colleges.
3. Increase Institutional Effectiveness (EMP for both colleges + district)
 - a. Implement districtwide integrated planning process.
4. Align EDCT Goals with District & College Goals (EMP for district)
 - a. EDCT to support the expansion of grant development, contract education, non-credit and not-for-credit courses.
5. Align KVCR Goals with District & College Goals (EMP for district)
 - a. KVCR to re-evaluate its goals to become an integrated asset of the district and the colleges.
6. Continuously Improve District Systems to Increase Administrative and Operational Efficiency and Effectiveness (EMP for both colleges + district)
 - a. Evaluate Board Policies and Administrative Procedures to streamline processes, create efficiencies and increase support to colleges.
7. Develop a Strategy to Address the Facilities Master Plan (FMP)
8. Maintain Financial Sustainability
 - a. Invest FCC auction proceeds in a manner that serves the region for years to come.
 - b. Maintain a district unrestricted general fund balance in the range of 12-15%.
9. Promote Professional Development (EMP for both colleges)
 - a. Establish and implement a plan that incorporates district systems/operations training, onboarding training, professional leadership, professional growth and succession planning.

Guiding Principles for the FCC Auction Proceeds Strategic Financial Plan

Overarching

1. Our students are our core mission and we will focus our resources on their success.
2. All FCC auction proceeds activity should be transparent.

One-Time Expenditures

3. SBCCD will use the proceeds as a one-time investment in KVCR for the mandatory transition costs from UHF to VHF over-the-air and current broadcast standards.
4. SBCCD will be reimbursed for all costs related to the FCC auction.
5. One-time fund proceeds should help KVCR reach financial sustainability within a specified, board-approved timeframe.
6. The district unrestricted general fund balance should be restored to a range of 12-15%.
7. With the exception of items 3-6 above, one-time expenditures should support the approved program review, and educational and facilities master plans.

Principal Investment

8. Proceeds should be invested in a manner that serves SBCCD for years to come.
9. Principal amount should not be used as a resource for ongoing expenditures unless approved by the Board of Trustees.
10. Investments should include real estate and a diversified portfolio.

Revenue Generated from Investments

11. Revenue generated from the investment of proceeds should help SBCCD meet its strategic goals as established in the comprehensive master plan.
12. Annual revenue amount should be subject to annual allocation and follow existing collegial consultation and established budget processes.