

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
---------------------------------	----------------------------------

Minutes of September 5, 2012

Time	Topic	Discussion	Further Action
3:00	Call to Order		
	Approval of Minutes from August 29, 2012		Motion by M Ikeda for approval of the Minutes of August 29, 2012. 2nd by V Anemelu. Voice vote – Ayes, Unanimous
	President's Report	<p>J Gilbert presented his report (see attachment). Observations regarding Collegial Consultation include the desirability of consultation before, rather than after, key decisions, a need to clarify and further understand the process, and further consideration regarding consultation during the summer recess. He also shared updated numbers on the three California Propositions of interest to the college.</p> <p>Next Senate meeting is Sept. 19.</p>	

Academic Senate
SBVC

AD/SS 207
3:00 - 4:30

Time	Topic	Discussion	Further Action
	<p>New Business</p>	<p>J Gilbert reported on the Sept. 4 meeting with the College President regarding the two Senate resolutions: Collegial Consultation (FA 12.01) and Library Environment (FA 12.02) (attached). He expressed hope that dialogue will continue and that the Library will get the promised positions.</p> <p>Discussion ensued about Collegial Consultation. C Huston requested a 2nd Reading of FA 12.01 Collegial Consultation, which was done by J Gilbert. Y Lee asked, re Point D, if Student Services required collegial consultation. J Gilbert observed that counselors <i>are</i> faculty; under reorganization, when things are put under different divisions, departments, or leaders, factors like student development courses, offerings, and budgets are impacted. J Lamore suggested Point D would be strengthened if the Student Services and managerial items were separated.</p> <p>Resolution FA12.02 Library Support Services and the Learning Environment was read by J Gilbert. C Huston reported that progress is being made in filling positions, but encouraged Senate to keep supporting the resolution, remembering how quickly the situation deteriorated from having 52 open-library hours to the current 39 and the difficult replacement process. Several plans to fill positions have been pulled at the last minute. J Lamore suggested that the word “unwelcomed” be dropped from Paragraph 2’s mention of sexual activity. C Tamayo reminded that the Police Dept is available to help patrol library areas. J Lamore suggested that though this kind of safety patrolling isn’t specifically part of a Media Clerk’s charge, health and safety risks are vital concerns, and Board Trustees would definitely take note of such a clause in the resolution. C Huston: a good study environment is where a student feels safe; an adequate staff presence is crucial. J Stankas suggested that the Senate President be permitted to edit the Resolution’s language as long as Senate approved the intent.</p> <p>Core Competencies: Susan Bangasser, Celia Huston, and Kay Weiss led the Senate in a discussion/history, using a PowerPoint presentation (see attached) plus links to documents. Core Competencies were developed in 2004, initiated by the fact that the college had accreditation coming up, with SLOs being part of the process. Initial steps included: identify core abilities, identify observable, measureable indicators; review courses; prepare a matrix, write SLOs for courses. The key objective is “to identify 6-8 broad skills that are the characteristics of an educated person, one earning an AA degree or certificate from SBVC.” Also “to document the observable behaviors or acquired skills that will measure the achievement of these broad skills.” The Senate approved the group’s report on campus-wide Student Learning Outcomes on Dec. 8, 2004.</p>	<p>Amendment by J Lamore that the current Point D be split: Point D refers to assignment of adjunct Student Services faculty to other Student Services departments; a new Point E addresses managerial positions filled without consultation. 2nd by A Aguilar-Kitibutr. Voice vote – Ayes, Unanimous.</p> <p>Motion by W Chatfield that Resolution FA12.01 Collegial Consultation be adopted as amended. 2nd by J Lamore. Voice vote – Ayes, Unanimous.</p> <p>Motion by G Mack to approve Resolution FA12.12 Library Support Services and the Learning Environment. 2nd by W Chatfield. Voice vote – Ayes, Unanimous.</p>

**Academic Senate
SBVC**

AD/SS 207
3:00 - 4:30

Time	Topic	Discussion	Further Action
	Committees	<p>Ed Policy – no report. Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report.</p> <p>Curriculum – L Hector reminded the group of the Oct 1 deadline to launch courses in order to meet the Fall 2013 schedule deadline. It's requested that 80% of TMC applications be submitted for Fall '13. Step-by-step processes will be sent to all program chairs for launching any new degree through CurricUNET. Changes regarding course repeatability will also be sent to program chairs and deans. Currently they are identifying which courses need to be changed.</p> <p>Program Review – S Lillard announced that need assessment forms were sent out last week, including instructions and division ranking sheets. Division rankings are required this year. The deadline is Sept. 28 at midnight. Data is yet missing; we will have numbers by Sept. 14. Program Review meets Friday, Sept. 7, to discuss Efficacy.</p> <p>Professional Development – N Sogomonian announced STEM/SI faculty/staff informational meetings on Sept. 18, 19 in PS 166, sessions at noon and 3:00 p.m. She travels to Denver next week for a meeting with SBVC's sister college. She recently sent out a Learning Community proposal and shared some related grant details. Flex Day is October 23; there will be an opening event and breakout sessions. She solicited trainers with proposals.</p>	

**Academic Senate
SBVC**

AD/SS 207
3:00 - 4:30

Time	Topic	Discussion	Further Action
	Additional Reports	<p>College President's Report – L Buckley expressed a commitment to ongoing conversations on Collegial Consultation. He met with faculty to review Library challenges. There is a misconception that the reduction of library hours is due to budget cuts; in actuality, one Media Clerk transferred to Crafton Hills. Valley's part-time hires don't have access to keys or alarm codes and cannot work independently. A new FT Media Clerk would allow the college to add hours; the hiring process has been started. It's possible to hire two half-time permanent Media Clerks rather than one FT, giving the Library increased flexibility. He expressed that the President is not mandating either a 4/10 or a 9/80 schedule; the Library has discussed both options for several years. Regarding Core Competencies, he related the recent experience of Victor Valley College. They are facing severe sanctions, and may end up closing before year's end. Up to 33% of courses have SLO's; Valley is at 98%. VVC is endeavoring to produce 10% of needed SLOs each week to get up to 100% by Oct. 1, with no assessments or meeting current standards. When the ACCJC comes to a school threatening cessation of its program, it leads to a frantic response. The President stated his gratification that SBVC has a draft of its self-study, that he felt secure in our position.</p> <p>SBCCD-CTA – no report.</p> <p>District Assembly – J Stankas said that the board met Sept. 4 and passed administrative procedures regarding smoking and fines, going into effect Jan. 1, 2013. Students should be directed toward designated smoking areas on campus; police can issue citations (city-based) of \$50. Policy language was cleaned up regarding parking and refund policy. Refund and add/drop policies will be revisited in October. The Chancellor addressed the Presidential Search Committee and the makeup of the committee. The next meeting is October 2.</p>	
	Public Comments	C Tamayo announced that Sept. 10 and 11 will be National Campus Safety Day. The DA's office and MADD will be present on campus.	
	Announcements		
4:30	Adjourned		

