



We welcome your participation in the SBVC Accreditation Self-Study Survey. Your input is important! It will provide information for the SBVC Strategic and Educational Master Plans. This survey is voluntary and your specific responses will remain confidential. You have until 12:00 midnight on August 12, 2012 to complete the survey. Once you open the survey, you must complete it. Thank you for your cooperation.

### *Accreditation Self-Study Survey for Managers*

## **Standard I: Institutional Mission Effectiveness**

### **Mission and Effectiveness**

	<b>Strongly Agree</b>	<b>Agree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>No Opinion</b>
1. SBVC programs, services, and planning are consistent with the mission of the college.	3 (50%)	1 (17%)	2 (33%)	0 (0%)	0 (0%)
2. Improving institutional effectiveness is valued throughout the college.	4 (67%)	0 (0%)	1 (17%)	1 (17%)	0 (0%)
3. The college facilitates an ongoing dialogue about improving student learning and institutional processes.	2 (33%)	3 (50%)	0 (0%)	1 (17%)	0 (0%)
4. The college's planning process is broad-based, offering opportunities for input by all appropriate constituencies.	0 (0%)	3 (50%)	2 (33%)	1 (17%)	0 (0%)
5. Student learning outcomes are considered in program review and institutional planning.	1 (17%)	3 (50%)	1 (17%)	0 (0%)	1 (17%)
6. The efficacy of programs and services is integrated into the program review process	3 (50%)	2 (33%)	1 (17%)	0 (0%)	0 (0%)
7. The college embeds its strategic initiatives in its planning processes. (e.g., access, campus climate and culture, institutional effectiveness, communication, technology, partnerships).	2 (33%)	3 (50%)	1 (17%)	0 (0%)	0 (0%)
8. The college provides opportunities for continued professional and staff development.	1 (17%)	3 (50%)	2 (33%)	0 (0%)	0 (0%)
9. As a group, the members of my department stay current in their fields of expertise.	1 (17%)	4 (67%)	1 (17%)	0 (0%)	0 (0%)
10. I am happy with the quality of customer service in college offices.	0 (0%)	3 (50%)	3 (50%)	0 (0%)	0 (0%)

## Standard II: Student Learning Programs and Services

### Instructional Programs

	<b>Strongly Agree</b>	<b>Agree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>No Opinion</b>
<b>11.</b> The college supports academic freedom.	2 (33%)	2 (33%)	0 (0%)	0 (0%)	2 (33%)
<b>12.</b> SBVC maintains a good reputation in the area of academic achievement.	1 (17%)	2 (33%)	2 (33%)	0 (0%)	1 (17%)
<b>13.</b> SBVC maintains a good reputation in the area of career and technical training.	1 (17%)	3 (50%)	0 (0%)	1 (17%)	1 (17%)
<b>14.</b> Official college publications such as the catalog and class schedule are precise, accurate, and current.	1 (17%)	1 (17%)	3 (50%)	0 (0%)	1 (17%)
<b>15.</b> Students are provided with a syllabus that specifies learning outcomes consistent with the approved course outlines.	1 (17%)	1 (17%)	1 (17%)	0 (0%)	3 (50%)
<b>16.</b> Faculty are fair and objective in their presentation of course material.	1 (17%)	2 (33%)	0 (0%)	0 (0%)	3 (50%)
<b>17.</b> I am familiar with college policies on plagiarism and academic honesty.	0 (0%)	5 (83%)	0 (0%)	0 (0%)	1 (17%)
<b>18.</b> I am pleased with the quality of teaching and instruction here.	1 (17%)	4 (67%)	0 (0%)	0 (0%)	1 (17%)
<b>19.</b> The college recognizes the central role of its faculty in assuring quality of instruction.	1 (17%)	2 (33%)	2 (33%)	0 (0%)	1 (17%)
<b>20.</b> The college identifies and seeks to meet the diverse educational needs of its students through diverse programs.	1 (17%)	4 (67%)	1 (17%)	0 (0%)	0 (0%)
<b>21.</b> Instructors use delivery modes and teaching methodologies that reflect the diverse needs and learning styles of the students.	0 (0%)	2 (33%)	2 (33%)	0 (0%)	2 (33%)
<b>22.</b> The college provides alternate class scheduling to meet students' needs.	1 (17%)	2 (33%)	2 (33%)	0 (0%)	1 (17%)
<b>23.</b> The curriculum process has improved in recent years.	1 (17%)	1 (17%)	1 (17%)	0 (0%)	3 (50%)

## Student Learning

	Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
24. The implementation of Student Learning Outcomes (SLOs) seems to be proceeding on schedule.	0 (0%)	2 (50%)	1 (25%)	0 (0%)	1 (25%)
25. The college uses both qualitative and quantitative data to identify student learning needs and to assess progress toward achieving student learning outcomes.	1 (25%)	1 (25%)	0 (0%)	0 (0%)	2 (50%)

## Student Support Services

	<b>Strongly Agree</b>	<b>Agree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>No Opinion</b>
<b>26.</b> The campus environment is conducive to personal, aesthetic, and intellectual development of the student population.	1 (17%)	3 (50%)	1 (17%)	0 (0%)	1 (17%)
<b>27.</b> In general, SBVC provides good customer service.	0 (0%)	2 (33%)	4 (67%)	0 (0%)	0 (0%)
<b>28.</b> In general, student support services at this college are adequate to meet student needs.	0 (0%)	3 (50%)	3 (50%)	0 (0%)	0 (0%)
<b>29.</b> The college designs and implements programs, practices, and services that enhance student understanding and appreciation of diversity.	1 (17%)	3 (50%)	1 (17%)	0 (0%)	1 (17%)
<b>30.</b> Student Services at this college have sufficient staff and resources to meet student needs.	0 (0%)	2 (33%)	2 (33%)	2 (33%)	0 (0%)
<b>31.</b> Student Services at this college have sufficient facilities to meet student needs.	0 (0%)	2 (33%)	2 (33%)	2 (33%)	0 (0%)
<b>32.</b> For library and other learning support services, the college relies on expertise of discipline faculty in selection and maintenance of books, periodical, as well as other learning resources.	1 (17%)	4 (67%)	0 (0%)	0 (0%)	1 (17%)
<b>33.</b> The college provides ongoing training for users of library and other learning support services to develop information competency to meet student needs.	0 (0%)	1 (17%)	1 (17%)	0 (0%)	4 (67%)
<b>34.</b> The college library hours are adequate to meet student needs.	0 (0%)	4 (67%)	1 (17%)	0 (0%)	1 (17%)
<b>35.</b> The library's collection of books, periodicals, media, electronic databases, and other resources is adequate to meet student needs.	0 (0%)	2 (40%)	1 (20%)	0 (0%)	2 (40%)

<b>36.</b> Policies and practices of the college clearly demonstrate commitment to issues of equity and diversity.	0 (0%)	4 (67%)	0 (0%)	1 (17%)	1 (17%)
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	<b>Very Frequently</b>	<b>Sometimes</b>	<b>Rarely</b>	<b>Never</b>
<b>37.</b> Do you refer students to the various services available on campus (e.g., DSP&S, Tutoring, Health Services, Financial Aid, EOPS, etc.)?	1 (17%)	5 (83%)	0 (0%)	0 (0%)

# Standard III: Resources

## Human Resources

	Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
38. The criteria for hiring faculty include knowledge of subject matter or services to be performed, teaching ability, and the potential to contribute to the mission of the institution.	1 (17%)	3 (50%)	0 (0%)	0 (0%)	2 (33%)
39. There are job descriptions on the Human Resource website for all managers.	1 (17%)	2 (33%)	1 (17%)	1 (17%)	1 (17%)
40. The criteria, qualifications, and procedures for hiring employees are clearly stated and followed.	0 (0%)	3 (50%)	2 (33%)	0 (0%)	1 (17%)
41. I am personally treated with respect at this college.	2 (33%)	3 (50%)	1 (17%)	0 (0%)	0 (0%)
	Yes	No	Don't Know		
42. Job descriptions accompany evaluations for managers.	4 (67%)	1 (17%)	1 (17%)		
43. Have your performance evaluations been conducted according to your contract/handbook guidelines?	5 (83%)	0 (0%)	1 (17%)		
	Yes	No	Have not attempted		
44. When attempted, I was able to access my employee file at Human Resources.	1 (17%)	0 (0%)	5 (83%)		

## Physical Resources

	<b>Strongly Agree</b>	<b>Agree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>No Opinion</b>
<b>45.</b> Systematic assessment of effective use of physical resources is integrated in institutional planning.	2 (33%)	1 (17%)	2 (33%)	0 (0%)	1 (17%)
<b>46.</b> Student learning is central to the planning, development, and design of new facilities.	1 (17%)	3 (50%)	2 (33%)	0 (0%)	0 (0%)
<b>47.</b> The college systematically maintains and upgrades its physical resources to support its programs and services.	0 (0%)	2 (40%)	2 (40%)	0 (0%)	1 (20%)
<b>48.</b> The college systematically reviews the conditions of its physical resources to assure access, safety, security, and a healthful learning and working environment.	1 (17%)	2 (33%)	1 (17%)	0 (0%)	2 (33%)
<b>49.</b> Safety hazards are addressed promptly.	1 (17%)	3 (50%)	1 (17%)	0 (0%)	1 (17%)
<b>50.</b> The interior of the classrooms and offices are adequately maintained.	1 (17%)	5 (83%)	0 (0%)	0 (0%)	0 (0%)
<b>51.</b> The grounds are pleasing and adequately maintained despite the impact of construction.	1 (17%)	3 (50%)	1 (17%)	1 (17%)	0 (0%)
<b>52.</b> The restrooms in my building are adequately maintained.	2 (33%)	2 (33%)	2 (33%)	0 (0%)	0 (0%)
<b>53.</b> The exterior features of the campus buildings are well maintained.	2 (33%)	3 (50%)	1 (17%)	0 (0%)	0 (0%)
<b>54.</b> The exterior lighting of the college is adequate and kept in working order.	3 (50%)	3 (50%)	0 (0%)	0 (0%)	0 (0%)



## Technical and Financial Resources

	<b>Strongly Agree</b>	<b>Agree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>No Opinion</b>
<b>55.</b> Technology planning is integrated with institutional planning.	1 (17%)	2 (33%)	1 (17%)	0 (0%)	2 (33%)
<b>56.</b> The availability of computers, software, multimedia, and other technologies is sufficient to support teaching and learning.	2 (33%)	2 (33%)	0 (0%)	1 (17%)	1 (17%)
<b>57.</b> The college provides training in the effective application of information to faculty and staff.	2 (33%)	2 (33%)	1 (17%)	1 (17%)	0 (0%)
<b>58.</b> The college systematically reviews and updates its technological infrastructure and equipment to meet programs and services.	3 (60%)	2 (40%)	0 (0%)	0 (0%)	0 (0%)
<b>59.</b> Budget information is accessible throughout the college.	1 (20%)	1 (20%)	1 (20%)	1 (20%)	1 (20%)

	<b>Strongly Agree</b>	<b>Agree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>No Opinion</b>
<b>60.</b> The college budget reflects college priorities and planning goals.	3 (50%)	1 (17%)	1 (17%)	0 (0%)	1 (17%)
<b>61.</b> College guidelines and processes for financial planning and budget development are clearly defined and followed.	3 (50%)	0 (0%)	2 (33%)	0 (0%)	1 (17%)
<b>62.</b> Faculty and staff have appropriate opportunities to participate in budget development for the college through collegial consultation.	2 (33%)	2 (33%)	2 (33%)	0 (0%)	0 (0%)
<b>63.</b> The district resource allocation process is appropriate to support college programs and services.	2 (33%)	2 (33%)	1 (17%)	0 (0%)	1 (17%)
<b>64.</b> The college systematically assesses the effective use of its financial resources.	0 (0%)	4 (67%)	1 (17%)	1 (17%)	0 (0%)
<b>65.</b> The college uses the results of financial assessment as the basis for institutional improvement.	0 (0%)	3 (50%)	1 (17%)	1 (17%)	1 (17%)
<b>66.</b> The budget process is a direct result of program review and/or planning activities.	0 (0%)	4 (57%)	1 (14%)	1 (14%)	1 (14%)

## Standard IV: Leadership and Governance

	<b>Strongly Agree</b>	<b>Agree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>No Opinion</b>
<b>67.</b> The college leaders encourage all members of the college communities to take initiative in improving institutional effectiveness.	2 (33%)	1 (17%)	1 (17%)	1 (17%)	1 (17%)
<b>68.</b> The faculty/staff exercise a substantial voice in matters related to the hiring of faculty and other personnel.	1 (17%)	2 (33%)	1 (17%)	0 (0%)	2 (33%)
<b>69.</b> The faculty/staff exercise a substantial voice in matters related to planning and developing educational programs.	1 (17%)	2 (33%)	2 (33%)	0 (0%)	1 (17%)
<b>70.</b> The faculty/staff exercise a substantial voice in matters related to the development of institutional policies.	1 (17%)	2 (33%)	2 (33%)	0 (0%)	1 (17%)
<b>71.</b> The faculty is sufficiently involved in curriculum development through committees, such as the Curriculum Committee or Vocational Education Advisory Committee.	1 (14%)	3 (43%)	1 (14%)	0 (0%)	2 (29%)
<b>72.</b> Staff involvement on committees assures that they have a voice in college policymaking.	3 (43%)	1 (14%)	1 (14%)	0 (0%)	2 (29%)

	<b>Strongly Agree</b>	<b>Agree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>No Opinion</b>
<b>73.</b> In general, I am aware of the faculty/staff role in planning at the college.	3 (50%)	2 (33%)	0 (0%)	1 (17%)	0 (0%)
<b>74.</b> In general, I am aware of the faculty/staff role in budgeting at the college.	0 (0%)	3 (50%)	2 (33%)	1 (17%)	0 (0%)
<b>75.</b> In general, I am aware of the faculty/staff role in policymaking at the college.	2 (33%)	2 (33%)	2 (33%)	0 (0%)	0 (0%)
<b>76.</b> The college establishes governance structures, processes, and practices to facilitate effective communication among the institution's constituencies.	2 (33%)	1 (17%)	2 (33%)	0 (0%)	1 (17%)
<b>77.</b> The role of leadership is regularly evaluated.	1 (17%)	3 (50%)	0 (0%)	1 (17%)	1 (17%)
<b>78.</b> The decision-making structures and processes are regularly evaluated and the results are widely communicated to all members of the college community.	1 (17%)	3 (50%)	1 (17%)	0 (0%)	1 (17%)
<b>79.</b> The governing board's decision-making reflects the public interest.	1 (17%)	3 (50%)	1 (17%)	0 (0%)	1 (17%)
<b>80.</b> The college's administrative structure is organized and staffed to reflect the institution's purpose, size and complexity.	0 (0%)	2 (33%)	3 (50%)	0 (0%)	1 (17%)

**81. There is a clear delineation of authority and operational responsibility between and among...**

	<b>Strongly Agree</b>	<b>Agree</b>	<b>Disagree</b>	<b>Strongly Disagree</b>	<b>No Opinion</b>
<b>A.</b> Governing Board and District Office	<b>0 (0%)</b>	<b>4 (57%)</b>	<b>2 (29%)</b>	<b>0 (0%)</b>	<b>1 (14%)</b>
<b>B.</b> Governing Board and the colleges	0 (0%)	4 (57%)	2 (29%)	0 (0%)	1 (14%)
<b>C.</b> District Office and the colleges	1 (14%)	4 (57%)	1 (14%)	0 (0%)	1 (14%)
<b>D.</b> Colleges	1 (14%)	3 (43%)	2 (29%)	0 (0%)	1 (14%)

**82. There is a clear delineation of authority and operational responsibility between and among the district office and college...**

	<b><i>Strongly Agree</i></b>	<b><i>Agree</i></b>	<b><i>Disagree</i></b>	<b><i>Strongly Disagree</i></b>	<b><i>No Opinion</i></b>
<b>A. Business Services</b>	<b>2 (33%)</b>	<b>1 (17%)</b>	<b>1 (17%)</b>	<b>0 (0%)</b>	<b>2 (33%)</b>
<b>B. Facilities Services</b>	2 (33%)	1 (17%)	1 (17%)	0 (0%)	2 (33%)
<b>C. Human Resources</b>	2 (40%)	1 (20%)	0 (0%)	0 (0%)	2 (40%)
<b>D. Instructional Services</b>	1 (17%)	2 (33%)	0 (0%)	0 (0%)	3 (50%)
<b>E. Student Services</b>	1 (20%)	1 (20%)	1 (20%)	0 (0%)	2 (40%)

	<b><i>Less than 2 years</i></b>	<b><i>Betwe en 2 and 5 years</i></b>	<b><i>Betwe en 5 and 10 years</i></b>	<b><i>Betwe en 10 and 20 years</i></b>	<b><i>Betwe en 20 and 30 years</i></b>	<b><i>More than 30 years</i></b>
<b>83. How long have you worked for San Bernardino Valley College?</b>	0 (0%)	0 (0%)	1 (17%)	4 (67%)	1 (17%)	0 (0%)

**Please add additional comments here:**

**Comments limited to 1000 characters**

3 (100%)

**Thank you for your participation. We value your opinions.**

**Please click on [submit] bottom at the lower left of your screen to send your survey.**