

<b>Academic Senate SBVC</b>	<b>AD/SS 207 3:00 - 4:30</b>
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## Minutes of January 21, 2015

Time	Topic	Discussion	Further Action
	<b>Call to Order</b>		
	<b>Approval of Minutes from January 21, 2015</b>		<b>Motion</b> by J Lamore for approval of the Minutes of January 21, 2015 <b>2nd</b> by A Alsip <b>Voice vote</b> - unanimous
	<b>President's Report</b>	<p>J Gilbert addressed the following:</p> <p><b>Faculty Positions Posted:</b> Chemistry, English (2), Kinesiology (Head Football Coach), Physics/Astronomy, Psychology positions are currently open, and will close between Feb. 6-13. Screening committees will form soon. Second-level committees will meet no later than April. The two nursing positions are in the queue but haven't been posted yet.</p> <p><b>Enrollment Management Plan:</b> District met last week to discuss the report prepared by the Collaborative Brain Trust. An FTES model was introduced allowing both colleges to grow, with CHC at a slightly higher pace. It was asked that a more fleshed-out model be presented to the district budget committee before any action takes place. Jose Torres presented a second budget model with a halved growth rate suggested for SBVC. The currently confidential CBT draft basically has our college growing at the projected state rate of 2%, with any additional growth going to CHC.</p> <p><b>Advancement in Rank:</b> the memo will go out to FT faculty, chairs, and division deans Monday, Feb. 2. Nominations may be self-generated or submitted from peers, and should be sent to Academic Senate Secretary by noon, Monday, March 2. C Huston, Elections Chair, will chair the Advancement-in-Rank Committee and oversee the process.</p>	

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	<p><b>New Business</b></p>	<p><b>Proposed Spring Meetings [Action Item]:</b> there was discussion about upcoming Senate meetings; two upcoming are scheduled for noninstructional dates: March 18 (spring break), April 1 (Flex Day).</p> <p><b>In-Service Day Thoughts/Concerns:</b> feedback was solicited regarding opening-day activities. Faculty discussed the campus priorities of the new Tech building vs. parking structure. S Lillard: "The tech building is a desperate need." A Chatterjee was concerned regarding the review process within the Technical department, deciding what is worth keeping. R Pires asked if architectural plans were already drawn up. Current plans aim just to bring egregious deficiencies up to code.</p> <p>G Curasi addressed J Smith's statistics regarding the counselor-to-student ratio, which, she suggested, were inaccurate, i.e. all campus counselors – EOPS, CalWORKs, etc – as an aggregate, being dividing by the number of program students, not general population. Skewed numbers negatively impact the Program Review process. J Marquis reported that SBVC was now serving the same number of students as in 2007, but with eight FT counselors instead of twelve. The department must also carry out state-mandated student success and education plans. J Stanskas pointed out that data methodology is being used across the state (number of individuals coded in Datatel per counselor). Shifting personnel are sometimes not re-coded, perhaps to maintain a funding stream.</p> <p><b>SLO Cloud (Action Item):</b> C Huston said that data can be mapped from American Chemistry Society exams. Common assessment criteria can be preloaded into forms. Three years of data can be made available as opposed to per-semester. "It seems to be fairly flexible." Pending Senate approval, College Council supports implementation of the SLO Cloud on campus; it will be in place for evaluating Spring 2015 data. J Lamore asked if departments can make SLO changes without repeatedly going through the technical staff. Currently, C Huston will channeling all proposed changes, but the future process will likely be more direct. One flaw with eLumen was that faculty were individually expected to set up their own shells. "We'd like more control on this campus." The SLO Cloud is also able to handle SAOs.</p>	<p><b>Motion</b> by A Chatterjee to cancel the March 18 meeting, but hold the April 1 meeting during Flex Day as scheduled. 2<sup>nd</sup> by J Buchanan. Voice vote – unanimous save 1 abstention.</p> <p><b>Motion</b> by M Copeland to approve the use of the SLO Cloud platform. 2<sup>nd</sup> by G Curasi. Voice vote – unanimous.</p>

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	<p><b>New Business (cont)</b></p>	<p><b>International Student Program Concerns:</b> G Kuck will provide an update on Feb. 18. J Gilbert, D Lee, D Hunter, and others convened to evaluate the piecemeal nature of recent developments. D Lee gave some historical background. In 2012 the chancellor expressed interest about a campus program and the possible revenue flow. Some key members of an ad hoc committee left at the end of 2013 and an expected Spring 2014 was not delivered. Suggestions from J Gilbert's sabbatical study were not adopted. In October 2014 G Kuck requested D Lee to accelerate (3 months) a program to be implemented in Summer 2015. In December, G Kuck proposed a district program partnering with third-party companies, Bridge and English Language Center (ELC), specializing in recruiting and readying international students for post-secondary U.S. education. Intense English-language instruction, visa paperwork, and orientation programs would prepare students to matriculate at SBVC. Revenue to the college would accrue from space rental and subsequent student matriculation. J Gilbert described his plans to work through Summer 2014 and get a framework in place which would have paid for some programs without taking away from existing others. Feedback at conferences was positive, but the chancellor demurred. Concerns include the lack of campus input and the lack of agreements with University of Redlands and Cal State. J Stanskas observed that such a project is essentially program creation; the proper process would have been to approach the Senate president, designate an appointee to explore options, and then keep the Senate apprised. "Circumvention of the process means that no one has the big picture; that's the role of the Senate." S Lillard expressed CTA concerns about outside hiring of instructors. D Lee said hiring would likely involve existing faculty, probably adjunct professors. J Marquis shared background details about SBVC's 20-40 students, compared with RCC's 200. "This is the fourth round from the district." D Lee: the two choices are to let the district take the lead but hopefully benefit financially and culturally, or take proactive charge and develop the program as a campus – a big investment with potentially large returns. J Gilbert will send Senators links to the two companies in question.</p>	

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	<b>New Business (cont)</b>	<p><b>College Budget Committee Concerns:</b> J Gilbert broached the non-existence of the committee at College Council. Scott Stark is scheduled to address Senate on February 18. Tatiana Vasquez, Biology, related the spotty nature of the committee's work; there hasn't been access to agendas. The renewed goal is to meet biweekly. A new AP is being updated. She and C Huston are available to give regular updates to Senate. J Stankas said that with a budget of \$35-40 million, a required budget would be due to the Board by April and subjected to external review. He noted that with most campus funds tied up in fixed costs, a committee's impact is limited. The proposed International Program would be a possible fiscal commitment. Priority One would be to get a copy of the budget and all accompanying codes. A Au spoke to the limited effect Senators or other interested faculty can have if meetings are not regularly scheduled. T Vasquez closed with concern that the committee lacked clarity about its charge.</p>	
	<b>Old Business</b>	<p><b>Compressed Calendar – Pros, Cons, Concerns (Results):</b> J Gilbert sent out calendar materials as a PDF. The Calendar Committee requested feedback on a compressed calendar. Both the chancellor and Board would have to agree on any major changes.</p>	
	<b>Committees</b>	<p><b>Ed Policy -</b>  <b>Student Services - no report.</b>  <b>Personnel Policy - no report.</b>  <b>Career &amp; Tech Ed - no report.</b>  <b>Financial Policy - no report.</b>  <b>Equity and Diversity - no report.</b>  <b>Legislative Policy - no report.</b>  <b>Elections - no report.</b></p> <p><b>Curriculum –</b> L Hector distributed an updated calendar. Making sure the curriculum is updated is part of the program review process. CurricUNet dates are also being revised. Spring is an ideal time to update programs and courses. Tech Review will meet January 26. Transfer courses having C-IDs need to be approved with the C-ID. Kathy Kafela is filling the role of Matriculation Officer. Currently no one is focusing on Articulation; L Hector will take the matter to College Council. There was a failed search during Spring 2014. "It is critical to have a permanent person in that position."</p> <p><b>Program Review –</b>  <b>Professional Development –</b></p>	



