Parking at San Bernardino Valley College

Weekend College students did you know that Fridays beginning at 4:31pm through Mondays at 6:49am no citations are given to park on campus?

Did you know from **7:00am until 4:00pm** Monday through Friday there is **FREE** parking for all SBVC students/staff/faculty at the Pro Swap Meet across the street from SBVC? Please consider these options before you purchase your non-refundable parking decal.

NOTE: *If you are a student with a Board of Governors (BOG) waiver, a fall/spring semester parking decal is only $20—a better value for students after only 10 trips to park on campus in a single semester; after 15 trips for those that would pay $30.*

Any person who operates or parks a motor vehicle on District property is subject to District Parking and Traffic Regulations and the provisions of the California Motor Vehicle Code. **Valid and properly displayed decal/permits are required to park at San Bernardino Community College District locations at all hours Monday through Thursday and Friday until 4:30 pm.** Cars will not be given parking decal/permit citations beginning Fridays at 4:31 pm through Monday at 6:59 am.

Parking Map

http://www.valleycollege.edu/about-sbvc/maps-directions-parking.aspx

Parking Decal/Permit Fees

Automobiles	Summer Session	Fall Semester	Annual	Daily Permit (Dispensing Machine)
Students	$15	$30	**N/A**	**$2**
Staff	$15	$30	$75 *	**N/A**

In addition to this new program, staff may purchase * **Annual payroll deducted** parking decals **May 14 - August 3:**

- 10 deductions of $7.50
  - Classified Staff Deductions, August – May
  - Academic Staff Deductions, September - June

Credit Charged Fall or * Annual Decals:

Staff may purchase **Semester or * Annual** parking decals **beginning August 4** using **credit cards.**

Motorcycle parking does not require a motorcycle decal/permit and parking is limited to designated motorcycle spaces on College Drive and in lot 11. Motorcycle parking in regular parking will be subject to citation.

Purchasing Parking Decals

SBVC has automated the process for purchasing parking decals:

- http://www.valleycollege.edu/webadvisor

Method 1: Purchase Parking Decals Online

To purchase a parking decal online, you will need the following:

1. The ability to log into WebAdvisor
    - http://www.valleycollege.edu/webadvisor
2. A valid credit or debit card
3. Make, Model, Year, Color of car plus your License Plate #, State of Issue
4. Valid mailing and e-mail addresses

Method 2: Unable to Purchase Online Then Purchase Parking Decals on Campus

To purchase parking decals on campus, you will need the following:

1. The ability to use a computer on campus
2. The ability to log into WebAdvisor
    - http://www.valleycollege.edu/webadvisor
3. Cash or check – Campus Business Office AD 206
4. Make, Model, Year, Color, License Plate #, State of Issue
5. Valid mailing and e-mail addresses

All parking decals will be sent by mail to the mailing address you provide. **Please print the 10 day temporary pass at the end of the online transaction to display on your dashboard until the actual parking decal arrives.** If you have any problems, call the 800 number provided at the Credentials site.

To receive a refund, you must:

- Withdraw prior to the first day of the term for full-term classes
- Withdraw prior to the first day of instruction for short-term classes
- Complete and turn in your "Request for Refund" form available online or from the Campus Business Office, AD 206
- Attach parking decal and proof of dropped classes to the Campus Business Office, AD 206 within the first 30 days of instruction
    - A $10 refund processing fee will be deducted from amount
    - Refunds of less than $15 will not be processed
    - Parking decals for staff are non-refundable

Lost or Stolen Parking Permits

Lost or stolen parking decals are not replaceable or refundable.

Parking Board Policies and Administrative Procedures

- Parking Board Policy & Administrative Procedures
    - http://www.sbccd.org/~/media/Files/SBCCD/District/Board/Board%20**Policies**/6000/6750_Parking.ashx
    - http://www.sbccd.org/~/media/Files/SBCCD/District/Board/Board%20**Procedures**/6000/6750__AP.ashx

**Permits are good at all San Bernardino Community College Campuses*

Warning

Decals are numbered and registered when sold. Do not purchase decals from any other source! If you are approached by an individual wishing to sell a decal, contact the Police Department at (909) 384-4491 (or 4491 from any campus phone). The decal may be reported as LOST, STOLEN or COUNTERFEIT. It is a misdemeanor to possess lost, stolen, or counterfeit decals.

Staff Decals http://www.valleycollege.edu/webadvisor

Staff decals are issued to faculty and staff and must be valid for the current fall or spring semester, or summer session. Students are not eligible for staff permits.

Proper Display

The proper display of SBVC semester decals as follows:

- Decal sticker must be readable and adhered to lower left corner of the FRONT windshield on the driver side (lying on the dashboard is not properly displayed and could result in a citation).
- On a valid decal hanger suspended from the rearview mirror with the sticker easily visible and facing forward. Hangers are available at the San Bernardino Valley College Bookstore.

Decal Hangers

Decal hangers are not recommended. However, if you choose to use a decal hanger, it is your responsibility to ensure that the decal is clearly visible. You may display your decal on a valid hanger suspended from rear view mirror with sticker number facing forward.

- Use of hanger is at your own risk. You are responsible for securing your vehicle. Decals/Permits are frequently stolen when windows are left partially open.
- If you forget to hang your decal or if it falls down you may be cited.
- If your decal is turned around, flipped up, or obstructed in any way (windshield tint or shade cover, objects on mirror, etc.) you may be cited.
- If your decal is lost or stolen you should immediately report it to the Parking Office. It is full price for a replacement sticker

Daily Permits

Beginning in January 2012 Daily permits are $2.00 and may be purchased at the permit dispenser in Lot 1, 5, 7 & 9. Place permit with date side up on the top of your dashboard, just in front of your steering wheel. Daily permits are valid in any student lot. They are not valid in staff parking. **NOTE:** If you are a student with a Board of Governors (BOG) waiver, a fall/spring semester parking decal is only $20—a better value for students after only 10 trips to park on campus in a single semester; after 15 trips for those that would pay $30.

Visitor Parking

Visitor parking is limited to 1 hour in the designated spaces in Lot 3 & 4. If the visit will be longer than 1 hour, visitors must purchase a day permit and move the vehicle to a student lot. Do not move your vehicle from one space to another.

Motorcycle Parking

Motorcycle parking does not require a motorcycle decal/permit and parking is limited to designated motorcycle spaces on College Drive and in lot 11. Motorcycle parking in regular parking will be subject to citation.